YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Biyani Girls B.Ed.College,Jaipur Rajasthan
• Name of the Head of the institution	Dr.Ekta Pareek
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01412338591
• Mobile No:	9928910366
• Registered e-mail ID (Principal)	bgbcprincipal@gmail.com
• Alternate Email ID	principalbed@biyanicolleges.org
• Address	R4 ,Sector 3,Vidhyadhar Nagar,Jaipur
• City/Town	Jaipur
• State/UT	Rajasthan
• Pin Code	302039
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women

- Location	**Urban**	
- Financial Status	**Self-financing**	
- Name of the Affiliating University	**University Of Rajasthan**	
- Name of the IQAC Co-ordinator/Director	**Dr.Arti Gupta**	
- Phone No.	**9214517850**	
- Alternate phone No.(IQAC)	**01412338591**	
- Mobile (IQAC)	**9461036868**	
- IQAC e-mail address	**bgbc_iqac@biyanicolleges.org**	
- Alternate e-mail address (IQAC)	**bgbc_iqac@biyanicolleges.org**	
3.Website address	www.biyanigirlscollege.com	
- Web-link of the AQAR: (Previous Academic Year)	//biyanigirlscollege.com/wp-content/uploads/2021/09/aqar-report-2019-20.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
- if yes, whether it is uploaded in the Institutional website Web link:	biyanigirlscollege.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21-1.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.30**	**2011**	**16/09/2011**	**16/09/2016**
Cycle 2	**B++**	**2.76**	**2017**	**19/07/2017**	**18/07/2022**

6.Date of Establishment of IQAC	**13/06/2013**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
- Upload latest notification of formation of IQAC	<u>View File</u>
9.No. of IQAC meetings held during the year	**3**
- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
- (Please upload, minutes of meetings and action taken report)	<u>View File</u>
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
- If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regarding Certification Course

Regarding Workshop, Webinar And Conferences

Regarding Community Activities During Pandemic Situation

Regarding Student Development Programme

Regarding Online Study Materials And Video Lectures

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
To conduct the meetings of IQAC	Conducted three meetings of IQAC
To monitor certification courses	Three certification courses introduced in this academic year
To organize virtual workshops and webinars	National webinar ,Online workshop and International Conference were Organised
To monitor online study material and video lectures	Covid-19 special initiative Educational App was launched for the students
To organize student development programme	student development program organised such as Spectrum, Oorja, PEP etc.
To enhance research activities	Research cell take a meeting and motivate all the faculty members to involve in research work and research project with students
To develop online teaching learning and awareness	Proper monitoring was there on online teaching learning and innovative techniques like Flipped Classroom, Concept Mapping, Think pair share etc were used.
To organize remedial classes for slow learners	Remedial classes organised for slow learner students using innovative techniques

13.Whether the AQAR was placed before statutory body? | No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	**11/02/2022**

Extended Profile

2.Student

2.1	**606**
Number of students on roll during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**400**
Number of seats sanctioned during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**183**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	[View File](#)

2.4	**174**
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	[View File](#)

2.5Number of graduating students during the year	**174**

File Description	Documents
Data Template	[View File](#)

2.6	**392**

Number of students enrolled during the year

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**1,245,677**
4.2 Total number of computers on campus for academic purposes	**450**

5.Teacher

5.1 Number of full-time teachers during the year:	**58**

File Description	Documents
Data Template	[View File](#)
Data Template	[View File](#)

5.2 Number of sanctioned posts for the year:	**58**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The institute follow the guidelines for curiculum as adviced by the University of Rajasthan. The curriculum planning committee also formed in the institute for regular follow-up, mentoring andreviweing the procedure of applying. The curriculum planning committee held some meetings on regular time intervals to do all the evaluation regarding the curriculum. Curriculum plays most important role in the overall development of student teacher; therefore the curriculum planning committee develop an effective approch to

regulate the curriculum and take such dicision like to organize orientation programme in the starting of every academic session to make familier students with the institute and it's management. committee also plan an academic calendar for whole session with IQAC. The committee plan and emphasise on execusion of activities like group discussions, debate, innovative methods of teaching, integration of ICT in teaching-learning process, effective presentation skill development methods, webinars, seminars, workshops regarding different relevent topicsof syllabus, cultural activities, inter and intra college competitions, project works etc. The institute also provide the environment to students for develop the social skills, co-oprative skills, leadership quality and professional competancy through various activities. For reviwing the curriculum execution committee take feedback of students, teachers and stakeholders in regular intervals.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	B. Any 5 of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	**A. All of the Above**

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	www.uniraj.ac.in
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives

including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

25

File Description	Documents
Data as per Data Template	[View File](#)
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	[View File](#)
Academic calendar showing time allotted for optional / electives / pedagogy courses	[//biyanigirlscollege.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21-1.pdf](#)
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

3

1.2.2.1 - Number of value-added courses offered during the year

3

File Description	Documents
Data as per Data Template	[View File](#)
Brochure and Course content along with CLOs of value-added courses	[View File](#)
Any other relevant information	**No File Uploaded**

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

279

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

279

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	**No File Uploaded**

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	**Two of the above**

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	**No File Uploaded**

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

150

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

150

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institution believes in providing opportunities to the students to acquire and demonstrate knowledge, skills, values and attitude related to various learning areas.Which provide positive effects to both in terms of education and sectoral development according course in critical thinking, communication skill, collaboration with others etc. are offered by the Institution. Various types of awareness activities are conducted by the institutions which are as following-

? Seminar-A seminar is a meeting where a group of people discuss a problem or topic.

? Webinar - A webinar is an online event that is noted by an organisation/company and broadcast to a select group of individual through their computer via Internet

? Micro teaching-Practice teaching in which a student teachers teaching of a small class for a short time is video taped for subsequent evaluation.

? Questionnaire skill- Questionnaire will help you look at some of your academic skill, and give you a general idea of how you view your abilities.

? Group discussion-A discussion involving a number of people who are

connected by some shared activity interest or quality.

? Role play-Role play exercise give students the opportunity to assume the role of a person are act out a given situation.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

The institution believes in the overall development of the student. Different types of environment are created in the institution to teach and develop the students and to promote their skills.

The institution uses the following norms and standards as provided by the University of Rajasthan assessment of students is also done as per the guidelines provided by the University. During the internship program, students are assessed on the basis of diary prepared (lesson plan ,sessional work) by the students and internal examinations. Apart from this other activities are also conducted to evaluate the students like

• Daily Lesson Plan- A Lesson Plan is a teacher's guide for facilitating a lesson. It typically includes the goal.

? Micro Teaching -Micro teaching-Practice teaching in which a student teachers teaching of a small class for a short time is video taped for subsequent evaluation.

? Sessional Work- Sessional work teachers education is of great significance because it ensures the professional preparation of prospective teachers

? Smart Classroom

? Internal Exam-Internal exam is the exam that is usually conducted by the faculty of your college. The papers for the internal exam is set by the faculty and also corrected by the faculty.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

In teaching fieldstudents have to developskills to be upto date and be competent, socollege staff use many methods to develop professional skills in students. The staff provide healthy environment for teaching learning process through various activities like group discussion, lesson plan presentation and many group activities.

Teaching skills are developed in students through micro teaching and lesson plan. Students make 15 lesson plan and 5 innovative lesson plans according to pedagogy subject. Experts are also invited to deliver lectures to describe the methods of preparing micro and macro lesson plan, practice teaching. Students teachers participate in block teaching and play a teacher's role in real situation and conduct different classroom activities, assembly arranging, sports events and annual day celebrations etc.

Various activities like self awareness, social activities, motivational lectures, debate competitions, group discussions, quiz competition etc. are conducted to develop emotional intelligence, logical thinking, effective teaching and cooperative attitude among the trainees. By dividing the trainees into different houses, various competitions are organized to develop healthy competition among them. Along with this trainees are also sent to participate in various inter college competitions. According to govt. guidelines

the students also go for internship in various govt. schools.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	**Two of the above**

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	**Feedback collected, analyzed and action taken**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

392

2.1.1.1 - Number of students enrolled during the year

392

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

183

2.1.2.1 - Number of students enrolled from the reserved categories during the year

183

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

23

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

23

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	View File
List of students enrolled from EWS and Divyangjan	View File
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The institute distinguishes the moderate and progressed student at the time of admission. College's admission committee members do counseling of students as per the norms of Rajasthan University. The students come to college through screening aptitude test of PTET, after that on their reporting time admission committee distinguishes the students according to their academic achievements through their marks. The faculty distinguished the moderate and progressed students on the basis of co-curriculum activities during introductory orientation programme and through the Google form.

- System adopted for moderate students:-

Moderate students are identify on the behalf of Graduation And Higher Secondary level percentage. The teachers also give the assignments to these students to make them creative and explore there idea.

- System adopted for progressed students:-

The method of identify the progressed student is same as for moderate students but to make them more creative some special programmes and tasks done by the teachers. Students are also encouraged by teachers to participate in inter- college competition, seminar, webinar, workshop and etc. They also urged to associate in college clubs, writing articles, video shoot, college production work, to develop projects and many additional scholastic activities

to polish their abilities and skills.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	**No File Uploaded**

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

Four/Three of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	**No File Uploaded**

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

Three of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:7

2.2.4.1 - Number of mentors in the Institution

52

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The institute ensures the use of all student centered teaching learning methods. The college make continuous and concious efforts to enables its students to realize their potential and envolve as leaders and transforming agents of society. Some of methods employed by the college in the process are:-

1. **Experimental learning:- Team building activities, stimulation based learning, social sevice learning activities, under observed research programme, studio recording performance etc.**
2. **Participation learning:- some activities like team teaching, group discussion, innovative methods of presentation, student**

council formation and it's activities, seminars, workshops etc are adopted.

3. Problem solving methods:- In this teachers use group tasks, huristic methods, case study, self analysis report, mentor counselling sessions and remedial teaching.

Teachers also use the brain storming methods inteaching process, group discussion on different topics, online mode for innovative methods as teaching and learning methods as student centered teaching learning methods. During the covid situation different student - teachers activities are conducted through the online mode as to engage the students in study continuously.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

32

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://play.google.com/store/apps/details?id=com.biyani.biyani&hl=en_IN&gl=US
Any other relevant information	View File

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

855

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	**No File Uploaded**

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Four of the above**

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	https://play.google.com/store/apps/details?id=com.biyani.biyani&hl=en_IN&gl=US
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The institute ensures the continual mentoring for developing professional artibutes in students through different activities of teachers. the teachers use many procedures or activities to develop professional competencies in students likeas:-

for working in teams all the teachers provide the team work opportunities in classroom activities like team teaching, group tasks like to organise the seminar, social awarness programme and many more group activities. To deal with student diversities the teacher organise many programmes like orientation programme, social visits, celebration of different festivals, theam based co-curriculum activities etc. The teacher also give guidance to students for balancing class and home work stress through the mentor-mentee activities. teachers provide the stree managment skill development based activities like special guest lectures, motivational speech, spiritual and technical sessions of outside visitors.For make the students upgrade in present senerio the teachers put efforts through the introdution ofnew technical teaching- learning methods. students are also encouraged by the teachers for making innovative lesson plan, ppt presentation, quiz based teaching methods, for developing online teaching learning methods for specially in covid situation.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global	Four of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Creativity means to do something interesting which has acceptance value. teachers encourage the students for productive and creative work in teaching- learning process and classroom activities. For innovations the students can join the projects work in under observation of special guide to do research work, create online teaching methods, video shoots, presentation for lesson planning. To develop innovativeness, students are given several oppourtunities.They are trained to make innovative lesson plans such as concept mapping , team teaching , role play, questioning method , jigsaw method etc. To develop intellectual skills seminars and workshops are organized by the students and to develop empathy and life skills students are involved in Various group based teaching learning method , social and community work etc.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	Seven/Eight of the above

File Description	Documents
Data as per Data Template	[View File](#)
Documentary evidence in support of the selected response/s	[View File](#)
Reports of activities with video graphic support wherever possibl	[View File](#)
Any other relevant information	[View File](#)

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	**Eight /Nine of the above**

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	**No File Uploaded**

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback	**All of the above**

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	View File

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	`All of the above`

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	`No File Uploaded`

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	`Four of the above`

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	View File

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

Three of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The concept of internship introduced in two year B.Ed. course. The aim of internship programe is to incoporate teaching skills among the students. It is an effective way to give training to the student-teachers about real work . It give them an opportunity to integrate theory and practice, plan and deliver lesson properly, critically analyze their own and peers teaching styles and improve them in the light of feedback given by supervisors. It also give them opportunity to understand different aspects of school programe and improve their skills and abilities in teaching profession. In this process students first register themselves on govt. portal "shala darpan" with the selected government schools of their choices and preference. after that the related government officer allot them schools. students bring their allotment letter with supportive document and submitted in college. College give them reliving letter for regarding internship. after reporting in school college principal and mentors continue have the contact withy the school principal and staff regarding their internship work. When the internship period tern over than the data uploded on shaladarpan with remarks about the students. and when student come to college they submit the hard copy of this letter to theirmentor.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

146

File Description	Documents
Data as per Data Template	View File
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	View File

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institute use an effective way to monitoring the internship programme. during this internship the student are far away from college but the mentor and all staff use various ways to be in contact with teacher pupils'. the mentor take online meeting in particular intervals to provide them instructions and guidance about teaching and also hear their problems regarding classroom interction

in school. Mentor also provide the guidance to cop-up the real classroom situation. the teachers take feedback from school teachers and principal by contacting them time to time. The feedback get analysis by the teachers and make improvement in students by providing them appropriate counceling to develop professional competancy. The students also being in contact with their college staff teachers through whatsapp or with any other formets.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	**No File Uploaded**

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	**All of the above**

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	View File

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	**Five of the above**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

58

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

7

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

433

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

433

File Description	Documents
Copy of the appointment letters of the fulltime teachers	[View File](#)
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1.   In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

The institute provide the healthy environment to techers to make themselves professionally updated. the institute organise so many faculty development progame to give them opportunities to develop professionally competance. The college also organize activities like inhouse teacher competition, group disscussion on various recent issues related to education, quiz competiton, group tasks, outreach activities, colleagues evalution work and etc. In college so many activities like mastery learning , pair and share the knowlege activity, professional updation programmes like webinars, workshops, symposium, guest lectures, teacher collabration with other institutes, teacher training programmes, online teaching material development skill activity, video lecture and video shoot activity and etc. All teachers share their knowledge with colleaguesthrough interaction during different activities. teachers also encouraged to take paticipate in national and internation seminar or workshop as out reach activities. Hence the intitution's provisions are effectively provide the healthy and encouraged environment to be competant as professionally.

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Continuous Internal Evaluation (CIE) is done on the basis of assignments, mid term test and pre-university test for every cource. the marks obtained by students in the CIE process comprises of 20% weightage for their university grading. CIE system at institute is

as follows:

- The internal marks evaluation scheme is conveyed by HOD to the students. the syllabus, COs, POs and exam pattern discussed with students in the starting of session.
- Internal marks are given on the basis of the students performance in MTT, PUT, marks of assignments, participation in different activities like, competition,workshop,seminars,internship,sports etc., regularity of attendance and efforts taken by student to improve her performance.
- Being an affiliated institute, university reforms are followed by institute.
- Practical work assessment also done by evaluation of ldifferent lesson plan diary, pre viva, criticism lesson plan, innovative methods of lesson plan presentation.
- Daily assessment has done on the basis of preparedness and promptness towards given daily class room tasks.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	Four of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	View File
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the academic performance of the students. and for this, time to time internal evaluation mechanism is followed by the college as per Rajasthan University guidelines. sessional exams and group discussion, presentation,viva voice are conducted per the time schedule is prepare by the examination committee and the students are well informed in advance for the prepration of their exam. After the complition of exam the answer sheets are examined by the teachers and evaluated and these areshown to the students to maintain the transparency. if there is any grivevance with reference to evaluation, it is redressed on the spot in the following ways:

- examine the answer script again.
- checking the total marks awarded.
- unmarked questions, if any are marked.
- rectifying the results sheet properly after students' complain.

And finally, the result is displayed by the departmental head within 15 days. thus in this manner, the college tries to maintain the transparency, efficiency and time for conducting the internal examination in college.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

- **The academic calendar is preparedv by the college according to the guidelins of Rajasthan University and according to the temporary date sheet of the University examinations. Inparellal Shivirataken to adjustschedule of internship according for students. In semester system, practicals are prescribed in terms of planning commitee, time table, attendence review, mid term test. students those have less attendace they are notified according to their name and fine.**

Assignments work is awarded to students on time and submissions date also provided. Afterevalution their marksawarded before final examination. Syllabus is discussed bystaff members and prior noticegiven to complete it on time. the notice also given to the staff for conducting mid-term exams, internal assessment before final exam.

Co-curricular activities areconducted simultaneously on time to time for enrichment and overall development of students as required to develop different professional and personal skills. Regarding information displayed on notice board to acknowledge all students. In starting of session orientation program and at the end of session annual function has organized.

every mentor, class teacher and subject head monitors the quality of teaching-learning through daily monitoring of activities and councelling sessions are doneto resolve difficulties of students.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

PROGRAMME LEARNING OUTCOMES(PLOs):

On the completion of B.ED(2 years) programme, student teachers will

be able to develop:

- Content competency
- Pedagogical skills
- Professional ethics
- Effective citizen ethics
- effective communication

On the completion of M.ED.programme, student teachers will be able to develop:

- Understandingframework ofprocess of learning
- professional capacity building
- academic integrity and professional ethics
- resilience and cope-up with complex issues
- academic administration and managment capacities
- research and knowledge creation
- professional communication skills
- commitment towards society and national goals
- continuous academic development

On completion of B.SC. B.ED.programme, student teachers will be able to develop:

- integration skill of theoretical and practical knowledge
- demonstration professional ethics and responsibilities as educational practitioner
- effective and appropriate communication techniques
- integration of ICT in teaching-learning and assessment process
- collaborative and reflective practices in teaching-learning process
- assessment skills
- pedagogical skills, value based and culturally responsive teachiing-process

COURSE LEARNING OUTCOMES(CLOs):

After completion of these coursesstudents will be able to:

M.ED.:

- Psychology of learning and development,
- Historical, political & economical prespective
- educational studies
- introduction to research methods
- philosophy of education

- sociology
- curriculum studies
- teacher education1&2
- advanced research methods
- pedagogy

B.ED.:

- all compulsory subjects and pedagogy of school subject

B.SC. B.ED.:

- physics-chemistry-maths/biology, pedagogy subject & compulsory education paper

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The institute regularly evaluates the performance of students through various methodsa for measuring the attainment of each of theprograme outcomes and course outcomes.

Evaluation Process:The PLOs and CLOs arec assessed with help of course outcomes of the relevant programme through direct evaluation

process. Throughout the year the faculty records the performance of each student on each programme outcome. At the same time remedial classes also provided to slow learners to make pace with desired progression. Students under university examination are evaluated for 75% of total marks and institution for 25% marks as internal assessment. At the same time , observation of students knowledge and skills against measurable course outcomes are evaluated throughtout year.

The methods of measuring attainments are following:

- Annual and end semester university examination
- Internal and external assessment like project work, viva-voice, practical files etc.
- Intitutional examination and tests like unit tests, surprise class tests, presentation classes, internal assessments and etc.
- Feedback evalution of students in terms of their progamme, subject, course and syllabus outcomes to understand the impact of teaching-learning process.
- Internships
- Placements
- Students- teachers classroom performances
- Mentor-mentee interaction sessions.
- Co-curricular activities like quiz competitions, debats, group discussion, innovative lesson plan presentation, social-awareness campaigns etc.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

585

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	[View File](#)
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The institute adopted some fine process to know the effects of provided various provisions to catered their lerning needs onstudents performance and professional development, they are following:

- **first institute tried to understand exactly what is expected from them.**
- **have a clearer understanding of the assessment process and criteria.**
- **a clear understanding about what they have to do for providing them approproate environment.**
- **clear vision to know how to prepare themselves for assessment.**
- **encourage the students to perform to the best in their ability.**
- **develop a greater confidence in the asasessment method and the teacher's/ assessor's judgment**
- **improve the motivation of students through motivational sessions.**
- **institute takes the ownership of the assessment.**
- **prepare for assessment to ensuring that all the assessment criterias are included with the relevent available resources and materials.**
- **effective evaluation methods used to evaluate the performance.**
- **to achive the expected goal someremedial methods are also adopted.**
- **For examplethe institute also provide some co-curricular activities like group discussion, debate, cultural activities, social awareness programe, communityprogramme, student mentoring activities, some technical sessions for professional**

development, special guest talk and etc.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	View File

2.8 - Student Satisfaction Survey

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

2

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	View File
Any other relevant information	**No File Uploaded**

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

Nill

File Description	Documents
Sanction letter from the funding agency	**No File Uploaded**
Income Expenditure statements highlighting the research grants received certified by the auditor	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating	**Four of the above**

research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	**No File Uploaded**
Documentary evidence for each of the claims	View File
Any other relevant information	View File

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports | **Three of the above** |

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	View File
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

Nill

File Description	Documents
Data as per Data Template	**No File Uploaded**
First page of the article/journals with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the journals in which articles are published	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

4

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	View File

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

3

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

675

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

721

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

721

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Institute believes in the overall development of the students so that it can outreach society or community as a whole.

We believe development of a student is great contribution towards the the development of the nation.

This was outreach activities are conducted for various social issues and community development such as

Outreach Activities:-

•14th Kalpana Chawala Award --;•This award helps to motivate scientific research and word work to achieve their goal.

•BloodDonation camp --;•This activity makes them more aware and responsible too about saving lives in emergency in any pandamic era.

•Cancer Awareness Programme --;•This awareness programme make them aware about prevention from diseases and helps to understand about any myths.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

3

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	View File

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

12

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

12

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

2

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice	Five/Six of the above

teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

BGBC's eco-friendly campus creates good learning environment. The infrastructure facilities are adequate according to the requirement of students.The campus has well equipped playground, gymnasium, hostel and mess. Institute has facilities like xerox in the campus. Additional cafeteria and auditorium are available in campus. An audio-visual room 'Manthan' is dedicated to meetings for students as well as for faculty. Institute has well equipped Internet facility and Audio-Video recording systems.

The infrastructure facilities and learning resources are categorized as

Learning Resources

- 16 ICT enabled classrooms with white boards
- . Institute has well-equipped laboratories i.e., Chemistry, Botany, Physics, Zoology, Computer Science, Fine arts, Geography, Psychological and Physiotherapy Lab.
- Computing equipment'sThe college has 150 Mbps of bandwidth for internet with dedicated leased line.The institute has Biyani TV,Radio Selfie 90.8 FM and Gurukpoto nurture the students.

- **Support facilities include IQAC Cell having computers, LAN facility, Fitness Center,Canteens, Auditorium, Manthan hall, Synergy Hall.**
- **Library: The library has collection of Textbooks, Reference, General and e-books, Journals, e-journal and CDs etc.**
- **Utilities include telephone facility, wash rooms, fire extinguisher, suggestion box, inverter/UPS facility, safe drinking water, restroomsand power generators. CCTV are installed in campus.**
- **Sport Facilities:. Institute has indoor and outdoor sports facilities.**

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

19

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf
Any other relevant information	**No File Uploaded**

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

27,68,550/-

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The library is well furnished with computer-systems having internet-connection. Exclusive reference section is available in the library. Visitor's book is maintained for students and staff. The collection includes more than 11893 books, 17 journals, 24 magazines, 13 newspaper, 1196 CD/ Video, 2045 reference books, 2708 tiles and 13938 volumes. New arrivals of books and journals are displayed on separate stands and racks. The books are being bar coded and the users are given unique barcode ID. Collection of books includeswide range of subjects from English literature, pure-sciences, arts, history and social sciences, languages etc.Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. Visitors are also required to sign-noting the time of entry and exit. CCTV cameras are installed in the library for strict surveillance.

ILMS Details: The Institute installed Integrated Library Management System (ILMS) namely "RexLib" in the year 2012. The ILMS is updated to the latest version RexLib 7.5 and is partially automated.

Functions of RexLib:

- Student & Staff Membership Entries
- Books Entries/Books Issue-Returns
- News Paper Entries
- Dues Collection
- Students I-Card
- Barcode Print
- Books Barcode & Spine Labels Print
- Books Card Print

- **Stock Checking**
- **View the Reports**

File Description	Documents
Bill for augmentation of library signed by the Principal	[View File](#)
Web-link to library facilities, if available	https://drive.google.com/file/d/1xm_OPkSY6Ql_DTOehMtb2yEmoDVAsGx/view?usp=sharing
Any other relevant information	**No File Uploaded**

4.2.2 - Institution has remote access to library resources which students and teachers use frequently
Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The college library is a partially automated library resource that includes computer and internet access, journals, books, etc. Faculty and students use the library to access library resources. The Guru Kpo app contains the contents of the institute's library. Guru Kpo App Institute powered by electronic resources. It provides faculty and students with video lectures, books, think tanks, and other resources related to their subject. Trainees (student teachers) and teachers are registered on this app and given access to it, where they can learn about teaching skills, pedagogy, school management, communication, micro teaching, and research.

The e-Learning App is the biggest online learning platform for university and college students. you will get best content fromunder supervision of Guru KPO Plus Founder Dr. Sanjay Biyani(Ph.D, FCA). He has contributed in magazines, Journals and Newsletter. Here, you will find everything that you need to clear your concept and make you perfect master in your subjects for all your exams. Your individual study plan, exercises with solutions & tips, PDF, and even rewards for learning - all in one place and just one click away is available at Guru KPO Plus.

File Description	Documents
Landing page of the remote access webpage	[View File](#)
Details of users and details of visits/downloads	[View File](#)
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

`Two of the above`

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	**No File Uploaded**
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

`35,200/-`

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

`625`

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://drive.google.com/file/d/1Vd54bvd6i7OVH9AgImOaAJEjRTxdVKNu/view?usp=sharing
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

Two of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	View File

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Institute has upgraded the 38 Mbps Leased Line Internet connectivity to 150 Mbps Leased Line. The Internet Service Provider(ISP) RelianceJIO provides connectivity with high fault tolerance. Internet connectivity is available in class rooms. Video conferencing facility is available at E-learning resource lab.

Cyber secure initiative has taken by institute:

- maintenance of server logs,round the clock CCTV monitoring of server room
- website-secure hosting, use of securedprotocols (HTTPS)
- use of official email address for communications
- secure database for exam purposes-question paper bank database is encrypted
- individual login credentials for staff and students, licensed software and policy to promote free and open-sourcesoftware.

At beginning of academic year need-assessment for replacement/up gradation/addition of the existing infrastructure is carried out based on the suggestions from BOS members, heads of the departments, lab-technicians and system administrator after reviewing course requirements, computer-student ratio, budget-constraints, working condition of the existing equipment and also student's grievances. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. Renewal of AMC is done atbeginning of academic year for the deployed Software applications, UPS-Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded..

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

4:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	View File

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS
4.3.4 - Facilities for e-content development are	Four of the above

available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	[View File](#)
Link to videos of the e-content development facilities	https://docs.google.com/spreadsheets/d/1LTnP3q2X4gzfHMtV0rvr-6ZPALMuAEOO/edit#gid=1950310898
List the equipment purchased for claimed facilities along with the relevant bills	[View File](#)
Link to the e-content developed by the faculty of the institution	https://play.google.com/store/apps/details?id=com.biyani.biyani&hl=en_IN&gl=US
Any other relevant information	[View File](#)

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

15,566,499.5/-

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	[View File](#)
Any other relevant information	**No File Uploaded**

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Civil Maintenance: There are four divisions, water and sewage, building, carpentry and Gardening. Each division is headed by a

supervisor and is employed by respective skill workers.

Laboratory Equipment: equipment, machineries, Record of maintenance account in the laboratory/workshop are maintained by the lab In-charge(s)/workshop In-Charge(s) with the advice of HOD.

Library: library is headed by librarian and she is premises superior for both B.Ed. and M.Ed. library. she is supported by assistant librarian, supporting staff (Senior and junior clerks) for journal and reference sections.

Maintenance of Sports Facilities: sports and fitness equipment's are maintained by College. A physical instructoris appointed for utilization and maintenance o finstitute's sports facilities.

Computers, Software's and UPS: computers are maintained in the Institution by "Information System Support Group (ISSG)". This division provides the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, college website, biometric services, troubleshooting of hardware, networking equipment's including internet connectivity, procurement of hardware, software. Campus is enabled with internet and WI-FI.

Classrooms: At departmental level, HODs submit their requirements to principal regarding classroom furniture and other needs.Administrative officers take responsibility for students' academic requirements.classrooms are equipped with required teaching audio-visual aids to supplement teaching-learning process.

File Description	Documents
Appropriate link(s) on the institutional website	//biyanigirlscollege.com/wp-content/uploads/2022/01/college_facilities.pdf
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech	One/Two of the above

training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	**No File Uploaded**

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

`One of the above`

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	**No File Uploaded**
Report of the Placement Cell	View File
Any other relevant information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
20	298

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

6

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

3

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities
5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Biyani Girls B.Ed. College has a representative body of the students in which students are elected every year at the start of the academic year. The student representatives coordinate various activities and responsibilities entrusted by the college to them. They act s a link between students and the faculty members and the college. They mentioned discipline in the college.

The representatives provide feedback about various activities undertaken by the faculties and the college as well as how the decisions of college authorities are receive by the student. Meeting of the representative body and college administration take place regularly to work out different activities of the college.

The work of the student council:-

Student council as a whole has responsibility for:-

- **Working with the staff management and fellow students.**
- **Communicating and consulting with all of the students in the college.**
- **Involving as many students as possible in the activities of the council.**
- **Planning and managing the council programme of activities for the year.**
- **Managing and accounting for any funds by the council.**
- **The purpose of a student council at any level is to develop leadership.**

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	**No File Uploaded**

5.3.2 - Number of sports and cultural events organized at the institution during the year

10

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Contribution of alumni to the growth and development of the College-

(OUR ALUMNI IS NON REGISTER BUT FUNCTIONAL)

The alumni is contributions in the growth and development process are given below:

- **The alumni help in establishing networking with all students.**
- **It helps college updating about the placements of pass out students.**
- **It furnishes information about job opportunities in schools.**

- Its feedback has helped in improving existing curriculum, organizing new-activities, etc.
- It has given many healthy suggestions foraugmentation of the college.
- Helps in publicity.
- Alumni have potential to be our most loyal and generous-supporters.
- It is important for our institution.
- Alumni are an institution's most loyal supporters.
- Alumni generate invaluable word-of-mouth marketing among their social and professional networks.
- By-engaging alumni, an institution can continue to benefit from their skills and experience.
- Alumni are great role models for current students andoften well placed to offer practical support to students as they start their careers.
- Alumni are often in the position to engage the expertise of the institution in their professional lives.
- Our Alumni are our international ambassadors they take their knowledge of our institution to their home town and into their professional and social networks.

File Description	Documents
Details of office bearers and members of alumni association	[View File](#)
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	Five/Six of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	**No File Uploaded**
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	**No File Uploaded**

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Response

The college has an Alumni Association. The Association has been helping the college in its growth and development process efficiently, by providing positive feedback.

1. Dr. Bharti Sharma is the President of the Alumni Association, other members include faculty and students.

2. The activities of the Alumni Association of the last two years are given below-

* Informal get together of the students of every preceding session's passed out batch in college's campus.

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* Felicitation of the students who get placements during the
preceding academic year.

* The top ten alumni occuping prominent position.

* Contribution of alumni to the growth and development of the
college.

3. The alumni's contributions in the growth and development process
are given below-

* The alumni help in establishing networking with all students.

* It helps the college in updating about like placements of pass out
students.

* It furnishes information about job opportunities in school.

* Its feedback has helped in improving the existing curriculum,
organizing new activities, etc..

* It has given many healthy suggestions for the augmentation of the
college.

* Helps in publicity.
```

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

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Vision - Biyani Girls B.Ed. College aims towards "Women Empowerment"

Mission - "To provide the best professional education opportunities
in a progressively enhanced manner"
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Nature of governance

1. The college has an effective governing council consisting of senior academicians, industry experts, professionals and research counselors along with qualified management members, principals and Heads of department.

2. The governing council meeting convicts twice a year and all aspects of academic and non academic matters are discussed.

3. The management strictly adheres to the recommendations of its governing council.

4. The decisions taken during the governing council meeting are properly documented, recorded and circulated to all concerned members and implemented effectively.

Participation of teachers in decision making bodies:-

1. All the heads of departments conduct faculty meetings every fortnight.

2. The minutes of the meetings are communicated through the principles who in turn consolidates all the suggestions and submits them to the management for approval.

3. The faculty members are involved in various functional committees and contribute to the decision-making process at all levels.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

Response:-

The institute excels in academic for over 15 years, due to the continuous review and improvement of quality policies and plans. The top management, principal and facultyhave rules in design and implementation of the quality policies and plans. Some of the key roles are as follows:-

Top management

1. Guidance on implementing the vision, mission and values of the institution.

2. Formulating long term strategic planning and direction to college development.

3. Advice in introducing new programs, students intake, maintenance and expansion of infrastructure and other strategically important matters andProviding high quality learning opportunity to students, welfare schemes and the required facilities and funds.

Principal:-Assisting the management in making policies and taking decisions on setting academic and administrative goals achieving them.

HOD:-Assisting and reporting to the principal on all matters, with respect to academics, administration, discipline, research and student support services.

Faculty:-The teaching load will be trained by the activity in accordance with the area of specialization of each faculty.

TPO:-The purpose of training and placement officer is to define the overall structure and process of training, easements and outreach, and to structure of roles and responsibilities of the teams working in the office.

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial,

academic, administrative and other functions in not more than 100 - 200 words.

Transparency in Academic Functioning :-

Biyani Girls B.Ed college strictly adheres to the academic calendar that details the various activities in advance. Admission are directed by government of Rajasthan at PTET website.The examination forms are also filled through University website. All the scholorship forms are filled online.All the relevant informations regarding academics and other functioning are available in prospectus as well as on website also.

Transparency in Administrative Functioning:-

Applications for various teaching and non teaching staff are received and processed promptly. Notices are promptly shared on emails, Govt. regulations and amendments are promptly placed before the concerned bodies, circulated, displayed on college website. All courses NOC and affiliations by regulating bodies of courses displayed on college website.

Transparency in Financial Functioning:-

Biyani Girls B.Ed college strictly follows all the rules and regulations of the Government of Rajasthan.Its Annual Budget and Annual Accounts are prepared.students fee is also deposited on online mode.students can also deposit their fee on online mode.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	[View File]()
Any other relevant information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institution has a unique culture of aiming high and accomplishing the same through its continuous pursuit for excellence. The strategic plans and perspective plans are developed in consulting station with various stakeholders of institution experts and academic, Principal, head of the departments keeping in view the long term perspective of the institution.

Following are the important components of the strategic plan:-

- To be recognised as an institution of excellence in academics
- Contributes significantly towards students progression.
- To serve the society through extension and community services.

Perspective plan

Based on the strategic plans, institution has a perspective plan of development. This plan is made as per the requirement of the learners and with a view to cater to the needs of the institution and the society at large.

Following are the major areas covered in the plan:-Academics,Students progression,Administration,Research,Infrastructure,Social responsiblity.

Strategic plans and objectives:-

1. To promote various activities for faculty members and students.

2. To have a closure linkage and promote research and consultancy which creates a sense of ownership among faculty members.

3. To establish MOU and implements with various organisation to promote various levels of interactions.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://biyanigirlscollege.com/wp-content/uploads/2022/01/MOU.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Administrative Set Up: The administative set up of institutionis structured in a hierachical way in which Chairman ,Director, Principal , HOD's Teaching faculty and non teaching facultyand other supporting members work together.The Director and the Principal form the nucleus of the administration with the former being the final

authority in all financial matters. The Principal shares this work and vets all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. She has her team of Senior faculties, the IQAC Coordinator and the HR manager to assist her in the discharge of this work.

Various functions like faculty recruitment and appointment process both teaching and non-teaching staff, service rules and general policies are briefly described in the HR manual of Biyani Girls B.Ed. college.

File Description	Documents
Link to organogram on the institutional website	https://biyanigirlscollege.com/wp-content/uploads/2022/01/Code-of-Conduct.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

All of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has various committees. These committees organize meetings for different agenda for quality education and enhancement

of faculty and students. following are the outcomes are implemented through these meetings.

IQAC:- monitoredall the academic activities and promote research activities in the academic year.

Academic Committee:-It worked on these following agendas such as formulationschemes for students development such as curriculum.

Research committee:-- Analysis of various projects and research proposal,conduct of various seminars/webinars/workshops.

Placement Committee:- Provided guidance and counselling sessions for the students.

Career counselling committee:- The cell solved students personal, educational and psychological problems occurred in the pandemic era.

Student advisory committee:- The students representatives had the responsibilities towards the students problems faced during the session about registered themselves on online platform and use of ICT during these online classes.

College website committee:- It worked on the web content management and provide useful information.

Discipline committee:-It recommended the safety measures during the Covid-19.

Cultural committee:- It managed all the cultural events organized throughout the year.

Library Committee-It worked for the up gradation of library resources.

Anti-ragging committee:- Introdoctory sessions were organized.

Transport committee:- No transportation provided.

Women Grievance committee:-some sessions were organized.

Sports committee:- No sports activity organized.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	[View File](#)
Action taken report with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

1.The institution has effective welfare measures

1. Free transport facility for teaching as well as non teaching staff members.

2. Paid maternity leave for female faculty.

3. Sponsorship for participating in seminars and workshops.

4. Motivation for higher studies and online courses.

5. Sponsorship for journal publications.

Casual leave,Marriage leave,Maternity leave,Medical leave,Study leave provide to staff.

Reward and award policies

1.Cash award is also given to the best faculty members.

2.Faculty members should attempt to published textbooks, research papers in international of Indian journals or conferences for that they are awarded with insensitive.

3.The star faculty of the month and the staff faculty of the year is awarded.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	View File

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

7

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	View File
Certificate of participation for the claim	View File
Certificate of membership	**No File Uploaded**
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

10

File Description	Documents
Data as per Data Template	[View File](#)
Brochures / Reports along with Photographs with date and caption	[View File](#)
List of participants of each programme	[View File](#)
Any other relevant information	**No File Uploaded**

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

40

File Description	Documents
Data as per Data Template	[View File](#)
Copy of Course completion certificates	[View File](#)
Any other relevant information	**No File Uploaded**

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Institution has performance appraisal system for teaching and non-teaching staff

1.The institution or management evaluate teachers based on teaching research and participation in development activities and Due importance is given to all the activities.

2. Structural staff revaluation form is filled for each faculty member for this purpose where in the faculty gives the details of his or her performance and participation in all the activities by the department of college.

3. The self appraisal form submitted by the faculty is analysized for the fulfilment of four criteria.Evaluation of teaching research and development administrative work and extension activities.

4. Faculty is motivated by rewarding with merit certificate awards and prizes.

Outcomes of appraisal

- **As part of faculty improvement performance reduce after appraisal procedures are done by management and director and appropriate measures are taken to upgrade and bring in positive changes in the institute.**
- **Assessment are made with respect to outcomes of goals set by faculty members in term to teaching research and contribution to institution.**
- **The appraisal system helps in improving teaching learning process near marketing areas for improvement and identify leadership qualities for future responsibilities and training needs for the development of the faculty and the institute.**

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	[View File](#)
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Institution conducts internal and external financial audits regularly.

1. Income and expenditure of the institute are audited every month by college finance committee for internal audit.

2. The institute follows the procedures laid down by the Rajasthan University.

3. The committee monitors the purchase and expenses incurred from funds generated through fees and other grants.

The budget take into consideration the following:-

- Maintenance and construction of buildings campus development.
- The salary for teaching non teaching and contingency staff.
- Research and development activities.
- Sponsoring faculty members for seminars workshops conferences and faculty development programmes.
- Purchase of books and subscription of journals in the library.
- Payment of internet, electricity, water and telephone bills.
- Purchase of equipments and softwares.
- Conducting various college functions such as:-
- Oorja the orientation program
- Chanakya the faculty development programme
- Fresher party
- Farewell party
- Spectrum the inter college competition.

Every academic year it is mandatory to prepare recurring and non recurring expenditure statements. The college in house finance committee examine the budget proposal, expenditure statements, monitoring and equipment purchases. The committee reviews the utilization of funds, allocated to the deposit statement against the proposed budget for the financial year.

The expenditure statements are audited by the accounts department before it is submitted to the principal.

Tally ERP software is used for the accounts related functions in order to achieve paperless office and for reliability.

The in house finance committee in shows that the payments are paid and duly authorised and presents the audit report. A statuary audit is conducted at the close of financial year. The audit report is sent to management for review.

In house finance committee in consultation with the C.A audits the income and expenditure within the allocated or approved budget to ensure that there are no deviations. Necessary changes are incorporated by the in house finance committee on the suggestions or directions of the auditors for the external audit.

- As per the standard accounting guidelines, minor deviations

are looked into for rectification during the audit.

- Proper utilization of financial resources is planned the beginning of every financial year.
- Accounts department takes care of the collection of tuition fees, salary distribution, tax payment and loan distribution, purchase orders for the library on laboratory equipments, teaching aids, furniture, facilities and payment of maintenance bills.

- The annual audit is done by the statutory auditor.

- The audit of account and submission of income tax returns our being carried out regularly each year.

- There are no audit objections change the institution follows a system of internal controls like calling quotations, comparison of rates, preparation of purchase orders etc

- Approvals are obtained at every stage of such implementation and do verification of goods and services after delivery.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	[View File](#)
List of audit objections and their compliance with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

nil

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Mobilization of funds

1. Student tuition fee is the major source of income for the institute.

2.Sponsorship for sort for various seminar.

Utilization of funds:- The accounts department ensure that the expenditure lies with the allotted budget the institution of management is sought in case the expenditure exceeds the budget.

Resource mobilization policy and procedure

1. Before the financial year begins principal and heads of department prepare college budget.

2. Institutional budget includes recurring expenses such as salary electricity and internet changes equipment and facilities maintenance cost, stationery other consumable goods etc.

3.It includes plant expenses such as lab equipment purchase furniture and other expenses.

4. Budget scrutinized an approved by the top management.

5. Accounts department and purchase department monitors with their expenses are excluding budget provisions.

Optimal utilization of resources

1. Effective utilization of infrastructure is ensure through appointment of adequate and well qualified system administrators.

2. The optimal utilization is insured through encouraging innovative teaching learning practices.

3. The available physical infrastructure is optimally utilized beyond regular college hours to conduct a medium classes curriculum activities for extra curricular activities etc.

4. The college infrastructure is utilized as examination centre for various government university and professional exams.

6. Library functions beyond the collages for the benefit of students, faculties and alumni.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The institutional policy to implement quality assurance is as follows :-

Develop or maintain and regularly update the documents of all the processes involved in the academic and administrative activities and the forms to implement the processes.

1. All the teaching and non teaching faculty carry out the activities as per the process and forms.

2. Various policies implemented for quality assurance are:-

  • students satisfaction by collecting feedbacks from the

students/parents and alumni and actions are taken to ensure that the college satisfies all its stakeholders.

Internal audit:- regular internal academic audits are conducted in college to check the proper implemetation of curriculum and review the activities of various committees and feedback analysis of various stakeholders.The auditors also present their important remarks or observations for the betterment of the various policies that execute in the institution throughout the year.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The internal quality assurance cell (IQAC) helps in planning and action plan for the academic year by interacting with the management, faculty, administrative staff, laboratory staff and the students.

Functions of IQAC

1. Fixing the target results to be achieved for the college.

2. Verification of lecture plans for the feasibility of completion at the prescribed time as per the academic calendar.

3. Conduct of class committee meetings and redressed of the issues raised.

4. Conduct of course coordinator meetings for analysingof unit test/internal assessment and University examination.

5. Recommendation for remedial measures to address and faculty of a department concerned to improve overall performance of the students.

6. Collecting feedbacks from the students on the teaching effectiveness of the faculty.

7. Suggesting or recommending the measures to improve the teaching effectiveness through workshops/conference/seminar/ webinars etc.

ILT methods:-

1. Multimedia/PowerPoint presentation and educational videos.

2. Role plays:-To improve conversation skills and body language.

3. Case studies:- To promote problem solving and decision making skills by giving real life examples.

4 Group discussions:- to develop problem solving skills and include inculcateteam spirit.

5. Debate and seminar:- conducted on latest topics to develop thinking (both pros and cons).

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

15

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

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6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	**Four of the above**

File Description	Documents
Data as per Data Template	[View File](#)
Link to the minutes of the meeting of IQAC	https://biyanigirlscollege.com/wp-content/uploads/2022/01/IQAC-2020-21.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	2017-18 -> https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2017-18-Report.pdf 2018-19 -> https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2018-19-Report.pdf 2019-20 -> https://biyanigirlscollege.com/wp-content/uploads/2021/09/aqar-report-2019-20.pdf
Consolidated report of Academic Administrative Audit (AAA)	[View File](#)
e-Copies of the accreditations and certifications	[View File](#)
• Supporting document of participation in NIRF	**No File Uploaded**
Feedback analysis report	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Incremental improvements:

Quality enhancement initiatives in the academic and administrative domains successfully implemented during the last five years are:

For second and subsequent cycles:

1.Online Certificate course:- The threeonline certicatecourses were introduced from January 2021 to Mach 2021 for the students of B.Ed on online mode. The names of these certificate courses are given below:-

- Radio Communication,
- Guidance and counseling
- Artshala.

2. GURU KPO PLUS APP:-Institute has launched an educational app for online content in covid pandemic on 22 August 2020. This App is named as GURU KPO PLUS APP. On this app learn anything for free.Thousands of interactive exercises, videos and articles are available on the app. Registered students can log in with their uniqe user id and password. they can join live sessions, live classes and other similar evants on online mode. This app also contains some paid course content for the other students.

File Description	Documents
Relevant documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Biyani Girls B. Ed. College has stated energy policy its purpose is toestablish guidelines and practices that will lower the energy consumption of institute and reduce expenditures on energy and support the use of alternate sources of energy.

The policy is applicable to all teaching and non teaching staff and students.

For Employees and students

1. All electric appliances shall be turned off when not in use.
2. Use natural lightings and ventilation to avoid daytime lights.

For office equipment

1. All powered office equipments shall be turned off or placed in standby when not in use.
2. Office equipments quantities shall be reduced through consolidation to central locations for shared use whenever possible.
3. Office equipments purchased with institutional funds is required to be Energy Star labelled.

Use of alternate source of energy-

1. Institute has installation of solar panels of 60KW as alternate source of energy.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Biyani Girls B.Ed college realizes sustainable and holistic waste management essential in reducing its environmental footprint and providing a safe and healthy work environment for teaching, non teaching staff ,students and visitors

Purpose

1. To ensure proper disposal of waste from activities conducted by or overseen by facilities management staff.
2. To minimize waste generation at source and facilitate repair, reuse and recycling over the disposal of waste in a cost effective manner.

Procedure

Solid waste management

1. Institute will apply a waste hierarchical approach to reduce, reuse, recycle and recover waste products.
2. Solid waste at the canteen and hostel will be segregated at source using green and blue dustbins organic waste is collected in green dustbin and non degradable waste is collected in blue dustbins collection and pickup of waste is done by housekeeping staff and municipality will collect the solid waste for further disposal.
3. Staff are responsible for depositing their waste in the nearest appropriate dustbin.
4. Metals including aluminium, steel, copper can be deposited in thebins.
5. Cardboard should be flat and placed next to any recycling receptacle.
6. Single use plastic is strictly prohibited in the campus.
7. Incineration machine is installed for proper disposal of senitary waste.

Liquid waste management

Waste water of kitchen and canteen is recycled by using it for the watering trees and plants.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	Three of the above

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	**Three of the above**

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Biyani Girls B.Ed. College has a clean and green campus where environmental friendly practices and education combine to promote Sustainable environment. Institutions vision is to create awareness among young students and public about various environment related issues through education and innovations.

To maintain Cleanliness, the students and staff members are given instructions to maintain the campus clean several quotes related to the importance of clean and green environment are displayed on the campus. Segregation of waste into dry and wet waste from the separately allotted dustbins is done in strategic location. Thus maintaining the campus clean and ecofriendly. Apart from this students are engaged in research activities related to Swachh Bharat

Abhiyan.

For Green landscaping with trees and plants Biyani Girls Bed college organizes tree plantation program every year in the college campus with the help of eco club college celebrates World environment day on June 5 every year and international plantation day by conducting competition among students and also expert talks by eminent people to bring awareness. The plantation program includes plantation of various type of ornamental and medicinal variety plants .This program promotes eco friendly environment by stepping up the oxygen level in the campus.

To provide pollution free environment various display boards have been placed in the library and classroom for awareness to maintain silence in the college .The security guard end instructors ensure smooth entry and exit of students without any noise .The college conducts awareness program for staff students and society for protecting and maintaining . College has a beautiful green campus a range of medicinal plants and old trees like Ashoka ,Tulsi make the campus Air pollution Free .Indoor plants like aglonima, snake plants are also there. One such a good practice of college is to give plants to every guest as a token of gratitude. "No Tobacco","No Smoking" and "No Plastic" boards are displayed at various places in college .

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	View File

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	**No File Uploaded**
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

1,99,400

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

1. Self defence programme by Nirbhya Squad Police women team was organised in the Institute during 17-22 Jan 2020. . The training session includes various self-defence techniques .

2. Biyani Girls B.Ed. College taken an initiative to serve community during Covid 19 in which hand sanitizers and face masks were distributed in slum areas of Jaipur on 28 Nov. 2020.

3. Road safety is not a slogan it's a way of life. Keeping on this line a road safety awareness workshop organised by the institute during 21 Nov. 2020 to 20 Dec 2020. Event was marked the presence of eminent personality Ms.Sunita Meena, Addl. DCP Jaipur.

4. Poster making and awareness programme on Green India Clean India was organised by the institute on 3 April 2021.

5. College organised a workshop entitled " Yoga: A Journey to Soul" on 19 Aug 2021. The resource person was Dr.Shweta Tiwari . It was immunity enhancement programme in which process of meditation, breath and yoga were demonstrated.

6. Biyani Girls B.Ed. College organised a four days Health awareness programme"Yoga EkKadamSwasthya Ki Aur" from 25 Aug- 28 Aug 2021.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

Best Practice -1

Title Anvarat Samvad

Anvarat Samvad programme to support physical and mental health of community during covid-19 pandemic, is the best practice of the college.

Context

The coronavirus pandemic has exposed students and community to anxiety, trauma of illness, financialhardship and stress.To cope with changing educational dynamics, Institute has provided additional help to strengthen the students support by conducting FB live underAnvarat Samvadprogrammeby expert faculty members to interact with community persons and students .

Objective

The main objectives of the Anvarat Samvad programme are-

1. To create a Learning community.

2. To maintain student's mental health during covid-19.
3. To make the students feel connected with college environment and teachers during pandemic situations.
4. To engage students in meaningful conversation.
5. To give answers of students queries.

Practice

During Anvarat Samvadprogrammefollowing FB live sessions were taken by expert faculty members such as

*Development of Hindi language and recent challenges of Hindi literature by Ms RanjanaPareek.

*Warning signs for common mental health disorders by Ms JisuBiju.

*New Education Policy 2020 by Prof. Sanjay Biyani.

*Role of Aptitude, Personality traits and Interest in making the winning career choice by Mr. Biswas Mukherjee.

*Importance of life skill education by Ms SunitaKumari Sharma.

*A course in personal effectiveness inspired by the 7 habits of highly effective people.

*7 simple habits for a happy life during covid-19 pandemic byB.K.Didi.

*Stress management -A new perspective by Dr Meenakshi Thakur.

*Protect yourself against cybercrime.

*Impact of Education in Post Covid-19 era by Ms Sunita Sharma

* Management through Bhagavad Gita by Professor Sanjay Biyani.

*Career opportunities in the field of education by Dr EktaPareek.

*Teaching Methodology education by Dr.Arti Gupta.

*Innovation in Education by Dr.ShipraGupta.

*How to utilize time by Dr. EktaPareek.

*Importance of Guidance and counselling in present scenario by MS

Tripti Saini.

*Enhance inner happiness by yoga in present scenario by Dr.Bharti Sharma.

These FB live sessions were very beneficial for the teachers as well as for the students also.

Challenge

It was a great challenge for Institute to connect with community persons and students due to lockdown period and unavailability of internet and other facilities.

Impact

More then 500 students and community persons were benefitted by these FB live programmes .There was a huge positive response of people towards these FB live programs.

Resources

Trained IT faculty and other faculty members were involved in this programme.

Best Practice-2

Title

Covid-19 special initiative educational app GuruKPO Plus for community learning during pandemic situations

Context

During pandemic situations our community is looking towards online learning platforms to continue with the process of education. Biyani Girls B.Ed College launched Guru Plus app which allows students of community to attend classes from any location of their choice.

Objective

To offer teachers an efficient way to deliver lessons to students of various community.

To allows students and community to excess the learning material at a time of their comfort.

To create paperless learning environment which is more beneficial to community environment.

To create a perfect learning environment to the needs of community.

Practice

This app is the advance version of Guru KPO app .Guru KPO plus provides versatile study material at one place specially focus and specialising in the study material for the students of higher and professional education .The contents on the portal covers area related to teacher education along with training in soft skills. Students can download Guru KPO Plus app directly from Google play store.No login required. This is a good platform for the student's online learning.It contains all the relevant materials for the students. Under this scheme college provides all possible support to the students through excellent notes prepared by our highly qualified team of academic persons, video lectures, e-contents, regular online classes etc.

Features of Guru KPO Plus app are-

* Anytime anywhere learning-watch our classes live recorded anytime with the comfort of all your devices.

*Interactive live classes-attend live classes. Participate live chat and get your doubts cleared during this class.

*Analyze- The app provides an in-depth analysis based on customised test and personalized learning path adopted by the students.

This Covid-19 special initiative educational app was very beneficial for all the students and teachers.

Challenge

Some challenges were lake of social and nonverbal cues,literacy skills and lack of familiarity with other participants.

Impact

More than 2000 students and community persons benefited by this app.

Resource

Video lecture studio was set up for the recording of lectures.

File Description	Documents
Photos related to two best practices of the Institution	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Biyani Girls B.Ed College is one of the most prestigious prestigious teacher education institutes in Rajasthan. The main vision of the institution is women empowerment with the mission to provide the best professional education, opportunities in a progressively enhanced manner. Biyani Girls B.Ed College located in the heart of Jaipur city is the cynosure of the people around. The Infrastructure of this college is Avant-Garde. Institution has dedicated faculty who open the doors for the students but simultaneously grooming them to enter it by themselves.

The most distinctiveness feature of Biyani Girls B.Ed. College is Kalpana Chawla award for women empowerment. This award function is organised every year by the institute for meritorious girls from different states of India. Father of Kalpana Chawla, Shri B.L. Chawla grace the occasion every year. The motto of this award function is to recognise girls for their achievement and motivate to build their self-confidence. The success story of Kalpana Chawla an annual publication, is a complete handbook on the life history of Kalpana Chawla it is an inspiring book for young students and includes their pictures and facts about Kalpana's life.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File](#)
Any other relevant information	[View File](#)