

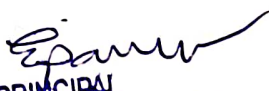


# BIYANI GIRLS B.ED. COLLEGE, JAIPUR

## (2021-22)

### Academic committee

S.No.	Name	Designation
1.	Prof. Sanjay Biyani	Chairperson
2.	Dr. Ekta Pareek	Coordinator
3.	Dr. Shipra Gupta	Member
4.	Ms. Sunita Sharma	Member
5.	Dr. Arti Gupta	Member
6.	Ms. Tripty Saini	Member
7.	Ms. Kiran jangir	Student Nominee
8.	Ms. Diya Mudgal	Student Nominee
9.	Ms. Apoorva Sharma	Student Nominee
10.	Ms. Manbhar Saini	Student Nominee

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR



# BIYANI GIRLS B.ED. COLLEGE, JAIPUR

## (2021-22)

Date: 09-08-2021

### NOTICE

It is our pleasure to inform you that the meeting of the Academic committee is scheduled to be held on 12-08-2021 at 1:00 PM. in Manthan Hall. The agenda of the meeting is enclosed herewith you are therefore requested to attend the meeting.

The Agenda for the meeting:-

Agenda 1- Regarding preparation of academic calendar.

Agenda 2- Regarding Reporting of B.Ed., M.ED. First year.

Agenda 3- Regarding orientation program.

Agenda 4 - Regarding practical exam.

Agenda 5- Regarding Result analysis.

  
**Dr. Ekta Pareek**

**Principal**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SE-3, VISHVADEVTA, JAIPUR

Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/ /Reception/ IQAC Members.



# **BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**

Date: 12-08-2021

## **Minutes of meetings 2021-22**

Minutes of meeting of Academic committee held on 12-08-2021 at 1:00 PM in Manthan Hall.

### **DISCUSSION ON AGENDA:**

The agenda for the meeting are discussed as the following:

**Agenda 1- Regarding preparation of academic calendar-** Committee members discussed Academic Calendar on instruction of IQAC for smooth functioning of yearly academic activities .

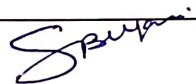
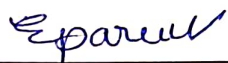

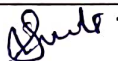
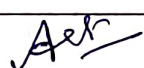
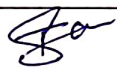
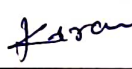
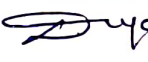
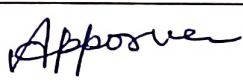
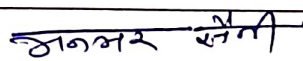
**Agenda 2- Regarding Reporting of B.Ed., M.ED. First year-** It was discussed that proper arrangements should be done for reporting process of new students. Proper duties should be assigned to all the staff members for smooth conduction of reporting .

**Agenda 3- Regarding orientation program-** It was discussed that an itinerary of Orientation Programme should be made and sessions for the Orientation Programme should be decided to make orientation effective.

**Agenda 4 - Regarding practical exam –** It was decided that Proper arrangements for final lesson of previous students should be done .

**Agenda 5- Regarding Result analysis-** It was decided that proper result analysis of each course should be done by assigned faculties and report should be submit to IQAC and academic committee.

**List of attendees-**

S.No.	Name	Designation	Signature
1.	Prof. Sanjay Biyani	Chairperson	
2.	Dr. Ekta Pareek	Coordinator	
3.	Dr. Shipra Gupta	Member	
4.	Ms. Sunita Sharma	Member	
5.	Dr. Arti Gupta	Member	
6.	Ms Tripty Saini	Member	
7.	Ms. Kiran jangir	Student Nominee	
8.	Ms. Diya Mudgal	Student Nominee	
9.	Ms. Apoorva Sharma	Student Nominee	
10.	Ms. Manbhar Saini	Student Nominee	

  
**Dr. Ekta Pareek**  
Principal

BIYANI GIRLS D.E.  
SEC-3, VIDHYADHAR N.





**BIYANI GIRLS B.ED. COLLEGE, JAIPUR**  
**Academic committee -2021-22**

**ACTION TAKEN REPORT**

**Agenda 1- Regarding preparation of academic calendar-** Academic Calendar was made with IQAC for smooth functioning of yearly academic activities .

**Agenda 2- Regarding Reporting of B.Ed., M.ED. First year-** Proper arrangements were made for reporting process of new students. Proper duties were assigned to all the staff members for smooth conduction of reporting .

**Agenda 3- Regarding orientation program-** An itinerary of Orientation Programme was made and sessions for the Orientation Programme were decided to make orientation effective. Session was late due to COVID. Orientation was successfully organized in the month of February -2022.

**Agenda 4 - Regarding practical exam** –Proper arrangements for final lesson of previous students were done by making proper list of their teaching subjects and guidance was given by subject teachers regarding their final lesson topics.

**Agenda 5- Regarding Result analysis-** Proper result analysis of each course was done by assigned faculties and report was submitted to IQAC and academic committee.

  
**Dr. Ekta Pareek**  
**PRINCIPAL**

**BIYANI GIRLS B.ED. COLLEGE**  
**SEC-3, VIDYARAJ**

Principal



# BIYANI GIRLS B.ED. COLLEGE, JAIPUR (2021-22)

Date: 04-03-2022

## NOTICE

It is our pleasure to inform you that the meeting of the Academic Committee is scheduled to be held on 07 March 2022 at 011:30 a.m. in Manthan Hall. The agenda of the meeting is enclosed herewith you are therefore requested to kindly attend the meeting.

The Agenda for the meeting:-

**Agenda 1- Regarding Microteaching.**

**Agenda 2- Regarding Practice teaching**

**Agenda 3- Regarding ICT classes.**

**Agenda 4 - Regarding Internship registration.**

  
**Dr. Ekta Pareek**

Principal

BIYANI GIRLS B.ED. COLLEGE  
SEC. 3, VIDHYADHAR NAGAR, JAIPUR  
Copy to: Chairman/Director (Acad.)/Principals/Registrar/HR/HOD's/KPO/Reception/All the IQAC Members.



# BIYANI GIRLS B.ED. COLLEGE ,JAIPUR

Date: 07-03-2022

## Minutes of meetings 2021-22

Minutes of meeting of Academic committee held on 07 March 2022 at 011:30 a.m. in Manthan Hall.

The agenda for the meeting are discussed as the following:

**Agenda 1- Regarding Microteaching.-** It was discussed that proper arrangements should be done for microteaching of students to develop teaching skills. Proper duties should be assigned to all the subject teachers for smooth conduction of microteaching .

**Agenda 2- Regarding Practice teaching.-** Committee members discussed that practice teaching sessions for students should be arranged.

**Agenda 3- Regarding ICT classes -** It was discussed that ICT classes should be arranged for students with a proper time table in computer lab.

**Agenda 4 - Regarding Internship registration –** It was decided that mentors should collect proper data for internship registration of the students at Shala Darpan .

  
**Dr. Ekta Pareek**

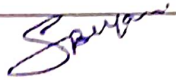
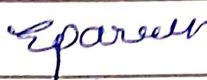


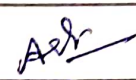
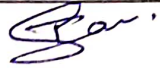
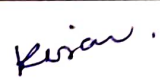


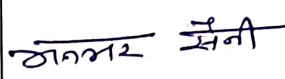
Principal  
**PRINCIPAL**

**BIYANI GIRLS B.ED. COLLEGE**  
SEC-3, VIDHYADHAR NAGAR, JAIPUR



Date: 07-03-2022

**List of attendees-**

S.No.	Name	Designation	Signature
1.	Prof. Sanjay Biyani	Chairperson	
2.	Dr. Ekta Pareek	Coordinator	
3.	Dr. Shipra Gupta	Member	
4.	Ms. Sunita Sharma	Member	
5.	Dr. Arti Gupta	Member	
6.	Ms Tripty Saini	Member	
7.	Ms. Kiran jangir	Student Nominee	
8.	Ms. Diya Mudgal	Student Nominee	
9.	Ms. Apoorva Sharma	Student Nominee	
10.	Ms. Manbhar Saini	Student Nominee	

  
**Dr. Ekta Pareek**  
Principal  
BIYANI GIRLS B.ED. COLLEGE  
EC-3, VIDHYADHAR NAGAR, JAL





**BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**  
**Academic committee -2021-22**

**ACTION TAKEN REPORT**

Action taken report of Academic committee meeting held on 07 March 2022 at 011:30 a.m. in Manthan Hall.

**1- Regarding Microteaching.-** Proper time table was made for microteaching of students to develop teaching skills. Proper duties were assigned to all the subject teachers for smooth conduction of microteaching .

**Agenda 2- Regarding Practice teaching.-** Practice teaching sessions for students were arranged.

**Agenda 3- Regarding ICT classes -** ICT classes were arranged for students with a proper time table in computer lab.

**Agenda 4 - Regarding Internship registration** –Mentors collected proper data for internship registration of the students at Shala Darpan .

  
**Dr. Ekta Pareek**

Principal

**PRINCIPAL**

**BIYANI GIRLS B.ED. (**

**SEC-3, VIDHYADHAR NAG,**



# **BIYANI GIRLS B.ED. COLLEGE, JAIPUR**

## **(2021-22)**

Date: 6-05-2022

### **NOTICE**

It is our pleasure to inform you that the meeting of Academic Committee is scheduled to be held on 9 May 2022 at 1:00 p.m. in Manthan Hall. The agenda of the meeting is enclosed herewith you are therefore requested to kindly attend the meeting.

The Agenda for the meeting:-

**Agenda 1- Regarding remedial classes.**

**Agenda 2- Regarding Course completion.**

**Agenda 3- Regarding criticism lesson and internal exam.**

  
**Dr. Ekta Pareek**

**Principal**  
**BIYANI GIRLS B.ED. COLLEGE**  
**SEC-3, VIDHYADHAR NAGAR, JAIPUR**

**Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/KPO/Reception/All the IQAC Members.**



# BIYANI GIRLS B.ED. COLLEGE ,JAIPUR

Date: 9-05-2022

## Minutes of meetings 2021-22

Minutes of meeting of Academic committee held on 9 May 2022 at 1:00 p.m. in Manthan Hall.

The agenda for the meeting are discussed as the following:

**Agenda 1- Regarding remedial classes.-** It was discussed that proper arrangements should be done for remedial classess of slow learner students. Proper duties should be assigned to all the subject teachers for smooth conduction of remedial classess .

**Agenda 2- Regarding Course completion.-** Committee members discussed that mentors should submit course completion status of their respective classes .

**Agenda 3- Regarding criticism lesson and internal exam.**  
- It was discussed that criticism lesson and internal exam should be arranged for students with a proper time table.

  
Dr. Ekta Pareek

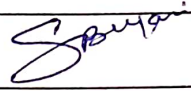
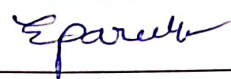
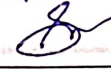

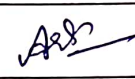
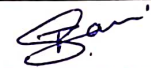
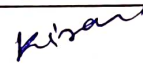


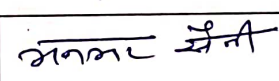
Principal


**PRINCIPAL**  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR



Date : 9-05-2022

**List of attendees-**

-	Name	Designation	Signature
1.	Prof. Sanjay Biyani	Chairperson	
2.	Dr. Ekta Pareek	Coordinator	
3.	Dr. Shipra Gupta	Member	
4.	Ms. Sunita Sharma	Member	
5.	Dr. Arti Gupta	Member	
6.	Ms. Tripty Saini	Member	
7.	Ms. Kiran jangir	Student Nominee	
8.	Ms. Diya Mudgal	Student Nominee	
9.	Ms. Apoorva Sharma	Student Nominee	
10.	Ms. Manbhar Saini	Student Nominee	

  
**Dr. Ekta Pareek**  
Principal  
**BIYANI GIRLS B.ED. COLLEGE**  
SEC.-3, VIDHYADHAR NAGAR, JALPAIGURI



**BIYANI GIRLS B.ED. COLLEGE, JAIPUR**  
**Academic committee -2021-22**

**ACTION TAKEN REPORT**

Action taken report of meeting of Academic committee held on 9 May 2022 at 1:00 p.m. in Manthan Hall

**Agenda 1- Regarding remedial classes-**Proper arrangements were made for remedial classess of slow learner students. Proper duties were assigned to all the subject teachers for smooth conduction of remedial classes .

**Agenda 2- Regarding Course completion** -Mentors submitted course completion status of their respective classes to course in charge and course in charge forwarded it to the Principal.

**Agenda 3- Regarding criticism lesson and internal exam.**

A time table is made for criticism lesson and internal exams by time table incharge and proper arrangements were made to conduct them successfully.

*Epareek*

**Dr. Ekta Pareek**

Principal

**BIYANI GIRLS B.ED. COLLEGE**  
**3, VIDHYADHAR NAGAR, JAIPUR**