INTERNAL QUALITY ASSURANCE CELL

Guidelines for Slow learners & Advance learners



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1. Suggestion for Improvement of "Academics":

- a) Emphasis to be given on Interactive & participative learning Instead of one way conventional style of teaching.
- b) Students to be encouraged to consult books, Journals, Notes and PPTs.
- c) Regular Guest lectures & Industry interactions. Every faculty should contribute to this as per the earlier guidelines laid & shared.
- d) Faculty to discuss in class how, what & how much to write in the examination.
- e) Thorough discussion, after every exam, on question paper in class along with answer/solution provided for evaluation.
- f) Study smart, not hard: have more of Videos lectures, as it helps in memorizing faster & easily as compared to theoretical classes.
- g) Giving real time examples for a topic that the students would be able to understand easily by correlating with the real world scenarios.
- h) Create an environment, where the students are able to share their thoughts, in front of the whole class, without hesitation.
- i) Let the students make mistake, correct them & make them know where they made the mistake. This will help them to improve & gain respect for faculty.
- j) Don't make fun of the student on his queries or wrong answer; he has come here to learn.
- k) Don't spoil the creativity & innovative ideas of the students; let them share their thoughts more openly. An idea can change your life!
- 1) Faculty should motive students to read books & write notes.
- m) Important to create a healthy & conductive environment within the campus.
- n) Building a positive attitude.

- o) Some students find difficulties to communicate in English; faculty should talk with students in English & encourage them to ask questions in English.
- p) Motivate/Encourage students to ask Questions.
- q) To discuss about the relevance of the topic taught. Knowledge should not just be bookish.
- r) It should be emphasised to take some notes in classrooms of the discussion, explanations by the faculty. The concerned faculty should ensure it should not be just copy of the PPT.
- s) Plan more of video lectures related to the subject taught at least one per Unit.
- t) Last but not the least; follow the "Guidelines sheet" mention in your faculty files.

2. <u>Suggestions for Improvement of "Low Performing Students:</u>

Slow Learners = Students Scoring less than 50%.

- a) If student score below 50% marks they will be slow learner.
- b) Mentorship Program for such students.
- c)Revision & Additional classes for the students after completion of course curriculum.
- d) Faculty should teach in class in such a way that goes ahead with all the students, making the Low Performing students understand & not just with a handful of intelligent students.
- e) Students must be explained about their lacuna with respect to attempting answers, their content & presentation, in order to improve their results.
- f) Such students should be specially guided as to where they went wrong & how to improve on it.
- g) First opportunity to perform any task/assignment should be given to such students.

h) Additional Simple assignments to be given, so as to raise their confidence.

- i) Group activities in class should be framed in such a manner that it should have at least one or two weaker students, in the company of good students, so that they can start performing better.
- j) Call such students by names.
- k) Increase their participation in class.
- **I)** Faculty must pay more attention on the weaker students so that they can feel some confidence to speak in front of the whole class.
- m) Students to be encouraged to ask questions or get their queries solved related to subject you are teaching, anytime when you are free during the day.
- n) Each faculty should share the way to study their respective subject, as many students don't know how to study & what to study.
- o) Faculty should motivate the student by explaining the need & applications of the subject/topic so as to foster interest in that subject.
- p) Backbenchers & poor performing students are to be counselled to take seat in front.
- q) Asking simple question to such students in the class which he/she can answer & encourage them.
- r) Listen to students concern & acknowledge their opinions.
- s) Show positivity & support for such students.
- t) Remedial classes to clear concepts.
- u) Some students find difficulty to communicate in English, for them additional/extra classes be arranged to improve their communication skills.

3. Suggestions for activities for Fast Learners:

Fast Learners = Students scoring more than 75%.

- a) If student score 75% then they are in advanced learner.
- b) The fast learners will be made class representatives to help the slow learners to attain higher marks.
- c) The fast learners will be allowed to participate in inter-departmental & inter institute Quiz, debate and other competitions.
- d) They will encourage to take projects/associated in reputed firms to conduct training programmes.
- e) They will be encouraged to write research paper/review articles/participate in seminars.
- f) Faculty will pay special attention to these students so that they can perform better in placement and other programme.
- g) Students will be encouraged to make active part in class room discussion so that other students understand the issue much easily.
- h) The faculty should show positivity and support for higher studies.
- i) The faculty conduct special classes for preparation for General Knowledge, English, Hindi, Basic Mathematics etc. which is an important aspect for all competitive examinations.