



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

LIBRARY COMMITTEE

2021-22

S.No.	Name	Designation
1.	Ms. Sunita Sharma	Coordinator
2.	Ms. Pinki Gautam	Librarian
3.	Ms. Kiran Kumari	Teacher representative
4.	Ms. Raju Pansari	Teacher representative
5.	Ms. Anju Gurjar	Student Representative
6.	Ms. Sarita Sharma	Alumni
7.	Ms. Neha Sharma	Alumni


Dr. Ekta Pareek

PRINCIPAL
BIYANI GIRLS B.ED. COLLEGE
SEC-3, VIDHYADHAR NAGAR, JAIPUR



BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2021-22)

Date:09-07-2021

NOTICE

It is our pleasure to inform you that the meeting of the Library committee is scheduled to be held on 19th July 2021 at 02:30 p.m. in Manthan Hall. The agenda of the meeting is enclosed herewith you are therefore requested to kindly make it convenient to attend the meeting.

The Agenda for the meeting:-

Agenda 1- Regarding allocation of library budget.

Agenda 2- Regarding updation of library resources.

Agenda 3- Regarding subscription of faculty members and students in National Digital Library.

Agenda 4 - To take review of faculty members regarding books.

Agenda 5 - Regarding proper arrangement of books in library.


Dr. Ekta Pareek

Principal
Biyani Girls B.Ed College
Jaipur

Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/Reception/ IQAC Members.



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date: 19-07-2021

Minutes of meetings 2021-22

The Meeting of Librarycommittee was held on 19th July 2021 at
02:30 p.m. in Manthan Hall

DISCUSSION ON AGENDA:

The Agenda for the meeting are discussed as the following:

Agenda 1- Regarding allocation of library budget:- Library budget was discussed for the session 2021-22.

Agenda 2-Regarding updation of library resources:-Members discussed about to update the library resources as per requirement

Agenda 3- Regarding subscription of faculty members and students in National Digital Library:-members discussed to subscribe all the faculty members and students in NDLI.

Agenda 4-To take review of faculty members regarding books:-Members decided to take review of each faculty members about the text books.

Agenda5- Regarding proper arrangement of books in library:-It was decided that books, reference books journals etc. in library should be well arranged.

date 19-7-21

List of Attendees

S.No.	Name	Designation	Signature
1.	Ms. Sunita Sharma	Coordinator	<i>Sunita</i>
2.	Ms. Pinki Gautam	Librarian	<i>Pinki</i>
3.	Ms. Kiran Kumari	Teacher representative	<i>Kiran</i>
4.	Ms. Raju Pansari	Teacher representative	<i>Raju</i>
5.	Ms. Anju Gurjar	Student Representative	<i>Anju</i>
6.	Ms. Sarita Sharma	Alumni	<i>Absent</i>
7.	Ms. Neha Sharma	Alumni	<i>Absent</i>

Ekta Pareek
Dr. Ekta Pareek

Principal
B.Ed College
Jaipur



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Action taken of meeting held on 19th July 2021 at

02:30 p.m. in Manthan Hall.

Agenda 1- Regarding allocation of library budget:- Library budget was allocated for the session 2021-22.

Agenda 2- Regarding updation of library resources:-All library resources were updated as per requirement.

Agenda 3- Regarding subscription of faculty members and students in National Digital Library:- all the faculty members and students were successfully registered in NDLI.

Agenda4 -To take review of faculty members regarding books:- all respective subject teachers delivered their reviews about the text books.

Agenda5 - Regarding proper arrangement of books in library:-All the books, reference books journals etc. wellarranged in library.


Dr. Ekta Pareek

Principal
Biyani Girls B.ED. College
Jaipur



BIYANI GIRLS B.ED. COLLEGE, JAIPUR

Date:01-11-2021

NOTICE

It is our pleasure to inform you that the meeting of the Library Committee is scheduled to be held on 13th November 2021 at 01:30 a.m. in Manthan Hall. The agenda of the meeting is enclosed herewith you are therefore requested to kindly make it convenient to attend the meeting.

The Agenda for the meeting:-

Agenda 1- Regarding requisition of books.

Agenda 2- Regarding registration of newly admitted students to library.

Agenda 3- Regarding issue of books to students.


Dr. Ekta Pareek

Principal
Biyani Girls B.Ed College
Jaipur

Copy to: Chairman/Director (Acad.)/Principal//HR/HOD's/KPO/Reception/All the IQAC Members.



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date: 13-11-2021

Minutes of meetings 2021-22

The Meeting of Library committee was held on 13th November 2021 at 01:30 p.m. in Manthan Hall.

DISCUSSION ON AGENDA:

The Agenda for the meeting are discussed as the following:

Agenda 1- Regarding requisition of books.

:-Members decided to give requisition about new books.

Agenda 2- Regarding registration of newly admitted students to library:-members decided that mentors should register their class groups to library.

Agenda 3- Regarding issue of books to students:- Members discussed to prepare a schedule to issue books to all the class groups.

13th November 2021

List of Attendees

S.No.	Name	Designation	Signature
1.	Ms. Sunita Sharma	Coordinator	<i>Sunita</i>
2.	Ms. Pinki Gautam	Librarian	<i>Pinki</i>
3.	Ms. Kiran Kumari	Teacher representative	<i>Kiran</i>
4.	Ms. Raju Pansari	Teacher representative	<i>Raju</i>
5.	Ms. Anju Gurjar	Student Representative	<i>Anju</i>
6.	Ms. Sarita Sharma	Alumni	<i>Absent</i>
7.	Ms. Neha Sharma	Alumni	<i>Absent</i>


Dr. Ekta Pareek

Principal
Shri Gita B.Ed College
Jaipur



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Action taken of meeting held on 13th November 2021 at 01:30 p.m. in
Manthan Hall.

Agenda 1-Regarding requisition of books:-requisition of books was made and given for purchasing new books.

Agenda 2- Regarding registration of newly admitted students to library:-
All the students registered to library successfully for issuing books.

Agenda 3- Regarding issue of books to students:- All the students were issued books according to their registration in library.


Dr. Ekta Pareek

Principal
B. Ed College
Jaipur



BIYANI GIRLS B.ED. COLLEGE, JAIPUR

Date:01-03-2022

NOTICE

This is to inform to all the members that the meeting of the Library Committee is scheduled to be held on 3rd March 2022 at 12:30 p.m. in Manthan Hall. The agenda of the meeting is enclosed herewith you are therefore requested to kindly make it convenient to attend the meeting.

The Agenda for the meeting:-

Agenda 1 - Regarding maintain proper attendance of students in library.

Agenda 2 - Regarding maintain library environment.

Agenda 3- Regarding subscription of printed journals.


Dr. Ekta Pareek

Principal
Biyani Girls B.Ed College
Jaipur

Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/KPO/Reception/All the IQAC Members.



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date: 13-11-2021

Minutes of meetings 2021-22

The Meeting of Library committee was held on 3rd March 2022 at 12:30 p.m. in Manthan Hall

DISCUSSION ON AGENDA:

The Agenda for the meeting are discussed as the following:

Agenda 1 - Regarding maintain proper attendance of students in library:-Members decided to maintain attendance of students and faculty members properly in library register.

Agenda 2 - Regarding maintain library environment:-members decided some guideline to be followed while using library.

Agenda 3- Regarding subscription of printed journals:-Members discussed to get subscription for printed journals.

3rd March 2022

List of Attendees

S.No.	Name	Designation	Signature
1.	Ms. Sunita Sharma	Coordinator	<i>Sunita</i>
2.	Ms. Pinki Gautam	Librarian	<i>Pinki</i>
3.	Ms. Kiran Kumari	Teacher representative	<i>Kiran</i>
4.	Ms. Raju Pansari	Teacher representative	<i>Absent</i>
5.	Ms. Anju Gurjar	Student Representative	<i>Anju</i>
6.	Ms. Sarita Sharma	Alumni	<i>Sarita</i>
7.	Ms. Neha Sharma	Alumni	<i>Absent</i>

Ekta Pareek
Dr. Ekta Pareek

Principal
Superior B.Ed College
Jaipur



BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Action taken of meeting held on 3rd March 2022 at 12:30 p.m. in Manthan Hall.

Agenda 1- Regarding maintain proper attendance of students in library:- students as well as faculty members attendance is maintained in library register properly.

Agenda 2 - Regarding maintain library environment:- some guideline are to be followed while using library.

Agenda 3- Regarding issue of books to students:- All the students were issued books according to their registration in library.


Dr. Ekta Pareek

Principal
Principal B.Ed College
Jaipur