



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Biyani Girls B.Ed. College , Jaipur
• Name of the Head of the institution	Dr. Ekta Pareek
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01412338591
• Mobile No:	9928910366
• Registered e-mail ID (Principal)	bghbcprincipal@gmail.com
• Alternate Email ID	principalbed@biyanicolleges.org
• Address	R4 , sector 3 , Vidhyadhar Nagar , Jaipur
• City/Town	Jaipur
• State/UT	Rajasthan
• Pin Code	302023
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women

• Location	<b>Urban</b>				
• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>University of Rajasthan</b>				
• Name of the IQAC Co-ordinator/Director	<b>Dr Shipra Gupta</b>				
• Phone No.	<b>9461036868</b>				
• Alternate phone No.(IQAC)	<b>01412338591</b>				
• Mobile (IQAC)	<b>9214517850</b>				
• IQAC e-mail address	<b>bgbc_iqac@biyanicollege.org</b>				
• Alternate e-mail address (IQAC)	<b>bgbcprincipal@gmail.com</b>				
<b>3.Website address</b>	<a href="https://biyanigirlscollege.com">https://biyanigirlscollege.com</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://biyanigirlscollege.com/wp-content/uploads/2023/01/academic-calender-2021-22.pdf">https://biyanigirlscollege.com/wp-content/uploads/2023/01/academic-calender-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.30</b>	<b>2011</b>	<b>16/09/2011</b>	<b>16/09/2016</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.76</b>	<b>2017</b>	<b>19/07/2017</b>	<b>18/07/2022</b>
<b>6.Date of Establishment of IQAC</b>			<b>13/06/2013</b>		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Biyani Girls B.Ed. College	National Seminar	ICSSR	20/02/2022	1,75000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>03</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		<b>30000</b>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Regarding Certification Course				
Regarding Workshop, Webinar And Conferences				
Regarding Community Activities During Pandemic Situation				
Regarding Student Development Programme				
Regarding Online Study Materials And Video Lectures				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>				

Plan of Action	Achievements/Outcomes
To conduct the meetings of IQAC	Conducted three meetings of IQAC
To monitor certification courses	Three certification courses introduced in this academic year 1.Cyber Security Essentials 2..
To organize webinars and National Seminar	National Seminar Sponsored by ICSSR , National Webinar Sponsored by NAAC were Organised
To organize student development programme	student development program organised such as Spectrum, Oorja, PEP etc.
To enhance research activities	motivate all the faculty members to involve in research work and research project with students
To organize remedial classes for slow learners	Remedial classes organised for slow learner students using innovative techniques
to organize awareness program	awareness programs were organised such as go green, no child labour etc.

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

<b>14.Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2022	11/02/2022

<b>15.Multidisciplinary / interdisciplinary</b>
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National Education Policy (NEP 2020) envisions an education system rooted in Indian ethos that contributes directly to transforming India that is Bharat, sustainably into an equitable and vibrant

knowledge society. The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the college. At Biyani Girls B.Ed. College discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In view of the NEP, institute has adopted multidisciplinary approach for teaching and learning. In pedagogy subjects, training is given to the pupil teachers in such a way that they can use multidisciplinary approach in teaching. Institute will continue to organise sessions with experts on NEP awareness.

#### **16. Academic bank of credits (ABC):**

The Academic Bank of Credit concept is being discussed and to be implemented by the college as per instruction of affiliating body. The ABC structure will be adopted after appropriate approval from authorities.

#### **17. Skill development:**

In Biyani Girls B.Ed. College Skill enhancement in students is ensured through various ways, such as

1. Teaching skills are developed by proper training sessions.
2. Biyani Girls B.Ed. College organises Seminars, Webinars and workshops etc. which are specifically aimed at imparting precise skill sets to the students.
3. The college is making sincere efforts for providing value-based education to the learners and make them responsible citizens and ensuring social justice and empowering the underprivileged and vulnerable sections of the society.
4. Skill based projects, field visits & internships are regularly conducted.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

1. Biyani Girls B.Ed. College is planning to offer various value-added certification courses based on Indian Languages, Culture and art.
2. Various cultural events are regularly organized on Indian

knowledge systems, languages, culture to promote local music, art, languages, and handicraft.

3. Various discussion session ,debate competitions, quiz competitions based on Indian culture are organize to make students aware about Indian culture.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Focus on Outcome based education (OBE): OBE has been adopted by Biyani Girls B.Ed.College since its inception.

Course outcome are had been appropriately defined for each course and are properly mapped and assessed for calculating the attainment of the same every year and same is used to plan the improvement in academic processes of the college in forthcoming years. Outcomes are assessed and attainment analytics are used to improve the academic quality. In future the process outlined above would be further strengthened and attainment levels will continue to be monitored closely to modify the pedagogy and /or the evaluation, in line with NEP 2020 objectives.

#### **20.Distance education/online education:**

Biyani Girls B.Ed College has launched Guru Plus app to provide online learning platform . This app is the advance version of Guru KPO app.Guru KPO plus provides versatile study material at one place specially focus and specialising in the study material for the students of higher and professional education .The contents on the portal covers area related to teacher education along with training in soft skills. Students can download Guru KPO Plus app directly from Google play store.No login required. This is a good platform for the student's online learning.It contains all the relevant materials for the students. Under this scheme college provides all possible support to the students through excellent notes prepared by our highly qualified team of academic persons, video lectures, e-contents, regular online classes etc.

Features of Guru KPO Plus app are-

- \* Anytime anywhere learning-watch our classes live recorded anytime with the comfort of all your devices.
  - \*Interactive live classes-attend live classes. Participate live chat and get your doubts cleared during this class.
  - \*Analyze- The app provides an in-depth analysis based on customised test and personalized learning path adopted by the students.
- This educational app is very beneficial for all the students and teachers for online education.

## Extended Profile

<b>1.Student</b>	
2.1 Number of students on roll during the year	<b>867</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats sanctioned during the year	<b>450</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	<b>270</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.4 Number of outgoing / final year students during the year:	<b>342</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.5 Number of graduating students during the year	<b>342</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.6 Number of students enrolled during the year	<b>403</b>
File Description	Documents
Data Template	<a href="#">View File</a>

<b>2.Institution</b>	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	1,245,677
4.2 Total number of computers on campus for academic purposes	450
<b>3.Teacher</b>	
5.1 Number of full-time teachers during the year:	64
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
Data Template	<a href="#">View File</a>
5.2 Number of sanctioned posts for the year:	64
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning</b>	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>The institute follow the guidelines for curriculum as adviced by the University of Rajasthan. TheAcademic planning committee also formed in the institute for regular follow-up, mentoring and reviweing the procedure of applying. The Academic committee held some meetings on regular time intervals to do all the evaluation regarding the curriculum. Curriculum plays most important role in the overall development of student teacher; therefore the curriculum planning committee develop an effective approch to regulate the curriculum and take such dicision like to organize orientation programme in the starting of every academic session to make familier students with the institute and it's management. committee also plan an academic calendar for whole session with IQAC. The committee plan and emphasise on execusion of activities like group discussions, debate,</p>	



innovative methods of teaching, integration of ICT in teaching-learning process, effective presentation skill development methods, webinars, seminars, workshops regarding different relevant topics of syllabus, cultural activities, inter and intra college competitions, project works etc. The institute also provide the environment to students for develop the social skills, co-operative skills, leadership quality and professional competency through various activities. For reviewing the curriculum execution committee take feedback of students, teachers and stakeholders in regular intervals.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	<a href="#">View File</a>
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

A. All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	<a href="#">View File</a>
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View File</a>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers**

**A. All of the Above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="https://www.uniraj.ac.in">https://www.uniraj.ac.in</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives**

**including pedagogy courses for which teachers are available****1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

25

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	Nil

**1.2.2 - Number of value-added courses offered during the year**

3

**1.2.2.1 - Number of value-added courses offered during the year**

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

234

**1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

234

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View File</a>
Course completion certificates	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year**

145

**1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year**

145

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates / evidences for completing the self-study course(s)	<a href="#">View File</a>
List of students enrolled and completed in self study course(s)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institution believes in providing opportunities to the students to acquire and demonstrate knowledge, skills, values and attitude related to various learning areas. Which provide positive effects to both in terms of education and sectoral development according course in critical thinking, communication skill, collaboration with others etc. are offered by the Institution. Various types of awareness activities are conducted by the institutions which are as following-

**Seminar-**A seminar is a meeting where a group of people discuss a problem or topic.

**Webinar -** A webinar is an online event that is noted by an organisation/company and broadcast to a select group of individual through their computer via Internet.

**Micro teaching-**Practice teaching in which a student teachers teaching of a small class for a short time is video taped for subsequent evaluation.

**Questionnaire skill-** Questionnaire will help you look at some of your academic skill, and give you a general idea of how you view your abilities.

**Group discussion-**A discussion involving a number of people who are

connected by some shared activity interest or quality.

Role play-Role play exercise give students the opportunity to assume the role of a person are act out a given situation.

File Description	Documents
List of activities conducted in support of each of the above	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
Photographs indicating the participation of students, if any	<a href="#">View File</a>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The institution believes in the overall development of the student. Different types of environment are created in the institution to teach and develop the students and to promote their skills.

The institution uses the following norms and standards as provided by the University of Rajasthan assessment of students is also done as per the guidelines provided by the University. During the internship program, students are assessed on the basis of diary prepared ( lesson plan ,sessional work) by the students and internal examinations. Apart from this other activities are also conducted to evaluate the students like

Sessional Work- Sessional work in teachers education is of great significance because it ensures the professional preparation of prospective teachers.

Group discussion- students organise the group discussion activity in college on different topics like functional differences among school board systems, different assessment system.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

In teaching field students have to develop skills to be upto date and be competent, so college staff use many methods to develop professional skills in students. The staff provide healthy environment for teaching learning process through various activities like group discussion, lesson plan presentation and many group activities.

Teaching skills are developed in students through micro teaching and lesson plan. Students make 15 lesson plan and 5 innovative lesson plans according to pedagogy subject. Experts are also invited to deliver lectures to describe the methods of preparing micro and macro lesson plan, practice teaching. Students teachers participate in block teaching and play a teacher's role in real situation and conduct different classroom activities, assembly arranging, sports events and annual day celebrations etc.

Various activities like self awareness, social activities, motivational lectures, debate competitions, group discussions, quiz competition etc. are conducted to develop emotional intelligence, logical thinking, effective teaching and cooperative attitude among the trainees. By dividing the trainees into different houses, various competitions are organized to develop healthy competition among them. Along with this trainees are also sent to participate in various inter college competitions. According to govt. guidelines the students also go for internship in various govt. schools.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

Four of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

Feedback collected, analyzed and action taken

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of students during the year

403

##### 2.1.1.1 - Number of students enrolled during the year

403



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<a href="#">View File</a>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

270

#### 2.1.2.1 - Number of students enrolled from the reserved categories during the year

202

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

29

#### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

29

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	<a href="#">View File</a>
List of students enrolled from EWS and Divyangjan	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The institute distinguishes the moderate and progressed student at the time of admission. College's admission committee members do counseling of students as per the norms of Rajasthan University. The students come to college through screening aptitude test of PTET, after that on their reporting time admission committee distinguishes the students according to their academic achievements through their marks. The faculty distinguished the moderate and progressed students on the basis of co-curriculum activities during introductory orientation programme and through the Google form.

- System adopted for moderate students:- Moderate students are identify on the behalf of Graduation And Higher Secondary level percentage. The teachers also give the assignments to these students to make them creative and explore there idea.
- System adopted for progressed students:-The method of identify the progressed student is same as for moderate students but to make them more creative some special programmes and tasks done by the teachers. Students are also encouraged by teachers to participate in inter- college competition, seminar, webinar, workshop and etc. They also urged to associate in college clubs, writing articles, video shoot, college production work, to develop projects and many additional scholastic activities to polish their abilities and skills.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Documents showing the performance of students at the entry level	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs</b>	<b>Six/Five of the above</b>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	<a href="#">View File</a>
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity</b>	<b>Four of the above</b>
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<a href="#">View File</a>
Reports with seal and signature of the Principal	<a href="#">View File</a>
Photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.2.4 - Student-Mentor ratio for the academic year

1:14

#### 2.2.4.1 - Number of mentors in the Institution

64

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The institute ensures the use of all student centered teaching learning methods. The college make continuous and concious efforts to enables its students to realize their potential and envolve as leaders and transforming agents of society. Some of methods employed by the college in the process are:-

1. Experimental learning:- Team building activities, stimulation based learning, social service learning activities, under observed research programme, studio recording performance etc.
2. Participation learning:- some activities like team teaching, group discussion, innovative methods of presentation, student

council formation and it's activities, seminars, workshops etc are adopted.

3. Problem solving methods:- In this teachers use group tasks, heuristic methods, case study, self analysis report, mentor counselling sessions and remedial teaching.

Teachers also use the brain storming methods in teaching process, group discussion on different topics, online mode for innovative methods as teaching and learning methods as student centered teaching learning methods. During the year different student - teachers activities are conducted to engage the students in study continuously.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

64

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	<a href="https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US">https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US</a>
Any other relevant information	<a href="#">View File</a>

### 2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

839

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Landing page of the Gateway to the LMS used	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports</b>	<b>Five/Six of the above</b>
---	------------------------------

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	<b>No File Uploaded</b>
Link of resources used	<a href="https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US">https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US</a>
Any other relevant information	<b>No File Uploaded</b>

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

**The institute ensures the continual mentoring for developing professional attributes in students through different activities of teachers. the teachers use many procedures or activities to develop professional competencies in students like as:-**

for working in teams all the teachers provide the team work opportunities in classroom activities like team teaching, group tasks like to organise the seminar, social awareness programme and many more group activities. To deal with student diversities the teacher organise many programmes like orientation programme, social visits, celebration of different festivals, theam based cocurriculum activities etc. The teacher also give guidance to students for balancing class and home work stress through the mentormentee activities. teachers provide the stree managment, skill development based activities like special guest lectures, motivational speech, spiritual and technical sessions of outside visitors. For make the students upgrade in present senerio the teachers put efforts through the introdution of new technical teaching- learning methods. students are also encouraged by the teachers for making innovative lesson plan, ppt presentation, quiz based teaching methods, for developing online teaching learning methods .

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Creativity means to do something interesting which has acceptance value. teachers encourage the students for productive and creative work in teaching- learning process and classroom activities. For innovations the students can join the projects work in under observation of special guide to do research work, create online teaching methods, video shoots, presentation for lesson planning. To develop innovativeness, students are given several oppourtunities.They are trained to make innovative lesson plans such as concept mapping , team teaching , role play, questioning method , jigsaw method etc. To develop intellectual skills seminars and workshops are organized by the students and to develop empathy and life skills students are involved in Various group based teaching learning method , social and community work etc.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)**

Seven/Eight of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possibl	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



<p><b>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</b></p>	<p><b>Ten/All of the above</b></p>												
<table border="1"> <thead> <tr> <th data-bbox="86 860 549 922">File Description</th> <th data-bbox="549 860 1471 922">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 922 549 985">Data as per Data Template</td> <td data-bbox="549 922 1471 985"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 985 549 1093">Reports and photographs / videos of the activities</td> <td data-bbox="549 985 1471 1093"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1093 549 1236">Attendance sheets of the workshops / activities with seal and signature of the Principal</td> <td data-bbox="549 1093 1471 1236"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1236 549 1335">Documentary evidence in support of each selected activity</td> <td data-bbox="549 1236 1471 1335"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1335 549 1406">Any other relevant information</td> <td data-bbox="549 1335 1471 1406"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	<a href="#">View File</a>	Reports and photographs / videos of the activities	<a href="#">View File</a>	Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>	Documentary evidence in support of each selected activity	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	<p><b>Three of the above</b></p>
File Description	Documents												
Data as per Data Template	<a href="#">View File</a>												
Reports and photographs / videos of the activities	<a href="#">View File</a>												
Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>												
Documentary evidence in support of each selected activity	<a href="#">View File</a>												
Any other relevant information	<a href="#">View File</a>												
<p><b>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</b></p>	<p><b>Three of the above</b></p>												

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	<a href="#">View File</a>
Sample evidence showing the tasks carried out for each of the selected response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event</b>	All of the above
--	------------------

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>
Report of the events organized	<a href="#">View File</a>
Photographs with caption and date, wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study</b>	All of the above
--	------------------

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The concept of internship introduced in two year B.Ed. course. The aim of internship programme is to incorporate teaching skills among the students. It is an effective way to give training to the student teachers about real work . It give them an opportunity to integrate theory and practice, plan and deliver lesson properly, critically analyze their own and peers teaching styles and improve them in the light of feedback given by supervisors. It also give them opportunity to understand different aspects of school programme and improve their skills and abilities in teaching profession. In this process students first register themselves on govt. portal "shala darpan" with the selected government schools of their choices and preference. after that the related government officer allot them schools. students bring their allotment letter with supportive document and submitted in college. College give them reliving letter for regarding internship. after reporting in school, college principal and mentors continue have the contact with the school principal and staff regarding their internship work. When the internship period termover than the data uploded on shaladarpan with remarks about the students. and when student come to college they submit the hard copy of this letter to their mentor.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.9 - Number of students attached to each school for internship during the academic year**

**2.4.9.1 - Number of final year students during the academic year**

403

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports**

Nine/All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	<a href="#">View File</a>
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	<a href="#">View File</a>

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institute use an effective way to monitoring the internship programme. during this internship the student are far away from college but the mentor and all staff use various ways to be in contact with teacher pupils'. the mentor take online meeting in particular intervals to provide them instructions and guidance about teaching and also hear their problems regarding classroom interction.in school. Mentor also provide the guidance to cop-up the real classroom situation. the teachers take feedback from school

teachers and principal by contacting them time to time. The feedback get analysis by the teachers and make improvement in students by providing them appropriate counseling to develop professional competency. The students also being in contact with their college staff teachers through whatsapp or with any other formets.

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* 'Schools' to be read as "TEIs" for PG programmes)**

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View File</a>
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

Five of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<a href="#">View File</a>
Five filled in formats for each of the aspects claimed	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.5 - Teacher Profile and Quality

### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

64

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

8

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

64

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

The institute provide the healthy environment to techers to make themselves professionally updated. the institute organise so many faculty development progame to give them opportunities to develop professional competecies.. The college also organize activities like inhouse competition, group disscussion on various recent issues related to education, quiz competiton, group tasks, outreach activities, colleagues evaluation work and etc. In college so many activities like mastery learning , pair and share the knowlege activity, professional updation programmes like webinars, workshops, symposium, guest lectures, teacher collabration with other institutes, teacher training programmes, online teaching material development skill activity, video lecture and video shoot activity and etc. All teachers share their knowledge with colleagues through interaction during different activities. teachers also encouraged to take paticipate in national and internation seminar or workshop as out reach activities. Hence the intitution's provisions are effectively provide the healthy and encouraged environment to be competant as professionally.

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Continuous Internal Evaluation (CIE) is done on the basis of assignments, mid term test and pre-university test for every course. the marks obtained by students in the CIE process comprises of 20% weightage for their university grading. CIE system at institute is



as follows:

The internal marks evaluation scheme is conveyed by HOD to the students. the syllabus, COs, POs and exam pattern discussed with students in the starting of session.

Internal marks are given on the basis of the students performance in MTT, PUT, marks of assignments, participation in different activities like, competition,workshop,seminars,internship,sports etc., regularity of attendance and efforts taken by student to improve her performance.

Being an affiliated institute, university reforms are followed by institute.

Practical work assessment also done by evaluation of ldifferent lesson plan diary, pre viva, criticism lesson plan, innovative methods of lesson plan presentation.

Daily assessment has done on the basis of preparedness and promptness towards given daily class room tasks.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound;  
Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination  
Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually**

Four of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the academic performance of the students. and for this, time to time internal evaluation mechanism is followed by the college as per Rajasthan University guidelines. sessional exams and group discussion, presentation, viva voice are conducted per the time schedule is prepare by the examination committee and the students are well informed in advance for the prepration of their exam. After the complition of exam the answer sheets are examined by the teachers and evaluated and these are shown to the students to maintain the transparency. if there is any grivevance with reference to evaluation, it is redressed on the spot in the following ways:

examine the answer script again.

checking the total marks awarded.

unmarked questions, if any are marked.

rectifying the results sheet properly after students' complain

. And finally, the result is displayed by the departmental head within 15 days. thus in this manner, the college tries to maintain the transparency, efficiency and time for conducting the internal examination in college.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The academic calendar is prepared by the college according to the guidelines of Rajasthan University and according to the temporary date sheet of the University examinations. In parallel Shivir taken to adjust schedule of internship according for students. In semester system, practicals are prescribed in terms of planning committee, time table, attendance review, mid term test. students those have less attendance they are notified according to their name and fine.

Assignments work is awarded to students on time and submissions date also provided. After evaluation their marks awarded before final examination. Syllabus is discussed by staff members and prior notice given to complete it on time. the notice also given to the staff for conducting mid-term exams, internal assessment before final exam.

Co-curricular activities are conducted simultaneously on time to time for enrichment and overall development of students as required to develop different professional and personal skills. Regarding information displayed on notice board to acknowledge all students. In starting of session orientation program and at the end of session annual function has organized.

every mentor, class teacher and subject head monitors the quality of teaching-learning through daily monitoring of activities and counselling sessions are done to resolve difficulties of students.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs.

Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

**PROGRAMME LEARNING OUTCOMES (PLOs) :**

On the completion of B.ED(2 years) programme, student teachers will be able to develop:

Content competency

Pedagogical skills

Professional ethics.

Effective citizen ethics

effective communication

On the completion of M.ED.programme, student teachers will be able to develop

Understanding framework of process of learning

professional capacity building

research and knowledge creation

professional communication skills

commitment towards society and national goals

continuous academic development

On completion of B.SC. B.ED.programme, student teachers will be able to develop:

integration skill of theoretical and practical knowledge

demonstration professional ethics and responsibilities as educational practitioner

effective and appropriate communication techniques

integration of ICT in teaching-learning and assessment process

collaborative and reflective practices in teaching-learning process

assessment skills

pedagogical skills, value based and culturally responsive teaching-process

COURSE LEARNING OUTCOMES(CLOs):

After completion of these courses students will be able to:

**M.ED.:**

Psychology of learning and development,

Historical, political & economical prespective

educational studies

introduction to research methods

philosophy of education

sociology

curriculum studies

teacher education1&2

advanced research methods

pedagogy

**B.ED.:**

all compulsory subjects and pedagogy of school subject

**B.SC. B.ED.:**

physics-chemistry-maths/biology, pedagogy subject & compulsory education paper

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.7.2 - Pass percentage of Students during the year**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	<a href="#">View File</a>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The institute regularly evaluates the performance of students through various methods for measuring the attainment of each of the programme outcomes and course outcomes.

**Evaluation Process:** The PLOs and CLOs are assessed with help of course outcomes of the relevant programme through direct evaluation process. Throughout the year the faculty records the performance of each student on each programme outcome. At the same time remedial classes also provided to slow learners to make pace with desired progression. Students under university examination are evaluated for 75% of total marks and institution for 25% marks as internal assessment. At the same time, observation of students knowledge and skills against measurable course outcomes are evaluated throughout year.

The methods of measuring attainments are following:

Annual and end semester university examination

Internal and external assessment like project work, viva voce, practical files etc.

Institutional examination and tests like unit tests, surprise class tests, presentation classes, internal assessments and etc

Feedback evaluation of students in terms of their programme, subject, course and syllabus outcomes to understand the impact of teaching-learning process

**Internships****Placements**

**Students- teachers classroom performances**

**Mentor-mentee interaction sessions.**

**Co-curricular activities like quiz competitions, debats, group discussion, innovative lesson plan presentation, socialawareness campaigns etc.**

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.7.4 - Performance of outgoing students in internal assessment****2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year**

**340**

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.**

**The institute adopted some fine process to know the effects of provided various provisions to catered their lerning needs on students performance and professional development, they are**

following -

first institute tried to understand exactly what is expected from them.

have a clearer understanding of the assessment process and criteria.

a clear understanding about what they have to do for providing them appropriate environment.

clear vision to know how to prepare themselves for assessment.

encourage the students to perform to the best in their ability.

develop a greater confidence in the assessment method and the teacher's/ assessor's judgment.

improve the motivation of students through motivational sessions.

institute takes the ownership of the assessment.

prepare for assessment to ensuring that all the assessment criterias are included with the relevent available resources and materials.

effective evaluation methods used to evaluate the performance.

to achive the expected goal some remedial methods are also adopted.

For example the institute also provide some co-curricular activities like group discussion, debate, cultural activities, social awareness programe, community programme, student mentoring activities, some technical sessions for professional development, special guest talk and etc.

File Description	Documents
Documentary evidence in respect to claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

Nil

## RESEARCH AND OUTREACH ACTIVITIES



**3.1 - Resource Mobilization for Research****3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year**

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letter from the funding agency	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)**

2

File Description	Documents
Sanction letter from the funding agency	<a href="#">View File</a>
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	<a href="#">View File</a>
Sanction letters of award of incentives	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports**

Three of the above

File Description	Documents
Documentary evidences in support of the claims	<a href="#">View File</a>
Details of reports highlighting the claims made by the institution	<a href="#">View File</a>
Reports of innovations tried out and ideas incubated	<a href="#">View File</a>
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2 - Research Publications

**3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year**

24

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the journals in which articles are published	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

11

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

#### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

400

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View File</a>
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

545

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

545

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Institute believes in the overall development of the students so that it can outreach society or community as a whole. We believe development of a student is great contribution towards the the development of the nation. This was outreach activities are conducted for various social issues and community development such as

Outreach Activities:-

- Swachh Bharat Abhiyan --; • By this activity students can aware society about benefits of cleanliness.
- WORLD NO TOBACCO DAY --; This activity makes them more aware and about prevention from diseases and helps to understand about harmful effect of tobacco.
- COVID VACCINATION CAMP -: This activity makes them more aware and responsible too about saving lives in emergency in any pandemic era
- AIDS Awareness Programme -: This awareness programme make them aware about prevention from diseases and helps to understand about any myths.

World Cancer day

This awareness programme make them aware about prevention from diseases and helps to understand about any myths.

- Yoga Awareness Week -: This program was very beneficial for students, faculties and society persons .

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4 - Collaboration and Linkages

#### 3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

4

##### 3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	<a href="#">View File</a>
Report of each linkage along with videos/photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

Five/Six of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

BGBC's eco-friendly campus creates good learning environment. The infrastructure facilities are adequate according to the requirement of students. The campus has well equipped playground, gymnasium, hostel and mess. Institute has facilities like xerox in the campus. Additional cafeteria and auditorium are available in campus. An audio-visual room 'Manthan' is dedicated to meetings for students as well as for faculty. Institute has well equipped Internet facility and Audio-Video recording systems. The infrastructure facilities and

learning resources are categorized as Learning Resources . Institute has 16 ICT enabled classrooms with white boards,well-equipped laboratories i.e., Chemistry, Botany, Physics, Zoology, Computer Science, Fine arts, Geography, Psychological and Physiotherapy Lab. Computing equipment'sThe college has 150 Mbps of bandwidth for internet with dedicated leased line.The institute has Biyani TV, Radio Selfie 90.8 FM and Gurukpoto to nurture the students.. Support facilities include IQAC Cell having computers, LAN facility, Fitness Center, Canteens, Auditorium, Manthan hall, Synergy Hall. Library: The library has collection of Textbooks, Reference, General and e-books, Journals, e-journal and CDs etc. Utilities include telephone facility, wash rooms, fire extinguisher, suggestion box, inverter/UPS facility, safe drinking water, restroom and power generators. CCTV are installed in campus . Institute has indoor and outdoor sports facilities.

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

##### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

19

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Link to relevant page on the Institutional website	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf</a>
Any other relevant information	No File Uploaded

#### 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

27,68,550



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The library is well furnished with computer-systems having internet connection. Exclusive reference section is available in the library. Visitor's book is maintained for students and staff. The collection includes more than 14923 books, 17 journals, 24 magazines, 13 newspaper, 1196 CD/ Video, 2045 reference books, 2708 tiles and 13938 volumes. New arrivals of books and journals are displayed on separate stands and racks. The books are being bar coded and the users are given unique barcode ID. Collection of books includes wide range of subjects from English literature, pure-sciences, arts, history and social sciences, languages etc. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. Visitors are also required to sign noting the time of entry and exit. CCTV cameras are installed in the library for strict surveillance. The Institute installed Integrated Library Management System (ILMS) namely "RexLib" in the year 2012. The ILMS is updated to the latest version RexLib 7.5 and is partially automated.

Functions of RexLib:

Student & Staff Membership

Entries/Books Issue>Returns

News Paper Entries

Dues Collection

Students I-Card

**Barcode Print Books Barcode & Spine Labels****Print Books Card****Print Page****E Stock Checking****View the Reports**

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="https://drive.google.com/file/d/1xm_OPkSY6O1_DTOehMtb2yEmoDVAsGx/view?usp=sharing">https://drive.google.com/file/d/1xm_OPkSY6O1_DTOehMtb2yEmoDVAsGx/view?usp=sharing</a>
Any other relevant information	<b>No File Uploaded</b>

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The college library is a partially automated library resource that includes computer and internet access, journals, books, etc. Faculty and students use the library to access library resources. The Guru Kpo app contains the contents of the institute's library. Guru Kpo App is powered by electronic resources. It provides faculty and students with video lectures, books, think tanks, and other resources related to their subject. Trainees (student teachers) and teachers are registered on this app and given access to it, where they can learn about teaching skills, pedagogy, school management, communication, micro teaching, and research. The e-Learning App is the biggest online learning platform for university and college students. It has the best content including individual study plan, exercises with solutions & tips, PDF, and even rewards for learning - all in one place and just one click away is available at Guru KPO Plus.

File Description	Documents
Landing page of the remote access webpage	<a href="#">View File</a>
Details of users and details of visits/downloads	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases**

Two of the above

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Receipts of subscription /membership to e-resources	<a href="#">View File</a>
E-copy of the letter of subscription /member ship in the name of institution	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)**

42,300

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**4.2.5 - Per day usage of library by teachers and students during the academic year**

**4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year**

380

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	<a href="https://drive.google.com/file/d/1Vd54bvd6i70VH9AgImOaAJEjRTxdVKNu/view?usp=sharing">https://drive.google.com/file/d/1Vd54bvd6i70VH9AgImOaAJEjRTxdVKNu/view?usp=sharing</a>
Any other relevant information	No File Uploaded

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Institute has upgraded the 38 Mbps Leased Line Internet connectivity to 150 Mbps Leased Line. The Internet Service Provider (ISP) Reliance JIO provides connectivity with high fault tolerance. Internet connectivity is available in class rooms. Video conferencing facility is available at E-learning resource lab. It has following measures-

- Cyber secure initiative has taken by institute:
- maintenance of server logs,round the clock CCTV monitoring of server room.
- website-secure hosting, use of securedprotocols (HTTPS).
- use of official email address for communications.
- secure database for exam purposes-question paper bank database is encrypted.
- individual login credentials for staff and students, licensed software and policy to promote free and open-sourcesoftware.

At beginning of academic year need-assessment for replacement/up gradation/addition of the existing infrastructure is carried out based on the suggestions from BOS members, , lab-technicians and system administrator after reviewing course requirements, computer-student ratio, budget-constraints, working condition of the existing equipment and also student's grievances. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. Renewal of AMC is done at beginning of academic year for the deployed Software applications, UPS-Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded..

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 4.3.2 - Student – Computer ratio during the academic year

4:1

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:**

**D. 50 MBPS - 250MBPS**

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

**4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to videos of the e-content development facilities	<a href="https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US">https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US</a>
List the equipment purchased for claimed facilities along with the relevant bills	<a href="#">View File</a>
Link to the e-content developed by the faculty of the institution	<a href="https://docs.google.com/spreadsheets/d/1LTnP3q2X4gzfHMTV0rvr-6ZPALMuAEOO/edit#gid=1950310898">https://docs.google.com/spreadsheets/d/1LTnP3q2X4gzfHMTV0rvr-6ZPALMuAEOO/edit#gid=1950310898</a>
Any other relevant information	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus and Infrastructure

**4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)**

2869349

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

**Civil Maintenance:** There are four divisions, water and sewage, building, carpentry and Gardening. Each division is headed by a supervisor and is employed by respective skill workers.

**Laboratory :** Equipment, machineries, Record of maintenance account in the laboratory/workshop are maintained by the lab Incharge(s)/workshop In-Charge(s) with the advice of Principal.

**Library:** Library is headed by librarian and she is incharge of both B.Ed. and M.Ed. library. Librarian is supported by assistant librarian, supporting staff (Senior and junior clerks) for journal and reference sections.

**Maintenance of Sports Facilities:** sports and fitness equipment's are maintained by College. A physical instructor is appointed for utilization and maintenance of institute's sports facilities.

**Computers, Software's and UPS:** computers are maintained in the Institution by "Information System Support Group (ISSG)". This division provides the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, college website, biometric services, trouble shooting of hardware, networking equipment's including internet connectivity, procurement of hardware, software. Campus is enabled with internet and WI-FI.

**Classrooms:** Class Incharge submit their requirements to principal regarding classroom, furniture and other needs. Administrative officers take responsibility for students' academic requirements. Classrooms are equipped with required teaching audio-visual aids to supplement teaching-learning process.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf</a>
Any other relevant information	<a href="#">View File</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	<a href="#">View File</a>
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable**

Seven/Eight of the above



File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Data as per Data Template for the applicable options	<a href="#">View File</a>
Institutional guidelines for students' grievance redressal	<a href="#">View File</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View File</a>
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

**One of the above**

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	<a href="#">View File</a>
Report of the Placement Cell	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
<b>17</b>	<b>295</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<a href="#">View File</a>
Appointment letters of 10 percent graduates for each year	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

**4**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

18

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Biyani Girls B.Ed. College has a representative body of the students in which students are elected every year at the start of the academic year. The student representatives coordinate various activities and responsibilities entrusted by the college to them. They act as a link between students and the faculty members and the college. They maintained discipline in the college. The representatives provide feedback about various activities undertaken by the faculties and the college as well as how the decisions of college authorities are receive by the student. Meeting of the representative body and college administration take place regularly to work out different activities of the college.

The work of the student council:-

Student council as a whole has responsibility for:

Working with the staff management and fellow students.

Communicating and consulting with all of the students in the college.

Involving as many students as possible in the activities of the council.

Planning and managing the council programme of activities for the year.

Managing and accounting for any funds by the council. The purpose of a student council at any level is to develop leadership.

File Description	Documents
Copy of constitution of student council signed by the Principal	<a href="#">View File</a>
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View File</a>
Documentary evidence for alumni role in institution functioning and for student welfare	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 5.3.2 - Number of sports and cultural events organized at the institution during the year

17

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the

development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Contribution of alumni to the growth and development of the College-

(OUR ALUMNI IS NON REGISTER BUT FUNCTIONAL)

The alumni is contributions in the growth and development process are given below:

The alumni help in establishing networking with all students.

It helps college updating about the placements of pass out students.

It furnishes information about job opportunities in schools.

Its feedback has helped in improving existing curriculum, organizing new-activities, etc.

It has given many healthy suggestions for augmentation of the college.

Helps in publicity.

Alumni have potential to be our most loyal and generous supporters.It is important for our institution.

Alumni are an institution's most loyal supporters.

Alumni generate in valuable word-of-mouth marketing among their social and professional networks.

By-engaging alumni, an institution can continue to benefit from their skills and experience.

Alumni are great role models for current students and often well placed to offer practical support to students as they start their careers.

Alumni are often in the position to engage the expertise of the institution in their professional lives

Our Alumni are our international ambassadors they take their knowledge of our institution to their home town and into their professional and social networks

File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support**

Three/Four of the above

File Description	Documents
Documentary evidence for the selected claim	<a href="#">View File</a>
Income Expenditure statement highlighting the alumni contribution	<a href="#">View File</a>
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	<a href="#">View File</a>

**5.4.3 - Number of meetings of Alumni Association held during the year**

1

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism

through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The college has an Alumni Association. The Association has been helping the college in its growth and development process efficiently, by providing positive feedback.

1. Dr. Bharti Sharma is the President of the Alumni Association, other members include faculty and students.

2. The activities of the Alumni Association of the last two years are given below-

Informal get together of the students of every preceding session's passed out batch in college's campus.

Felicitation of the students who get placements during the preceding academic year.

The top ten alumni occupying prominent position.

Contribution of alumni to the growth and development of the college.

3. The alumni's contributions in the growth and development process are given below-

The alumni help in establishing networking with all students.

It helps the college in updating about like placements of pass out students.

It furnishes information about job opportunities in school.

Its feedback has helped in improving the existing curriculum, organizing new activities, etc..

It has given many healthy suggestions for the augmentation of the college.

Helps in publicity.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

**Vision - Biyani Girls B.Ed. College aims towards "Women Empowerment"**

**Mission - "To provide the best professional education opportunities in a progressively enhanced manner"**

#### Nature of Governance

1.The college has an effective governing system consisting of senior academicians, industry experts, professionals and research counselors along with qualified management members, principals and Heads of department.

2.The management strictly adheres to the recommendations of its governing system.

3.The decisions taken during the meetings are properly documented and circulated to all concerned members and implemented effectively.

#### Participation of teachers in decision making bodies:-

1.All the heads of various committees take Meetings with the faculty members to conduct activities.

2.The minutes of the meetings are communicated through the principal who in turn consolidates all the suggestions and submits them to the management for approval.

3.The faculty members are involved in various functional committees and contribute to the decision-making process at all levels.



File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institute excels in academic for over 15 years, due to the continuous review and improvement of quality policies and plans. The top management, principal and faculty have rules in design and implementation of the quality policies and plans. Some of the key roles are as follows:-

#### Top management

1. Guidance on implementing the vision, mission and values of the institution.
2. Formulating long term strategic planning and direction to college development.
3. Advice in introducing new programs, students intake, maintenance and expansion of infrastructure and other strategically important matters and Providing high quality learning opportunity to students, welfare schemes and the required facilities and funds.

Principal:-Assisting the management in making policies and taking decisions on setting academic and administrative goals achieving them.

HOD:-Assisting and reporting to the principal on all matters, with respect to academics, administration, discipline, research and student support services.

Faculty:-The teaching load will be trained by the activity in accordance with the area of specialization of each faculty.

**TPO:-**The purpose of training and placement officer is to define the overall structure and process of training, easements and outreach, and to structure of roles and responsibilities of the teams working in the office.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

**Transparency in Academic Functioning :-**Biyani Girls B.Ed college strictly adheres to the academic calendar that details the various activities in advance. Admission are directed by government of Rajasthan at PTET website.The examination forms are also filled through University website. All the scholarship forms are filled online.All the relevant informations regarding academics and other functioning are available in prospectus as well as on website also.

**Transparency in Administrative Functioning:-**Applications for various teaching and non teaching staff are received and processed promptly. Notices are promptly shared on emails, Govt. regulations and amendments are promptly placed before the concerned bodies, circulated, displayed on college website. All courses NOC and affiliations by regulating bodies of courses displayed on college website.

**Transparency in Financial Functioning:-**Biyani Girls B.Ed college strictly follows all the rules and regulations of the Government of Rajasthan.Its Annual Budget and Annual Accounts are prepared.students can also deposit their fee on online mode.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institution has a unique culture of aiming high and accomplishing the same through its continuous pursuit for excellence. The strategic plans and perspective plans are developed in consulting station with various stakeholders of institution and academic experts , Principal, head of the departments keeping in view the long term perspective of the institution.

Following are the important components of the strategic plan:-

- To be recognised as an institution of excellence in academics
- Contributes significantly towards students progression. To serve the society through extension and community service.

Perspective plan- Based on the strategic plans, institution has a perspective plan of development. This plan is made as per the requirement of the learners and with a view to cater to the needs of the institution and the society at large.

Following are the major areas covered in the plan:-Academics,Students progression,Administration,Research,Infrastructure,Social responsibility.

Strategic plans and objectives:-

1. To promote various activities for faculty members and students.
2. To have a closure linkage and promote research and consultancy which creates a sense of ownership among faculty members.
3. To establish MOU and implements with various organisation to promote various levels of interactions.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	<a href="https://biyanigirlscollege.com/wp-content/uploads/2023/01/Strategic-Plan-Deployment-2018-23.pdf">https://biyanigirlscollege.com/wp-content/uploads/2023/01/Strategic-Plan-Deployment-2018-23.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

**Administrative Set Up:** The administrative set up of institution is structured in a hierarchical way in which Chairman, Director, Principal, HOD's Teaching faculty and non teaching faculty and other supporting members work together. The Director and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal shares this work and vets all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. She has her team of Senior faculties, the IQAC Coordinator and the HR manager to assist her in the discharge of this work.

Various functions like faculty recruitment and appointment process both teaching and non-teaching staff, service rules and general policies are briefly described in the HR manual of Biyani Girls B.Ed. college.

File Description	Documents
Link to organogram on the institutional website	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/10/Code-of-Conduct.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/10/Code-of-Conduct.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and**

All of the above

**Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has various committees. These committees organize meetings for different agenda for quality education and enhancement of faculty and students. following are the outcomes are implemented through these meetings.

**IQAC:-**It monitored all the academic activities and promote research activities in the academic year.

**Academic Committee:-**It worked on various agendas such as formulation schemes for students development such as curriculum, Teaching learnig process,Evaluation etc.

**Research committee:--** It worked on Analysis of various projects and research proposals,conducted of various seminars/webinars/workshops.

**Placement Committee:-** Various placemrnt regarding guidance and counselling sessions organized for the students.

**Career counselling committee:-** The committee solved students personal, educational and psychological problems.

**Student advisory committee:-** The students representatives had the responsibilities towards the students problems faced during the session about registered themselves on online platform and use of ICT during these online classes.

College website committee:- It worked on the web content management and provide useful information.

Discipline committee:-It recommended the various discipline measures during the session.

Cultural committee:- It managed all the cultural events organized throughout the year.

Library Committee-It worked for the up gradation of library resources.

Anti-ragging committee:- Introductory sessions were organized.

Women Grievance committee:-some awareness sessions regarding women rights were organized.

Sports committee: various sports activities were organized.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The institution has effective welfare measures:-

- Sponsorship for participating in seminars and workshops.
- motivate faculty members for higher studies and various online courses.
- Sponsorship for journal publications.
- Casual leave,Marriage leave,Maternity leave,Medical leave,Study leave provided to faculty members.

Reward and award policies

- Cash award is given to both teaching and non teaching best faculty members.

- Faculty members should attempt to publish textbooks, research papers in international of Indian journals or conferences for that they are awarded with insensitives.
- The star faculty of the month as well as for the year is awarded.
- Free medical check up for teaching and non teaching faculty members are organized annually.
- Birthday and Anniversary celebration of faculty members.
- Annual faculty meet organized every year.
- Counselor of the year award.
- festival celebration.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

27

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document on providing financial support to teachers	<a href="#">View File</a>
E-copy of letter/s indicating financial assistance to teachers	<a href="#">View File</a>
Certificate of participation for the claim	<a href="#">View File</a>
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.**

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochures / Reports along with Photographs with date and caption	<a href="#">View File</a>
List of participants of each programme	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

**Institution has performance appraisal system for teaching and non teaching staff.**

**1.The institution or management evaluate teachers, based on teaching research and participation in development activities and Due importance is given to all the activities.**

**2. Structural staff appraisal form is filled for each faculty member for this purpose where in the faculty gives the details of his or her performance and participation in all the activities.**

**3. The self appraisal form submitted by the faculty is analyzed based on these four criterias**



- evaluation of teaching
- research publication
- administrative work
- extension activities.

4. Faculty is motivated by rewarding with merit certificate awards and prizes.

#### Outcomes of appraisal

As the part of faculty improvement performance reduce after appraisal procedures are done by management and director and appropriate measures are taken to upgrade and bring in positive changes in the institute.

Assessments are made with respect to outcomes of goals set by faculty members in term to teaching research and contribution to institution.

The appraisal system helps in improving teaching learning process for improvement and identify leadership qualities for future responsibilities and training needs for the development of the faculty and the institute.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Institution conducts internal and external financial audits regularly.

Every academic year it is mandatory to prepare recurring and non recurring expenditure statements. The college in house finance

committee examine the budget proposal, expenditure statements, monitoring and equipment purchases. The committee reviews the utilization of funds, allocated to the deposit statement against the proposed budget for the financial year. The expenditure statements are audited by the accounts department before it is submitted to the principal.

Tally ERP software is used for the accounts related functions in order to achieve paperless office and for reliability.

The finance committee in shows that the payments are paid and duly authorised and presents the audit report. A statutory audit is conducted at the close of financial year. The audit report is sent to management for review.

finance committee in consultation with the C.A audits the income and expenditure within the allocated or approved budget to ensure that there are no deviations. Necessary changes are incorporated by the Inhouse finance committee on the suggestions or directions of the auditors for the external audit.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

**NIL**

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

#### Mobilization of funds

1. Student tuition fee is the major source of income for the institute.

2. Sponsorship for sort for various seminar.

Utilization of funds:- The accounts department ensure that the expenditure lies with the allotted budget, the institution of management is sought in case the expenditure exceeds the budget.

#### Resource mobilization policy and procedure

1. Before the financial year begins principal and heads of department prepare college budget.

2. Institutional budget includes recurring expenses such as salary, electricity and internet, changes equipment, and facilities maintenance cost, stationery other consumable goods etc.

3. It includes plant expenses such as lab equipment purchase, furniture and other expenses.

4. Budget scrutinized and approved by the top management.

5. Accounts department and purchase department monitors with their expenses are excluding budget provisions.

**Optimal utilization of resources**

1. Effective utilization of infrastructure is ensure through appointment of adequate and well qualified system administrators.
2. The available physical infrastructure is optimally utilized beyond regular college hours to conduct a medium classes curriculum activities for extra curricular activitiestc.
3. Library functions beyond the collages for the benefit of students, faculties and alumni.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The institutional policy to implement quality assurance is as follows :-

IQAC develops,maintains and regularly update the documents of all the processes involved in the academic and administrative activities and the forms to implement the processes.All the teaching and non teaching faculty carry out the activities as per the process and forms.

Various policies implemented for quality assurance such as students satisfaction by collecting feedbacks from the students/parents and alumni and actions are taken to ensure that the college satisfies all its stakeholders.

Regular internal academic audits are conducted in college to check the proper implemetation of curriculum and review the activities of various committees and feedback analysis of various stakeholders.The auditors also present their important remarks or observations for the betterment of the various policies that execute in the institution throughout the year.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The internal quality assurance cell (IQAC) helps in planning and take action plan for the academic year by interacting with the management, faculty, administrative staff, laboratory staff and the students.

#### Functions of IQAC

1. Fixing the target results to be achieved for the college.
2. Verification of lecture plans for the feasibility of completion at the prescribed time as per the academic calendar.
3. Conduct of class committee meetings and redressed of the issues raised.
4. Conduct of course coordinator meetings for analysing of sessional submission, unit test/internal assessment and University examination.
5. Recommendation is given for remedial measures and faculty of a department concerned to improve overall performance of the students.
6. Collecting feedbacks from the students for the teaching effectiveness of the faculty.
7. Suggesting or recommending the measures to improve the teaching effectiveness through workshops/conference/seminar/ webinars etc.

#### ILT methods:-

1. Multimedia/PowerPoint presentation and educational videos.
2. Role plays:-To improve conversation skills and body language.

3. Case studies:- To promote problem solving and decision making skills by giving real life examples.

4 Group discussions:- to develop problem solving skills and include inculcate team spirit.

5. Debate and seminar:- conducted on latest topics to develop thinking (both pros and cons).

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

27

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to the minutes of the meeting of IQAC	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/12/IOAC-2021-22.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/12/IOAC-2021-22.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf</a>
Consolidated report of Academic Administrative Audit (AAA)	<a href="#">View File</a>
e-Copies of the accreditations and certifications	<a href="#">View File</a>
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

**Incremental improvements:**

Quality enhancement initiatives in the academic and administrative domains successfully implemented during the last five years are:

For second and subsequent cycles:

1. Elective Certification course:- The following elective certification courses were introduced from January 2021 to August 2022 for the students. The names of these certificate courses are given below:-

- Radio Communication
- Guidance and counseling
- Artshala
  
- Employability skill under life skills

- Re-Imagine Education Program and its beneficiary course
- Cyber Security Essentials.

2. GURU KPO PLUS APP:-Institute has launched an educational app for online content in covid pandemic on 22 August 2020. This App is named as GURU KPO PLUS APP. On this app learn anything for free.Thousands of interactive exercises, videos and articles are available on the app. Registered students can log in with their unque user id and password. they can join live sessions, live classes and other similar evants on online mode. This app also contains some paid course content for the other students.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Biyani Girls B. Ed. College has stated energy policy its purpose is to establish guidelines and practices that will lower the energy consumption of institute and reduce expenditures on energy and support the use of alternate sources of energy. The policy is applicable to all teaching and non teaching staff and students. For Employees and students

1. All electric appliances shall be turned off when not in use.
2. Use natural lightings and ventilation to avoid daytime lights.

For office equipment

1. All powered office equipments shall be turned off or placed in standby when not in use.
2. Office equipments quantities shall be reduced through consolidation to central locations for shared use whenever possible.
3. Office equipments purchased with institutional funds is required to be Energy Star labelled.

Use of alternate source of energy-

1. Institute has installation of solar panels of 60KW as alternate source of energy.



File Description	Documents
Institution's energy policy document	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Biyani Girls B.Ed college realizes sustainable and holistic waste management essential in reducing its environmental footprint and providing a safe and healthy work environment for teaching, non teaching staff ,students and visitors Purpose 1. To ensure proper disposal of waste from activities conducted by or overseen by facilities management staff. 2. To minimize waste generation at source and facilitate repair, reuse and recycling over the disposal of waste in a cost effective manner. Procedure

Solid waste management 1. Institute will apply a waste hierarchical approach to reduce, reuse, recycle and recover waste products. 2. Solid waste at the canteen and hostel will be segregated at source using green and blue dustbins organic waste is collected in green dustbin and non degradable waste is collected in blue dustbins collection and pickup of waste is done by housekeeping staff and municipality will collect the solid waste for further disposal. 3. Staff are responsible for depositing their waste in the nearest appropriate dustbin. 4. Metals including aluminium, steel, copper can be deposited in the bins. 5. Cardboard should be flat and placed next to any recycling receptacle. 6. Single use plastic is strictly prohibited in the campus. 7. Incineration machine is installed for proper disposal of sanitary waste. Liquid waste management Waste water of kitchen and canteen is recycled by using it for the watering trees and plants.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

Three of the above

File Description	Documents
Documentary evidence in support of each selected response	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

All of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Biyani Girls B.Ed. College has a clean and green campus where environmental friendly practices and education combine to promote Sustainable environment. To maintain Cleanliness, the students and staff members are given instructions to maintain the campus clean several quotes related to the importance of clean and green environment are displayed on campus. Segregation of waste into dry and wet waste from the separately allotted dustbins is done in strategic location. Thus maintaining the campus clean and ecofriendly. Apart from this students are engaged in research activities related to environmental issues. The plantation program includes plantation of various type of environmental and medicinal variety plants .To provid pollution free environment various display boards have been placed in the library and classroom for awareness

to maintain silence in the college .The security guard and instructors ensure smooth entry and exit of students without any noise .College has a beautiful green campus a range of medicinal plants and old trees like Ashoka ,Tulsi .. One such a good practice of college is to give plants to every guest as a token of gratitude. "No Tobacco", "No Smoking" and "No Plastic" boards are displayed at various places in college.

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View File</a>
Circulars and relevant policy papers for the claims made	<a href="#">View File</a>
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	<a href="#">View File</a>

**7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)**

203,400/

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

1. Blood Donation Camp(02-09-22): Biyani girls B.Ed College organised blood donation camp on 02-09-22 in association with Vasundhara club ii is annual feature of college.

2. Peace Rally: Peace Rally was organised by Biyani Girls B.Ed. College on 04-03-2022 to spread peace in the community, creating awareness on How to maintain peace and live peacefully as peace starts from each individual.

3. Yoga Awareness Week (14-21 June -22): Biyani girls B.Ed College organised Yoga Awareness Week (14-21 June-22). This program was very beneficial for students, faculties and society persons .

4. Self-Défense Workshop: Biyani girls B.Ed College organised self defence workshop from 3-7 January, 2022 in collaboration with Jaipur Police(Nirbhaya Squad).

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,**

**A. All of the above**

**teachers, administrators and other staff  
Annual awareness programmes on the Code of  
Conduct are organized**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View File</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<a href="#">View File</a>
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

### Best Practice-1

**Title - CAP (community awareness program)**

#### Context

In teacher training program it is very important to make aware pupil teachers about these community issues so that they can face the challenges of society.

#### Objectives

To creat awareness against superstition among pupil teachers and society

#### Practice

During CAP programmeWorld Cancer day (04-02-22)Corona vaccination awareness etc.were conducted -World Cancer day

## Challenges

to connect with community persons and students due to lack of time ,rigid curriculum

## Impact

More than 500 students and community persons were benefitted

## Resources

Trained students and other faculty members were involved

## Best Practice -2

### Title

Covid-19 special initiative educational app GuruKPO Plus

### Context

It allows students of community to attend classes from any location of their choice.

### Objective

To offer teachers an efficient way to deliver lessons to students of various community.

### Practice

This app is the advance version of Guru KPO app .Guru KPO plus provides versatile study material at one place specially focus and specialising in the study material for the students of higher and professional education .

### Challenge

Some challenges were lake of social and nonverbal cues,literacy skills and lack of familiarity with other participants.

### Impact

More than 2000 students and community persons benefited by this app.

**Resource**

Video lecture studio was set up for the recording of lectures.

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Biyani Girls B.Ed College is one of the most prominent prestigious teacher education institutes in Rajasthan. The main vision of the institution is women empowerment with the mission to provide the best professional education, opportunities in a progressively enhanced manner. Biyani Girls B.Ed College located in the heart of Jaipur city is the cynosure of the people around. The Infrastructure of this college is Avant-Garde. Institution has dedicated faculty who open the doors for the students but simultaneously grooming them to enter it by themselves. The most distinctiveness feature of Biyani Girls B.Ed. College is Kalpana Chawla award for women empowerment. This award function is organised every year by the institute for meritorious girls from different states of India. Father of Kalpana Chawla, Shri B.L. Chawla grace the occasion every year. The motto of this award function is to recognise girls for their achievement and motivateto build their self-confidence. The success story of Kalpana Chawla an annual publication, is a complete handbook on the life history of Kalpana Chawla it is an inspiring book for young students and includes their pictures and facts about Kalpana's life.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Biyani Girls B.Ed.College,Jaipur Rajasthan
• Name of the Head of the institution	Dr.Ekta Pareek
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01412338591
• Mobile No:	9928910366
• Registered e-mail ID (Principal)	bghcprincipal@gmail.com
• Alternate Email ID	principalbed@biyanicolleges.org
• Address	R4 ,Sector 3,Vidhyadhar Nagar,Jaipur
• City/Town	Jaipur
• State/UT	Rajasthan
• Pin Code	302039
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women



• Location	<b>Urban</b>				
• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>University Of Rajasthan</b>				
• Name of the IQAC Co-ordinator/Director	<b>Dr.Arti Gupta</b>				
• Phone No.	<b>9214517850</b>				
• Alternate phone No.(IQAC)	<b>01412338591</b>				
• Mobile (IQAC)	<b>9461036868</b>				
• IQAC e-mail address	<b>bgbc_iqac@biyanicolleges.org</b>				
• Alternate e-mail address (IQAC)	<b>bgbc_iqac@biyanicolleges.org</b>				
<b>3.Website address</b>	<a href="http://www.biyanigirlscollege.com">www.biyanigirlscollege.com</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="http://biyanigirlscollege.com/wp-content/uploads/2021/09/aqar-report-2019-20.pdf">//biyanigirlscollege.com/wp-content/uploads/2021/09/aqar-report-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://biyanigirlscollege.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21-1.pdf">biyanigirlscollege.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21-1.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.30</b>	<b>2011</b>	<b>16/09/2011</b>	<b>16/09/2016</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.76</b>	<b>2017</b>	<b>19/07/2017</b>	<b>18/07/2022</b>
<b>6.Date of Establishment of IQAC</b>			<b>13/06/2013</b>		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>3</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Regarding Certification Course				
Regarding Workshop, Webinar And Conferences				
Regarding Community Activities During Pandemic Situation				
Regarding Student Development Programme				
Regarding Online Study Materials And Video Lectures				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>				

Plan of Action	Achievements/Outcomes
To conduct the meetings of IQAC	Conducted three meetings of IQAC
To monitor certification courses	Three certification courses introduced in this academic year
To organize virtual workshops and webinars	National webinar ,Online workshop and International Conference were Organised
To monitor online study material and video lectures	Covid-19 special initiative Educational App was launched for the students
To organize student development programme	student development program organised such as Spectrum, Oorja, PEP etc.
To enhance research activities	Research cell take a meeting and motivate all the faculty members to involve in research work and research project with students
To develop online teaching learning and awareness	Proper monitoring was there on online teaching learning and innovative techniques like Flipped Classroom, Concept Mapping, Think pair share etc were used.
To organize remedial classes for slow learners	Remedial classes organised for slow learner students using innovative techniques

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	11/02/2022
<b>Extended Profile</b>	
<b>2.Student</b>	
2.1 Number of students on roll during the year	606
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats sanctioned during the year	400
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	183
File Description	Documents
Data Template	<a href="#">View File</a>
2.4 Number of outgoing / final year students during the year:	174
File Description	Documents
Data Template	<a href="#">View File</a>
2.5 Number of graduating students during the year	174
File Description	Documents
Data Template	<a href="#">View File</a>
2.6	392

Number of students enrolled during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	1,245,677
4.2 Total number of computers on campus for academic purposes	450
<b>5.Teacher</b>	
5.1 Number of full-time teachers during the year:	58
File Description	Documents
Data Template	<a href="#">View File</a>
Data Template	<a href="#">View File</a>
5.2 Number of sanctioned posts for the year:	58
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning</b>	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>The institute follow the guidelines for curriculum as adviced by the University of Rajasthan. The curriculum planning committee also formed in the institute for regular follow-up, mentoring andreviweing the procedure of applying. The curriculum planning committee held some meetings on regular time intervals to do all the evaluation regarding the curriculum. Curriculum plays most important role in the overall development of student teacher; therefore the curriculum planning committee develop an effective approach to</p>	

regulate the curriculum and take such decision like to organize orientation programme in the starting of every academic session to make familiar students with the institute and it's management. committee also plan an academic calendar for whole session with IQAC. The committee plan and emphasise on execution of activities like group discussions, debate, innovative methods of teaching, integration of ICT in teaching-learning process, effective presentation skill development methods, webinars, seminars, workshops regarding different relevent topicsof syllabus, cultural activities, inter and intra college competitions, project works etc. The institute also provide the environment to students for develop the social skills, co-oprative skills, leadership quality and professional competency through various activities. For reviwing the curriculum execution committee take feedback of students, teachers and stakeholders in regular intervals.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	<a href="#">View File</a>
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

**B. Any 5 of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	<a href="#">View File</a>
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View File</a>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers**

A. All of the Above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="http://www.uniraj.ac.in">www.uniraj.ac.in</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives**

**including pedagogy courses for which teachers are available****1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

25

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="http://biyanigirlscollege.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21-1.pdf">//biyanigirlscollege.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21-1.pdf</a>
Any other relevant information	Nil

**1.2.2 - Number of value-added courses offered during the year**

3

**1.2.2.1 - Number of value-added courses offered during the year**

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

279

**1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

279



File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View File</a>
Course completion certificates	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year**

150

**1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year**

150

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates / evidences for completing the self-study course(s)	<a href="#">View File</a>
List of students enrolled and completed in self study course(s)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institution believes in providing opportunities to the students to acquire and demonstrate knowledge, skills, values and attitude related to various learning areas. Which provide positive effects to both in terms of education and sectoral development according course in critical thinking, communication skill, collaboration with others etc. are offered by the Institution. Various types of awareness activities are conducted by the institutions which are as following-

? Seminar-A seminar is a meeting where a group of people discuss a problem or topic.

? Webinar - A webinar is an online event that is noted by an organisation/company and broadcast to a select group of individual through their computer via Internet

? Micro teaching-Practice teaching in which a student teachers teaching of a small class for a short time is video taped for subsequent evaluation.

? Questionnaire skill- Questionnaire will help you look at some of your academic skill, and give you a general idea of how you view your abilities.

? Group discussion-A discussion involving a number of people who are

connected by some shared activity interest or quality.

? Role play-Role play exercise give students the opportunity to assume the role of a person are act out a given situation.

File Description	Documents
List of activities conducted in support of each of the above	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
Photographs indicating the participation of students, if any	<a href="#">View File</a>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The institution believes in the overall development of the student. Different types of environment are created in the institution to teach and develop the students and to promote their skills.

The institution uses the following norms and standards as provided by the University of Rajasthan assessment of students is also done as per the guidelines provided by the University. During the internship program, students are assessed on the basis of diary prepared ( lesson plan ,sessional work) by the students and internal examinations. Apart from this other activities are also conducted to evaluate the students like

- Daily Lesson Plan- A Lesson Plan is a teacher's guide for facilitating a lesson. It typically includes the goal.

? Micro Teaching -Micro teaching-Practice teaching in which a student teachers teaching of a small class for a short time is video taped for subsequent evaluation.

? Sessional Work- Sessional work teachers education is of great significance because it ensures the professional preparation of prospective teachers

## ? Smart Classroom

? Internal Exam-Internal exam is the exam that is usually conducted by the faculty of your college. The papers for the internal exam is set by the faculty and also corrected by the faculty.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

In teaching field students have to develop skills to be upto date and be competent, so college staff use many methods to develop professional skills in students. The staff provide healthy environment for teaching learning process through various activities like group discussion, lesson plan presentation and many group activities.

Teaching skills are developed in students through micro teaching and lesson plan. Students make 15 lesson plan and 5 innovative lesson plans according to pedagogy subject. Experts are also invited to deliver lectures to describe the methods of preparing micro and macro lesson plan, practice teaching. Students teachers participate in block teaching and play a teacher's role in real situation and conduct different classroom activities, assembly arranging, sports events and annual day celebrations etc.

Various activities like self awareness, social activities, motivational lectures, debate competitions, group discussions, quiz competition etc. are conducted to develop emotional intelligence, logical thinking, effective teaching and cooperative attitude among the trainees. By dividing the trainees into different houses, various competitions are organized to develop healthy competition among them. Along with this trainees are also sent to participate in various inter college competitions. According to govt. guidelines

the students also go for internship in various govt. schools.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

Two of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

Feedback collected, analyzed and action taken

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of students during the year

392

<b>2.1.1.1 - Number of students enrolled during the year</b>	
<b>392</b>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<a href="#">View File</a>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year</b>	
<b>183</b>	
<b>2.1.2.1 - Number of students enrolled from the reserved categories during the year</b>	
<b>183</b>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year</b>	
<b>23</b>	
<b>2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year</b>	

23

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	<a href="#">View File</a>
List of students enrolled from EWS and Divyangjan	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The institute distinguishes the moderate and progressed student at the time of admission. College's admission committee members do counseling of students as per the norms of Rajasthan University. The students come to college through screening aptitude test of PTET, after that on their reporting time admission committee distinguishes the students according to their academic achievements through their marks. The faculty distinguished the moderate and progressed students on the basis of co-curriculum activities during introductory orientation programme and through the Google form.

- System adopted for moderate students:-

Moderate students are identify on the behalf of Graduation And Higher Secondary level percentage. The teachers also give the assignments to these students to make them creative and explore there idea.

- System adopted for progressed students:-

The method of identify the progressed student is same as for moderate students but to make them more creative some special programmes and tasks done by the teachers. Students are also encouraged by teachers to participate in inter- college competition, seminar, webinar, workshop and etc. They also urged to associate in college clubs, writing articles, video shoot, college production work, to develop projects and many additional scholastic activities



to polish their abilities and skills.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Documents showing the performance of students at the entry level	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

Four/Three of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	<a href="#">View File</a>
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

Three of the above



File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<a href="#">View File</a>
Reports with seal and signature of the Principal	<a href="#">View File</a>
Photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.2.4 - Student-Mentor ratio for the academic year

1:7

#### 2.2.4.1 - Number of mentors in the Institution

52

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The institute ensures the use of all student centered teaching learning methods. The college make continuous and concious efforts to enables its students to realize their potential and envolve as leaders and transforming agents of society. Some of methods employed by the college in the process are:-

1. Experimental learning:- Team building activities, stimulation based learning, social sevice learning activities, under observed research programme, studio recording performance etc.
2. Participation learning:- some activities like team teaching, group discussion, innovative methods of presentation, student

council formation and it's activities, seminars, workshops etc are adopted.

3. Problem solving methods:- In this teachers use group tasks, heuristic methods, case study, self analysis report, mentor counselling sessions and remedial teaching.

Teachers also use the brain storming methods in teaching process, group discussion on different topics, online mode for innovative methods as teaching and learning methods as student centered teaching learning methods. During the covid situation different student - teachers activities are conducted through the online mode as to engage the students in study continuously.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

32

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	<a href="https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US">https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US</a>
Any other relevant information	<a href="#">View File</a>

### 2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

855

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Landing page of the Gateway to the LMS used	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	<a href="#">View File</a>
Link of resources used	<a href="https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US">https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US</a>
Any other relevant information	<a href="#">View File</a>

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

**The institute ensures the continual mentoring for developing professional attributes in students through different activities of teachers. the teachers use many procedures or activities to develop professional competencies in students likes:-**

for working in teams all the teachers provide the team work opportunities in classroom activities like team teaching, group tasks like to organise the seminar, social awareness programme and many more group activities. To deal with student diversities the teacher organise many programmes like orientation programme, social visits, celebration of different festivals, team based co-curriculum activities etc. The teacher also give guidance to students for balancing class and home work stress through the mentor-mentee activities. teachers provide the stress management skill development based activities like special guest lectures, motivational speech, spiritual and technical sessions of outside visitors. For make the students upgrade in present senerio the teachers put efforts through the introduction of new technical teaching- learning methods. students are also encouraged by the teachers for making innovative lesson plan, ppt presentation, quiz based teaching methods, for developing online teaching learning methods for specially in covid situation.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Creativity means to do something interesting which has acceptance value. teachers encourage the students for productive and creative work in teaching- learning process and classroom activities. For innovations the students can join the projects work in under observation of special guide to do research work, create online teaching methods, video shoots, presentation for lesson planning. To develop innovativeness, students are given several oppourtunities.They are trained to make innovative lesson plans such as concept mapping , team teaching , role play, questioning method , jigsaw method etc. To develop intellectual skills seminars and workshops are organized by the students and to develop empathy and life skills students are involved in Various group based teaching learning method , social and community work etc.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)**

Seven/Eight of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possibl	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</b></p>	<p><b>Eight /Nine of the above</b></p>												
<table border="1"> <thead> <tr> <th data-bbox="86 860 550 925">File Description</th> <th data-bbox="553 860 1476 925">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 929 550 994">Data as per Data Template</td> <td data-bbox="553 929 1476 994"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 999 550 1099">Reports and photographs / videos of the activities</td> <td data-bbox="553 999 1476 1099"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1104 550 1234">Attendance sheets of the workshops / activities with seal and signature of the Principal</td> <td data-bbox="553 1104 1476 1234"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1238 550 1339">Documentary evidence in support of each selected activity</td> <td data-bbox="553 1238 1476 1339"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1344 550 1406">Any other relevant information</td> <td data-bbox="553 1344 1476 1406"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	<a href="#">View File</a>	Reports and photographs / videos of the activities	<a href="#">View File</a>	Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>	Documentary evidence in support of each selected activity	<a href="#">View File</a>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents												
Data as per Data Template	<a href="#">View File</a>												
Reports and photographs / videos of the activities	<a href="#">View File</a>												
Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>												
Documentary evidence in support of each selected activity	<a href="#">View File</a>												
Any other relevant information	<b>No File Uploaded</b>												
<p><b>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</b></p>	<p><b>All of the above</b></p>												

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content  
Observation modes for individual and group activities Performance tests Oral assessment  
Rating Scales**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations**

Four of the above



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	<a href="#">View File</a>
Sample evidence showing the tasks carried out for each of the selected response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event</b>	<b>Three of the above</b>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>
Report of the events organized	<a href="#">View File</a>
Photographs with caption and date, wherever possible	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study</b>	<b>All of the above</b>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The concept of internship introduced in two year B.Ed. course. The aim of internship program is to incorporate teaching skills among the students. It is an effective way to give training to the student-teachers about real work. It give them an opportunity to integrate theory and practice, plan and deliver lesson properly, critically analyze their own and peers teaching styles and improve them in the light of feedback given by supervisors. It also give them opportunity to understand different aspects of school program and improve their skills and abilities in teaching profession. In this process students first register themselves on govt. portal "shala darpan" with the selected government schools of their choices and preference. after that the related government officer allot them schools. students bring their allotment letter with supportive document and submitted in college. College give them reliving letter for regarding internship. after reporting in school college principal and mentors continue have the contact withy the school principal and staff regarding their internship work. When the internship period tern over than the data uploded on shaladarpan with remarks about the students. and when student come to college they submit the hard copy of this letter to theirmentor.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.9 - Number of students attached to each school for internship during the academic year**

**2.4.9.1 - Number of final year students during the academic year**

146

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports**

Nine/All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	<a href="#">View File</a>
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institute use an effective way to monitoring the internship programme. during this internship the student are far away from college but the mentor and all staff use various ways to be in contact with teacher pupils'. the mentor take online meeting in particular intervals to provide them instructions and guidance about teaching and also hear their problems regarding classroom interction

in school. Mentor also provide the guidance to cop-up the real classroom situation. the teachers take feedback from school teachers and principal by contacting them time to time. The feedback get analysis by the teachers and make improvement in students by providing them appropriate counseling to develop professional competency. The students also being in contact with their college staff teachers through whatsapp or with any other formets.

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* ‘Schools’ to be read as “TEIs” for PG programmes)**

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View File</a>
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.13 - Comprehensive appraisal of interns’ performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

Five of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<a href="#">View File</a>
Five filled in formats for each of the aspects claimed	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.5 - Teacher Profile and Quality

### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

58

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

7

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

433

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

433

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

The institute provide the healthy environment to techers to make themselves professionally updated. the institute organise so many faculty development progame to give them opportunities to develop professionally competance. The college also organize activities like inhouse teacher competition, group disscussion on various recent issues related to education, quiz competiton, group tasks, outreach activities, colleagues evaluation work and etc. In college so many activities like mastery learning , pair and share the knowlege activity, professional updation programmes like webinars, workshops, symposium, guest lectures, teacher collabration with other institutes, teacher training programmes, online teaching material development skill activity, video lecture and video shoot activity and etc. All teachers share their knowledge with colleaguesthrough interaction during different activities. teachers also encouraged to take paticipate in national and internation seminar or workshop as out reach activities. Hence the intitution's provisions are effectively provide the healthy and encouraged environment to be competant as professionally.

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Continuous Internal Evaluation (CIE) is done on the basis of assignments, mid term test and pre-university test for every course. the marks obtained by students in the CIE process comprises of 20% weightage for their university grading. CIE system at institute is

as follows:

- The internal marks evaluation scheme is conveyed by HOD to the students. the syllabus, COs, POs and exam pattern discussed with students in the starting of session.
- Internal marks are given on the basis of the students performance in MTT, PUT, marks of assignments, participation in different activities like, competition, workshop, seminars, internship, sports etc., regularity of attendance and efforts taken by student to improve her performance.
- Being an affiliated institute, university reforms are followed by institute.
- Practical work assessment also done by evaluation of ldifferent lesson plan diary, pre viva, criticism lesson plan, innovative methods of lesson plan presentation.
- Daily assessment has done on the basis of preparedness and promptness towards given daily class room tasks.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually**

Four of the above



File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the academic performance of the students. and for this, time to time internal evaluation mechanism is followed by the college as per Rajasthan University guidelines. sessional exams and group discussion, presentation, viva voice are conducted per the time schedule is prepare by the examination committee and the students are well informed in advance for the prepration of their exam. After the complition of exam the answer sheets are examined by the teachers and evaluated and these areshown to the students to maintain the transparency. if there is any grivevance with reference to evaluation, it is redressed on the spot in the following ways:

- examine the answer script again.
- checking the total marks awarded.
- unmarked questions, if any are marked.
- rectifying the results sheet properly after students' complain.

And finally, the result is displayed by the departmental head within 15 days. thus in this manner, the college tries to maintain the transparency, efficiency and time for conducting the internal examination in college.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

- The academic calendar is prepared by the college according to the guidelines of Rajasthan University and according to the temporary date sheet of the University examinations. In parallel Shivir taken to adjust schedule of internship according for students. In semester system, practicals are prescribed in terms of planning committee, time table, attendance review, mid term test. Students those have less attendance they are notified according to their name and fine.

Assignments work is awarded to students on time and submissions date also provided. After evaluation their marks awarded before final examination. Syllabus is discussed by staff members and prior notice given to complete it on time. The notice also given to the staff for conducting mid-term exams, internal assessment before final exam.

Co-curricular activities are conducted simultaneously on time to time for enrichment and overall development of students as required to develop different professional and personal skills. Regarding information displayed on notice board to acknowledge all students. In starting of session orientation program and at the end of session annual function has organized.

Every mentor, class teacher and subject head monitors the quality of teaching-learning through daily monitoring of activities and counselling sessions are done to resolve difficulties of students.

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

### PROGRAMME LEARNING OUTCOMES (PLOs):

On the completion of B.ED(2 years) programme, student teachers will



be able to develop:

- Content competency
- Pedagogical skills
- Professional ethics
- Effective citizen ethics
- effective communication

On the completion of M.ED.programme, student teachers will be able to develop:

- Understandingframework ofprocess of learning
- professional capacity building
- academic integrity and professional ethics
- resilience and cope-up with complex issues
- academic administration and managment capacities
- research and knowledge creation
- professional communication skills
- commitment towards society and national goals
- continuous academic development

On completion of B.SC. B.ED.programme, student teachers will be able to develop:

- integration skill of theoretical and practical knowledge
- demonstration professional ethics and responsibilities as educational practitioner
- effective and appropriate communication techniques
- integration of ICT in teaching-learning and assessment process
- collaborative and reflective practices in teaching-learning process
- assessment skills
- pedagogical skills, value based and culturally responsive teaching-process

COURSE LEARNING OUTCOMES(CLOs):

After completion of these coursesstudents will be able to:

M.ED.:

- Psychology of learning and development,
- Historical, political & economical prespective
- educational studies
- introduction to research methods
- philosophy of education

- sociology
- curriculum studies
- teacher education1&2
- advanced research methods
- pedagogy

**B.ED.:**

- all compulsory subjects and pedagogy of school subject

**B.SC. B.ED.:**

- physics-chemistry-maths/biology, pedagogy subject & compulsory education paper

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	<a href="#">View File</a>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The institute regularly evaluates the performance of students through various methods for measuring the attainment of each of the programme outcomes and course outcomes.

**Evaluation Process:** The PLOs and CLOs are assessed with help of course outcomes of the relevant programme through direct evaluation

process. Throughout the year the faculty records the performance of each student on each programme outcome. At the same time remedial classes also provided to slow learners to make pace with desired progression. Students under university examination are evaluated for 75% of total marks and institution for 25% marks as internal assessment. At the same time , observation of students knowledge and skills against measurable course outcomes are evaluated throughtout year.

The methods of measuring attainments are following:

- Annual and end semester university examination
- Internal and external assessment like project work, viva-voice, practical files etc.
- Intitutional examination and tests like unit tests, surprise class tests, presentation classes, internal assessments and etc.
- Feedback evaluation of students in terms of their progamme, subject, course and syllabus outcomes to understand the impact of teaching-learning process.
- Internships
- Placements
- Students- teachers classroom performances
- Mentor-mentee interaction sessions.
- Co-curricular activities like quiz competitions, debats, group discussion, innovative lesson plan presentation, social-awareness campaigns etc.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.7.4 - Performance of outgoing students in internal assessment

##### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

585

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The institute adopted some fine process to know the effects of provided various provisions to catered their learning needs on students performance and professional development, they are following:

- first institute tried to understand exactly what is expected from them.
- have a clearer understanding of the assessment process and criteria.
- a clear understanding about what they have to do for providing them appropriate environment.
- clear vision to know how to prepare themselves for assessment.
- encourage the students to perform to the best in their ability.
- develop a greater confidence in the assessment method and the teacher's/ assessor's judgment
- improve the motivation of students through motivational sessions.
- institute takes the ownership of the assessment.
- prepare for assessment to ensuring that all the assessment criterias are included with the relevent available resources and materials.
- effective evaluation methods used to evaluate the performance.
- to achive the expected goal someremedial methods are also adopted.
- For examplethe institute also provide some co-curricular activities like group discussion, debate, cultural activities, social awareness programe, communityprogramme, student mentoring activities, some technical sessions for professional

development, special guest talk and etc.

File Description	Documents
Documentary evidence in respect to claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.8 - Student Satisfaction Survey

### RESEARCH AND OUTREACH ACTIVITIES

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letter from the funding agency	<a href="#">View File</a>
Any other relevant information	No File Uploaded

##### 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

Nil

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating

Four of the above

**research by providing organizational supports  
Organizing research circle / internal seminar /  
interactive session on research**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	<a href="#">View File</a>
Sanction letters of award of incentives	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports**

Three of the above

File Description	Documents
Documentary evidences in support of the claims	<a href="#">View File</a>
Details of reports highlighting the claims made by the institution	<a href="#">View File</a>
Reports of innovations tried out and ideas incubated	<a href="#">View File</a>
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

### **3.2 - Research Publications**

**3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year**

**Nil**

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

#### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

675

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View File</a>
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

721

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

721

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded



3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Institute believes in the overall development of the students so that it can outreach society or community as a whole.

We believe development of a student is great contribution towards the the development of the nation.

This was outreach activities are conducted for various social issues and community development such as

**Outreach Activities:-**

•14th Kalpana Chawala Award --;•This award helps to motivate scientific research and word work to achieve their goal.

•BloodDonation camp --;•This activity makes them more aware and responsible too about saving lives in emergency in any pandemic era.

•Cancer Awareness Programme --;•This awareness programme make them aware about prevention from diseases and helps to understand about any myths.

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year**

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4 - Collaboration and Linkages

#### 3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

12

##### 3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

12

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	<a href="#">View File</a>
Report of each linkage along with videos/photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice

Five/Six of the above

teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

BGBC's eco-friendly campus creates good learning environment. The infrastructure facilities are adequate according to the requirement of students. The campus has well equipped playground, gymnasium, hostel and mess. Institute has facilities like xerox in the campus. Additional cafeteria and auditorium are available in campus. An audio-visual room 'Manthan' is dedicated to meetings for students as well as for faculty. Institute has well equipped Internet facility and Audio-Video recording systems.

The infrastructure facilities and learning resources are categorized as

#### Learning Resources

- 16 ICT enabled classrooms with white boards
- . Institute has well-equipped laboratories i.e., Chemistry, Botany, Physics, Zoology, Computer Science, Fine arts, Geography, Psychological and Physiotherapy Lab.
- Computing equipment's The college has 150 Mbps of bandwidth for internet with dedicated leased line. The institute has Biyani TV, Radio Selfie 90.8 FM and Gurukpoto nurture the students.

- Support facilities include IQAC Cell having computers, LAN facility, Fitness Center, Canteens, Auditorium, Manthan hall, Synergy Hall.
- Library: The library has collection of Textbooks, Reference, General and e-books, Journals, e-journal and CDs etc.
- Utilities include telephone facility, wash rooms, fire extinguisher, suggestion box, inverter/UPS facility, safe drinking water, restrooms and power generators. CCTV are installed in campus.
- Sport Facilities: Institute has indoor and outdoor sports facilities.

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

##### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

19

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Link to relevant page on the Institutional website	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/01/ICT.pdf</a>
Any other relevant information	No File Uploaded

#### 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

27,68,550/-

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The library is well furnished with computer-systems having internet-connection. Exclusive reference section is available in the library. Visitor's book is maintained for students and staff. The collection includes more than 11893 books, 17 journals, 24 magazines, 13 newspaper, 1196 CD/ Video, 2045 reference books, 2708 tiles and 13938 volumes. New arrivals of books and journals are displayed on separate stands and racks. The books are being bar coded and the users are given unique barcode ID. Collection of books includes wide range of subjects from English literature, pure-sciences, arts, history and social sciences, languages etc. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. Visitors are also required to sign-noting the time of entry and exit. CCTV cameras are installed in the library for strict surveillance.

**ILMS Details:** The Institute installed Integrated Library Management System (ILMS) namely "RexLib" in the year 2012. The ILMS is updated to the latest version RexLib 7.5 and is partially automated.

### Functions of RexLib:

- Student & Staff Membership Entries
- Books Entries/Books Issue>Returns
- News Paper Entries
- Dues Collection
- Students I-Card
- Barcode Print
- Books Barcode & Spine Labels Print
- Books Card Print

- Stock Checking
- View the Reports

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="https://drive.google.com/file/d/1xm_OPkSY6O1_DTOehMtb2yEmoDVAsGx/view?usp=sharing">https://drive.google.com/file/d/1xm_OPkSY6O1_DTOehMtb2yEmoDVAsGx/view?usp=sharing</a>
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The college library is a partially automated library resource that includes computer and internet access, journals, books, etc. Faculty and students use the library to access library resources. The Guru Kpo app contains the contents of the institute's library. Guru Kpo App Institute powered by electronic resources. It provides faculty and students with video lectures, books, think tanks, and other resources related to their subject. Trainees (student teachers) and teachers are registered on this app and given access to it, where they can learn about teaching skills, pedagogy, school management, communication, micro teaching, and research.

The e-Learning App is the biggest online learning platform for university and college students. you will get best content from under supervision of Guru KPO Plus Founder Dr. Sanjay Biyani(Ph.D, FCA). He has contributed in magazines, Journals and Newsletter. Here, you will find everything that you need to clear your concept and make you perfect master in your subjects for all your exams. Your individual study plan, exercises with solutions & tips, PDF, and even rewards for learning - all in one place and just one click away is available at Guru KPO Plus.

File Description	Documents
Landing page of the remote access webpage	<a href="#">View File</a>
Details of users and details of visits/downloads	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases</b>	<b>Two of the above</b>
<b>File Description</b>	<b>Documents</b>
Data as per Data template	<a href="#">View File</a>
Receipts of subscription /membership to e-resources	<b>No File Uploaded</b>
E-copy of the letter of subscription /member ship in the name of institution	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)</b>	
<b>35,200/-</b>	
<b>File Description</b>	<b>Documents</b>
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>4.2.5 - Per day usage of library by teachers and students during the academic year</b>	
<b>4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year</b>	
<b>625</b>	



File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	<a href="https://drive.google.com/file/d/1Vd54bvd6i70VH9AgImOaAJEjRTxdVKNu/view?usp=sharing">https://drive.google.com/file/d/1Vd54bvd6i70VH9AgImOaAJEjRTxdVKNu/view?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Institute has upgraded the 38 Mbps Leased Line Internet connectivity to 150 Mbps Leased Line. The Internet Service Provider (ISP) RelianceJIO provides connectivity with high fault tolerance. Internet connectivity is available in class rooms. Video conferencing facility is available at E-learning resource lab.

Cyber secure initiative has taken by institute:



- maintenance of server logs,round the clock CCTV monitoring of server room
- website-secure hosting, use of securedprotocols (HTTPS)
- use of official email address for communications
- secure database for exam purposes-question paper bank database is encrypted
- individual login credentials for staff and students, licensed software and policy to promote free and open-sourcesoftware.

At beginning of academic year need-assessment for replacement/up gradation/addition of the existing infrastructure is carried out based on the suggestions from BOS members, heads of the departments, lab-technicians and system administrator after reviewing course requirements, computer-student ratio, budget-constraints, working condition of the existing equipment and also student's grievances. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. Renewal of AMC is done atbeginning of academic year for the deployed Software applications, UPS-Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded..

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.3.2 - Student – Computer ratio during the academic year

4:1

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	<a href="#">View File</a>

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

4.3.4 - Facilities for e-content development are

Four of the above

available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to videos of the e-content development facilities	<a href="https://docs.google.com/spreadsheets/d/1LTnP3q2X4gzfHMTV0rvr-6ZPALMuAE00/edit#gid=1950310898">https://docs.google.com/spreadsheets/d/1LTnP3q2X4gzfHMTV0rvr-6ZPALMuAE00/edit#gid=1950310898</a>
List the equipment purchased for claimed facilities along with the relevant bills	<a href="#">View File</a>
Link to the e-content developed by the faculty of the institution	<a href="https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US">https://play.google.com/store/apps/details?id=com.biyani.biyani&amp;hl=en_IN&amp;gl=US</a>
Any other relevant information	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus and Infrastructure

##### 4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

15,566,499.5/-

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

**Civil Maintenance:** There are four divisions, water and sewage, building, carpentry and Gardening. Each division is headed by a

supervisor and is employed by respective skill workers.

**Laboratory Equipment:** equipment, machineries, Record of maintenance account in the laboratory/workshop are maintained by the lab In-charge(s)/workshop In-Charge(s) with the advice of HOD.

**Library:** library is headed by librarian and she is premises superior for both B.Ed. and M.Ed. library. she is supported by assistant librarian, supporting staff (Senior and junior clerks) for journal and reference sections.

**Maintenance of Sports Facilities:** sports and fitness equipment's are maintained by College. A physical instructoris appointed for utilization and maintenance o finstitute's sports facilities.

**Computers, Software's and UPS:** computers are maintained in the Institution by "Information System Support Group (ISSG)". This division provides the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, college website, biometric services, troubleshooting of hardware, networking equipment's including internet connectivity, procurement of hardware, software. Campus is enabled with internet and WI-FI.

**Classrooms:** At departmental level, HODs submit their requirements to principal regarding classroom furniture and other needs. Administrative officers take responsibility for students' academic requirements. classrooms are equipped with required teaching audio-visual aids to supplement teaching-learning process.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="http://biyanigirlscollege.com/wp-content/uploads/2022/01/college_facilities.pdf">//biyanigirlscollege.com/wp-content/uploads/2022/01/college_facilities.pdf</a>
Any other relevant information	<a href="#">View File</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech**

One/Two of the above

**training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	<a href="#">View File</a>
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable**

Nine or more of the above

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Data as per Data Template for the applicable options	<a href="#">View File</a>
Institutional guidelines for students' grievance redressal	<a href="#">View File</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View File</a>
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

One of the above

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 5.2 - Student Progression

**5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year**

Number of students placed as teachers/teacher educators	Total number of graduating students
<b>20</b>	<b>298</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<a href="#">View File</a>
Appointment letters of 10 percent graduates for each year	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

**6**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

**3**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Biyani Girls B.Ed. College has a representative body of the students in which students are elected every year at the start of the academic year. The student representatives coordinate various activities and responsibilities entrusted by the college to them. They act s a link between students and the faculty members and the college. They mentioned discipline in the college.

The representatives provide feedback about various activities undertaken by the faculties and the college as well as how the decisions of college authorities are receive by the student. Meeting of the representative body and college administration take place regularly to work out different activities of the college.

The work of the student council:-

Student council as a whole has responsibility for:-

- Working with the staff management and fellow students.
- Communicating and consulting with all of the students in the college.
- Involving as many students as possible in the activities of the council.
- Planning and managing the council programme of activities for the year.
- Managing and accounting for any funds by the council.
- The purpose of a student council at any level is to develop leadership.



File Description	Documents
Copy of constitution of student council signed by the Principal	<a href="#">View File</a>
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View File</a>
Documentary evidence for alumni role in institution functioning and for student welfare	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 5.3.2 - Number of sports and cultural events organized at the institution during the year

10

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

**Contribution of alumni to the growth and development of the College-**

**(OUR ALUMNI IS NON REGISTER BUT FUNCTIONAL)**

**The alumni is contributions in the growth and development process are given below:**

- **The alumni help in establishing networking with all students.**
- **It helps college updating about the placements of pass out students.**
- **It furnishes information about job opportunities in schools.**



- Its feedback has helped in improving existing curriculum, organizing new-activities, etc.
- It has given many healthy suggestions for augmentation of the college.
- Helps in publicity.
- Alumni have potential to be our most loyal and generous-supporters.
- It is important for our institution.
- Alumni are an institution's most loyal supporters.
- Alumni generate invaluable word-of-mouth marketing among their social and professional networks.
- By-engaging alumni, an institution can continue to benefit from their skills and experience.
- Alumni are great role models for current students and often well placed to offer practical support to students as they start their careers.
- Alumni are often in the position to engage the expertise of the institution in their professional lives.
- Our Alumni are our international ambassadors they take their knowledge of our institution to their home town and into their professional and social networks.

File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

**5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support**

Five/Six of the above

File Description	Documents
Documentary evidence for the selected claim	<a href="#">View File</a>
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	<a href="#">View File</a>

#### 5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

#### Response

The college has an Alumni Association. The Association has been helping the college in its growth and development process efficiently, by providing positive feedback.

1. Dr. Bharti Sharma is the President of the Alumni Association, other members include faculty and students.

2. The activities of the Alumni Association of the last two years are given below-

\* Informal get together of the students of every preceding session's passed out batch in college's campus.

\* Felicitation of the students who get placements during the preceding academic year.

\* The top ten alumni occupying prominent position.

\* Contribution of alumni to the growth and development of the college.

3. The alumni's contributions in the growth and development process are given below-

\* The alumni help in establishing networking with all students.

\* It helps the college in updating about like placements of pass out students.

\* It furnishes information about job opportunities in school.

\* Its feedback has helped in improving the existing curriculum, organizing new activities, etc..

\* It has given many healthy suggestions for the augmentation of the college.

\* Helps in publicity.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

**Vision - Biyani Girls B.Ed. College aims towards "Women Empowerment"**

**Mission - "To provide the best professional education opportunities in a progressively enhanced manner"**

**Nature of governance**

1. The college has an effective governing council consisting of senior academicians, industry experts, professionals and research counselors along with qualified management members, principals and Heads of department.
2. The governing council meeting convicts twice a year and all aspects of academic and non academic matters are discussed.
3. The management strictly adheres to the recommendations of its governing council.
4. The decisions taken during the governing council meeting are properly documented, recorded and circulated to all concerned members and implemented effectively.

**Participation of teachers in decision making bodies:-**

1. All the heads of departments conduct faculty meetings every fortnight.
2. The minutes of the meetings are communicated through the principles who in turn consolidates all the suggestions and submits them to the management for approval.
3. The faculty members are involved in various functional committees and contribute to the decision-making process at all levels.

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

**Response:-**

The institute excels in academic for over 15 years, due to the continuous review and improvement of quality policies and plans. The top management, principal and faculty have rules in design and implementation of the quality policies and plans. Some of the key roles are as follows:-

**Top management**

1. Guidance on implementing the vision, mission and values of the institution.
2. Formulating long term strategic planning and direction to college development.
3. Advice in introducing new programs, students intake, maintenance and expansion of infrastructure and other strategically important matters and Providing high quality learning opportunity to students, welfare schemes and the required facilities and funds.

**Principal:-**Assisting the management in making policies and taking decisions on setting academic and administrative goals achieving them.

**HOD:-**Assisting and reporting to the principal on all matters, with respect to academics, administration, discipline, research and student support services.

**Faculty:-**The teaching load will be trained by the activity in accordance with the area of specialization of each faculty.

**TPO:-**The purpose of training and placement officer is to define the overall structure and process of training, easements and outreach, and to structure of roles and responsibilities of the teams working in the office.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial,

academic, administrative and other functions in not more than 100 - 200 words.

#### Transparency in Academic Functioning :-

Biyani Girls B.Ed college strictly adheres to the academic calendar that details the various activities in advance. Admission are directed by government of Rajasthan at PTET website. The examination forms are also filled through University website. All the scholarship forms are filled online. All the relevant informations regarding academics and other functioning are available in prospectus as well as on website also.

#### Transparency in Administrative Functioning:-

Applications for various teaching and non teaching staff are received and processed promptly. Notices are promptly shared on emails, Govt. regulations and amendments are promptly placed before the concerned bodies, circulated, displayed on college website. All courses NOC and affiliations by regulating bodies of courses displayed on college website.

#### Transparency in Financial Functioning:-

Biyani Girls B.Ed college strictly follows all the rules and regulations of the Government of Rajasthan. Its Annual Budget and Annual Accounts are prepared. students fee is also deposited on online mode. students can also deposit their fee on online mode.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institution has a unique culture of aiming high and accomplishing the same through its continuous pursuit for excellence. The strategic plans and perspective plans are developed in consulting station with various stakeholders of institution experts and academic, Principal, head of the departments keeping in view the long term perspective of the institution.



Following are the important components of the strategic plan:-

- To be recognised as an institution of excellence in academics
- Contributes significantly towards students progression.
- To serve the society through extension and community services.

#### Perspective plan

Based on the strategic plans, institution has a perspective plan of development. This plan is made as per the requirement of the learners and with a view to cater to the needs of the institution and the society at large.

Following are the major areas covered in the plan:-Academics,Students progression,Administration,Research,Infrastructure,Social responsibility.

#### Strategic plans and objectives:-

1. To promote various activities for faculty members and students.
2. To have a closure linkage and promote research and consultancy which creates a sense of ownership among faculty members.
3. To establish MOU and implements with various organisation to promote various levels of interactions.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/01/MOU.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/01/MOU.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

**Administrative Set Up:** The administrative set up of institution is structured in a hierarchical way in which Chairman, Director, Principal, HOD's Teaching faculty and non teaching faculty and other supporting members work together. The Director and the Principal form the nucleus of the administration with the former being the final

authority in all financial matters. The Principal shares this work and vets all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. She has her team of Senior faculties, the IQAC Coordinator and the HR manager to assist her in the discharge of this work.

Various functions like faculty recruitment and appointment process both teaching and non-teaching staff, service rules and general policies are briefly described in the HR manual of Biyani Girls B.Ed. college.

File Description	Documents
Link to organogram on the institutional website	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/01/Code-of-Conduct.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/01/Code-of-Conduct.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has various committees. These committees organize meetings for different agenda for quality education and enhancement



of faculty and students. following are the outcomes are implemented through these meetings.

**IQAC:-** monitored all the academic activities and promote research activities in the academic year.

**Academic Committee:-** It worked on these following agendas such as formulations schemes for students development such as curriculum.

**Research committee:--** Analysis of various projects and research proposal, conduct of various seminars/webinars/workshops.

**Placement Committee:-** Provided guidance and counselling sessions for the students.

**Career counselling committee:-** The cell solved students personal, educational and psychological problems occurred in the pandemic era.

**Student advisory committee:-** The students representatives had the responsibilities towards the students problems faced during the session about registered themselves on online platform and use of ICT during these online classes.

**College website committee:-** It worked on the web content management and provide useful information.

**Discipline committee:-** It recommended the safety measures during the Covid-19.

**Cultural committee:-** It managed all the cultural events organized throughout the year.

**Library Committee-** It worked for the up gradation of library resources.

**Anti-ragging committee:-** Introductory sessions were organized.

**Transport committee:-** No transportation provided.

**Women Grievance committee:-** some sessions were organized.

**Sports committee:-** No sports activity organized.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place  
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

#### 1.The institution has effective welfare measures

1. Free transport facility for teaching as well as non teaching staff members.
2. Paid maternity leave for female faculty.
3. Sponsorship for participating in seminars and workshops.
4. Motivation for higher studies and online courses.
5. Sponsorship for journal publications.

Casual leave,Marriage leave,Maternity leave,Medical leave,Study leave provide to staff.

#### Reward and award policies

- 1.Cash award is also given to the best faculty members.
- 2.Faculty members should attempt to published textbooks, research papers in international of Indian journals or conferences for that they are awarded with insensitive.
- 3.The star faculty of the month and the staff faculty of the year is awarded.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

7

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document on providing financial support to teachers	<a href="#">View File</a>
E-copy of letter/s indicating financial assistance to teachers	<a href="#">View File</a>
Certificate of participation for the claim	<a href="#">View File</a>
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

10

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochures / Reports along with Photographs with date and caption	<a href="#">View File</a>
List of participants of each programme	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

40

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

**Institution has performance appraisal system for teaching and non-teaching staff**

1.The institution or management evaluate teachers based on teaching research and participation in development activities and Due importance is given to all the activities.

2. Structural staff revaluation form is filled for each faculty member for this purpose where in the faculty gives the details of his or her performance and participation in all the activities by the department of college.

3. The self appraisal form submitted by the faculty is analyzed for the fulfilment of four criteria.Evaluation of teaching research and development administrative work and extension activities.

4. Faculty is motivated by rewarding with merit certificate awards and prizes.

## Outcomes of appraisal

- As part of faculty improvement performance reduce after appraisal procedures are done by management and director and appropriate measures are taken to upgrade and bring in positive changes in the institute.
- Assessment are made with respect to outcomes of goals set by faculty members in term to teaching research and contribution to institution.
- The appraisal system helps in improving teaching learning process near marketing areas for improvement and identify leadership qualities for future responsibilities and training needs for the development of the faculty and the institute.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

**Institution conducts internal and external financial audits regularly.**

**1. Income and expenditure of the institute are audited every month by college finance committee for internal audit.**

**2. The institute follows the procedures laid down by the Rajasthan University.**

**3. The committee monitors the purchase and expenses incurred from funds generated through fees and other grants.**

**The budget take into consideration the following:-**

- Maintenance and construction of buildings campus development.
- The salary for teaching non teaching and contingency staff.
- Research and development activities.
- Sponsoring faculty members for seminars workshops conferences and faculty development programmes.
- Purchase of books and subscription of journals in the library.
- Payment of internet, electricity, water and telephone bills.
- Purchase of equipments and softwares.
- Conducting various college functions such as:-
  - Oorja the orientation program
  - Chanakya the faculty development programme
  - Fresher party
  - Farewell party
  - Spectrum the inter college competition.

Every academic year it is mandatory to prepare recurring and non recurring expenditure statements. The college in house finance committee examine the budget proposal, expenditure statements, monitoring and equipment purchases. The committee reviews the utilization of funds, allocated to the deposit statement against the proposed budget for the financial year.

The expenditure statements are audited by the accounts department before it is submitted to the principal.

Tally ERP software is used for the accounts related functions in order to achieve paperless office and for reliability.

The in house finance committee in shows that the payments are paid and duly authorised and presents the audit report. A statutory audit is conducted at the close of financial year. The audit report is sent to management for review.

In house finance committee in consultation with the C.A audits the income and expenditure within the allocated or approved budget to ensure that there are no deviations. Necessary changes are incorporated by the in house finance committee on the suggestions or directions of the auditors for the external audit.

- As per the standard accounting guidelines, minor deviations

are looked into for rectification during the audit.

- Proper utilization of financial resources is planned the beginning of every financial year.
- Accounts department takes care of the collection of tuition fees, salary distribution, tax payment and loan distribution, purchase orders for the library on laboratory equipments, teaching aids, furniture, facilities and payment of maintenance bills.
- The annual audit is done by the statutory auditor.
- The audit of account and submission of income tax returns our being carried out regularly each year.
- There are no audit objections change the institution follows a system of internal controls like calling quotations, comparison of rates, preparation of purchase orders etc
- Approvals are obtained at every stage of such implementation and do verification of goods and services after delivery.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

nil



File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

#### Mobilization of funds

1. Student tuition fee is the major source of income for the institute.

2. Sponsorship for sort for various seminar.

Utilization of funds:- The accounts department ensure that the expenditure lies with the allotted budget the institution of management is sought in case the expenditure exceeds the budget.

#### Resource mobilization policy and procedure

1. Before the financial year begins principal and heads of department prepare college budget.

2. Institutional budget includes recurring expenses such as salary electricity and internet changes equipment and facilities maintenance cost, stationery other consumable goods etc.

3. It includes plant expenses such as lab equipment purchase furniture and other expenses.

4. Budget scrutinized and approved by the top management.

5. Accounts department and purchase department monitors with their expenses are excluding budget provisions.



**Optimal utilization of resources**

1. Effective utilization of infrastructure is ensure through appointment of adequate and well qualified system administrators.
2. The optimal utilization is insured through encouraging innovative teaching learning practices.
3. The available physical infrastructure is optimally utilized beyond regular college hours to conduct a medium classes curriculum activities for extra curricular activities etc.
4. The college infrastructure is utilized as examination centre for various government university and professional exams.
6. Library functions beyond the collages for the benefit of students, faculties and alumni.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The institutional policy to implement quality assurance is as follows :-

Develop or maintain and regularly update the documents of all the processes involved in the academic and administrative activities and the forms to implement the processes.

1. All the teaching and non teaching faculty carry out the activities as per the process and forms.
2. Various policies implemented for quality assurance are:-
  - students satisfaction by collecting feedbacks from the

students/parents and alumni and actions are taken to ensure that the college satisfies all its stakeholders.

Internal audit:- regular internal academic audits are conducted in college to check the proper implementation of curriculum and review the activities of various committees and feedback analysis of various stakeholders. The auditors also present their important remarks or observations for the betterment of the various policies that execute in the institution throughout the year.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The internal quality assurance cell (IQAC) helps in planning and action plan for the academic year by interacting with the management, faculty, administrative staff, laboratory staff and the students.

#### Functions of IQAC

1. Fixing the target results to be achieved for the college.
2. Verification of lecture plans for the feasibility of completion at the prescribed time as per the academic calendar.
3. Conduct of class committee meetings and redressed of the issues raised.
4. Conduct of course coordinator meetings for analysing of unit test/internal assessment and University examination.
5. Recommendation for remedial measures to address and faculty of a department concerned to improve overall performance of the students.
6. Collecting feedbacks from the students on the teaching effectiveness of the faculty.

7. Suggesting or recommending the measures to improve the teaching effectiveness through workshops/conference/seminar/ webinars etc.

ILT methods:-

1. Multimedia/PowerPoint presentation and educational videos.

2. Role plays:-To improve conversation skills and body language.

3. Case studies:- To promote problem solving and decision making skills by giving real life examples.

4 Group discussions:- to develop problem solving skills and include inculcate team spirit.

5. Debate and seminar:- conducted on latest topics to develop thinking (both pros and cons).

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

15

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF</b></p>	<p><b>Four of the above</b></p>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to the minutes of the meeting of IQAC	<a href="https://biyanigirlscollege.com/wp-content/uploads/2022/01/IQAC-2020-21.pdf">https://biyanigirlscollege.com/wp-content/uploads/2022/01/IQAC-2020-21.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<p>2017-18 -&gt; <a href="https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2017-18-Report.pdf">https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2017-18-Report.pdf</a> 2018-19 -&gt; <a href="https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2018-19-Report.pdf">https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2018-19-Report.pdf</a> 2019-20 -&gt; <a href="https://biyanigirlscollege.com/wp-content/uploads/2021/09/aqar-report-2019-20.pdf">https://biyanigirlscollege.com/wp-content/uploads/2021/09/aqar-report-2019-20.pdf</a></p>
Consolidated report of Academic Administrative Audit (AAA)	<a href="#">View File</a>
e-Copies of the accreditations and certifications	<a href="#">View File</a>
• Supporting document of participation in NIRF	<b>No File Uploaded</b>
Feedback analysis report	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

**Incremental improvements:**

Quality enhancement initiatives in the academic and administrative domains successfully implemented during the last five years are:

For second and subsequent cycles:

1. Online Certificate course:- The three online certificate courses were introduced from January 2021 to March 2021 for the students of B.Ed on online mode. The names of these certificate courses are given below:-

- Radio Communication,
- Guidance and counseling
- Artshala.

2. GURU KPO PLUS APP:- Institute has launched an educational app for online content in covid pandemic on 22 August 2020. This App is named as GURU KPO PLUS APP. On this app learn anything for free. Thousands of interactive exercises, videos and articles are available on the app. Registered students can log in with their unique user id and password. They can join live sessions, live classes and other similar events on online mode. This app also contains some paid course content for the other students.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Biyani Girls B. Ed. College has stated energy policy its purpose is to establish guidelines and practices that will lower the energy consumption of institute and reduce expenditures on energy and support the use of alternate sources of energy.

The policy is applicable to all teaching and non teaching staff and students.

For Employees and students

1. All electric appliances shall be turned off when not in use.
2. Use natural lightings and ventilation to avoid daytime lights.

#### For office equipment

1. All powered office equipments shall be turned off or placed in standby when not in use.
2. Office equipments quantities shall be reduced through consolidation to central locations for shared use whenever possible.
3. Office equipments purchased with institutional funds is required to be Energy Star labelled.

#### Use of alternate source of energy-

1. Institute has installation of solar panels of 60KW as alternate source of energy.

File Description	Documents
Institution's energy policy document	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Biyani Girls B.Ed college realizes sustainable and holistic waste management essential in reducing its environmental footprint and providing a safe and healthy work environment for teaching, non teaching staff ,students and visitors

#### Purpose

1. To ensure proper disposal of waste from activities conducted by or overseen by facilities management staff.
2. To minimize waste generation at source and facilitate repair, reuse and recycling over the disposal of waste in a cost effective manner.

#### Procedure

**Solid waste management**

1. Institute will apply a waste hierarchical approach to reduce, reuse, recycle and recover waste products.
2. Solid waste at the canteen and hostel will be segregated at source using green and blue dustbins organic waste is collected in green dustbin and non degradable waste is collected in blue dustbins collection and pickup of waste is done by housekeeping staff and municipality will collect the solid waste for further disposal.
3. Staff are responsible for depositing their waste in the nearest appropriate dustbin.
4. Metals including aluminium, steel, copper can be deposited in the bins.
5. Cardboard should be flat and placed next to any recycling receptacle.
6. Single use plastic is strictly prohibited in the campus.
7. Incineration machine is installed for proper disposal of sanitary waste.

**Liquid waste management**

Waste water of kitchen and canteen is recycled by using it for the watering trees and plants.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

Three of the above



File Description	Documents
Documentary evidence in support of each selected response	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

Three of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words**

Biyani Girls B.Ed. College has a clean and green campus where environmental friendly practices and education combine to promote Sustainable environment. Institutions vision is to create awareness among young students and public about various environment related issues through education and innovations.

To maintain Cleanliness, the students and staff members are given instructions to maintain the campus clean several quotes related to the importance of clean and green environment are displayed on the campus. Segregation of waste into dry and wet waste from the separately allotted dustbins is done in strategic location. Thus maintaining the campus clean and ecofriendly. Apart from this students are engaged in research activities related to Swachh Bharat



**Abhiyan.**

For Green landscaping with trees and plants Biyani Girls Bed college organizes tree plantation program every year in the college campus with the help of eco club college celebrates World environment day on June 5 every year and international plantation day by conducting competition among students and also expert talks by eminent people to bring awareness. The plantation program includes plantation of various type of ornamental and medicinal variety plants .This program promotes eco friendly environment by stepping up the oxygen level in the campus.

To provide pollution free environment various display boards have been placed in the library and classroom for awareness to maintain silence in the college .The security guard end instructors ensure smooth entry and exit of students without any noise .The college conducts awareness program for staff students and society for protecting and maintaining . College has a beautiful green campus a range of medicinal plants and old trees like Ashoka ,Tulsi make the campus Air pollution Free .Indoor plants like aglonima, snake plants are also there. One such a good practice of college is to give plants to every guest as a token of gratitude. "No Tobacco", "No Smoking" and "No Plastic" boards are displayed at various places in college .

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View File</a>
Circulars and relevant policy papers for the claims made	<a href="#">View File</a>
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	<a href="#">View File</a>

#### 7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

1,99,400

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

1. Self defence programme by Nirbhya Squad Police women team was organised in the Institute during 17-22 Jan 2020. . The training session includes various self-defence techniques .

2. Biyani Girls B.Ed. College taken an initiative to serve community during Covid 19 in which hand sanitizers and face masks were distributed in slum areas of Jaipur on 28 Nov. 2020.

3. Road safety is not a slogan it's a way of life. Keeping on this line a road safety awareness workshop organised by the institute during 21 Nov. 2020 to 20 Dec 2020. Event was marked the presence of eminent personality Ms.Sunita Meena, Addl. DCP Jaipur.

4. Poster making and awareness programme on Green India Clean India was organised by the institute on 3 April 2021.

5. College organised a workshop entitled " Yoga: A Journey to Soul" on 19 Aug 2021. The resource person was Dr.Shweta Tiwari . It was immunity enhancement programme in which process of meditation, breath and yoga were demonstrated.

6. Biyani Girls B.Ed. College organised a four days Health awareness programme "Yoga EkKadamSwasthya Ki Aur" from 25 Aug- 28 Aug 2021.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View File</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<a href="#">View File</a>
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

### Best Practice -1

#### Title Anvarat Samvad

Anvarat Samvad programme to support physical and mental health of community during covid-19 pandemic, is the best practice of the college.

#### Context

The coronavirus pandemic has exposed students and community to anxiety, trauma of illness, financial hardship and stress. To cope with changing educational dynamics, Institute has provided additional help to strengthen the students support by conducting FB live under Anvarat Samvad programme by expert faculty members to interact with community persons and students .

#### Objective

The main objectives of the Anvarat Samvad programme are-

1. To create a Learning community.

2. To maintain student's mental health during covid-19.
3. To make the students feel connected with college environment and teachers during pandemic situations.
4. To engage students in meaningful conversation.
5. To give answers of students queries.

### Practice

During Anvarat Samvadprogrammefollowing FB live sessions were taken by expert faculty members such as

\*Development of Hindi language and recent challenges of Hindi literature by Ms RanjanaPareek.

\*Warning signs for common mental health disorders by Ms JisuBiju.

\*New Education Policy 2020 by Prof. Sanjay Biyani.

\*Role of Aptitude, Personality traits and Interest in making the winning career choice by Mr. Biswas Mukherjee.

\*Importance of life skill education by Ms SunitaKumari Sharma.

\*A course in personal effectiveness inspired by the 7 habits of highly effective people.

\*7 simple habits for a happy life during covid-19 pandemic byB.K.Didi.

\*Stress management -A new perspective by Dr Meenakshi Thakur.

\*Protect yourself against cybercrime.

\*Impact of Education in Post Covid-19 era by Ms Sunita Sharma

\* Management through Bhagavad Gita by Professor Sanjay Biyani.

\*Career opportunities in the field of education by Dr EktaPareek.

\*Teaching Methodology education by Dr.Arti Gupta.

\*Innovation in Education by Dr.ShipraGupta.

\*How to utilize time by Dr. EktaPareek.

\*Importance of Guidance and counselling in present scenario by MS

Tripti Saini.

\*Enhance inner happiness by yoga in present scenario by Dr.Bharti Sharma.

These FB live sessions were very beneficial for the teachers as well as for the students also.

#### Challenge

It was a great challenge for Institute to connect with community persons and students due to lockdown period and unavailability of internet and other facilities.

#### Impact

More than 500 students and community persons were benefitted by these FB live programmes .There was a huge positive response of people towards these FB live programs.

#### Resources

Trained IT faculty and other faculty members were involved in this programme.

#### Best Practice-2

##### Title

Covid-19 special initiative educational app GuruKPO Plus for community learning during pandemic situations

##### Context

During pandemic situations our community is looking towards online learning platforms to continue with the process of education. Biyani Girls B.Ed College launched Guru Plus app which allows students of community to attend classes from any location of their choice.

##### Objective

To offer teachers an efficient way to deliver lessons to students of various community.

To allows students and community to excess the learning material at a time of their comfort.

To create paperless learning environment which is more beneficial to community environment.

To create a perfect learning environment to the needs of community.

#### Practice

This app is the advance version of Guru KPO app .Guru KPO plus provides versatile study material at one place specially focus and specialising in the study material for the students of higher and professional education .The contents on the portal covers area related to teacher education along with training in soft skills. Students can download Guru KPO Plus app directly from Google play store.No login required. This is a good platform for the student's online learning.It contains all the relevant materials for the students. Under this scheme college provides all possible support to the students through excellent notes prepared by our highly qualified team of academic persons, video lectures, e-contents, regular online classes etc.

Features of Guru KPO Plus app are-

\* Anytime anywhere learning-watch our classes live recorded anytime with the comfort of all your devices.

\*Interactive live classes-attend live classes. Participate live chat and get your doubts cleared during this class.

\*Analyze- The app provides an in-depth analysis based on customised test and personalized learning path adopted by the students.

This Covid-19 special initiative educational app was very beneficial for all the students and teachers.

#### Challenge

Some challenges were lack of social and nonverbal cues,literacy skills and lack of familiarity with other participants.

#### Impact

More than 2000 students and community persons benefited by this app.

#### Resource

Video lecture studio was set up for the recording of lectures.



File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Biyani Girls B.Ed College is one of the most prominent prestigious teacher education institutes in Rajasthan. The main vision of the institution is women empowerment with the mission to provide the best professional education, opportunities in a progressively enhanced manner. Biyani Girls B.Ed College located in the heart of Jaipur city is the cynosure of the people around. The Infrastructure of this college is Avant-Garde. Institution has dedicated faculty who open the doors for the students but simultaneously grooming them to enter it by themselves.

The most distinctiveness feature of Biyani Girls B.Ed. College is Kalpana Chawla award for women empowerment. This award function is organised every year by the institute for meritorious girls from different states of India. Father of Kalpana Chawla, Shri B.L. Chawla grace the occasion every year. The motto of this award function is to recognise girls for their achievement and motivate to build their self-confidence. The success story of Kalpana Chawla an annual publication, is a complete handbook on the life history of Kalpana Chawla it is an inspiring book for young students and includes their pictures and facts about Kalpana's life.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>





## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BIYANI GIRL'S B.ED COLLEGE
Name of the head of the Institution		Dr Ekta Pareek
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01412338592
Mobile no.		9928910366
Registered Email		bgbcpincipal@gmail.com
Alternate Email		Pareekakta15@gmail.com
Address		Sec-3, Vidhyadhar Nagar, Jaipur
City/Town		Jaipur
State/UT		Rajasthan
Pincode		302039
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr Arti Gupta
Phone no/Alternate Phone no.	01412338591
Mobile no.	9261489121
Registered Email	artisinghal3001@gmail.com
Alternate Email	bgbcpprincipal@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2018-19-Report.pdf">https://biyanigirlscollege.com/wp-content/uploads/2021/06/AQAR-2018-19-Report.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://biyanigirlscollege.com/wp-content/uploads/2021/06/academic-calendar-2019-20.pdf">https://biyanigirlscollege.com/wp-content/uploads/2021/06/academic-calendar-2019-20.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.30	2011	16-Sep-2011	15-Sep-2016
2	B++	2.76	2017	19-Jul-2017	18-Jul-2022

<b>6. Date of Establishment of IQAC</b>	18-Apr-2018
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Faculty development programs	27-Nov-2019 4	45
Initiative through Seminar	23-Oct-2019 4	250
IQAC Meeting held regularly	21-Aug-2019 1	13
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. IQAC monitors teaching learning process for good academic record and to improve students performance. 2. IQAC regulates the function of all committees to increase the participation of students in all the activities. 3. IQAC organised workshop and seminar to enhance research skill, communication skill and life skill in teachers and students. 4. IQAC monitores value added programmes like Distributiono of Pakshi Awas, spritual lectures etc. 5. IQAC developed uniform academic audit system

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Procuring students feedback	Feedback about the college and teachers was taken from students
To solve the adjustment problems of different socio-economic status and sensitization of gender issues through guidance and counseling	A Guidance and counseling cell comprising of two senior male and female faculty member and IQAC coordinator was constituted in the month of September 2018. Extension lectures on gender sensitization was organized . Every month an Open house discussion was organized with students. Students are also encouraged to interact individually with committee member, if they have any problem of adjustment. Suggestion and Charity boxes were also placed in the college.
Organization of Seminars/Extension	Six seminars at institutional level were organized on different themes
To conduct the meeting of IQAC Organization of Orientation Programme	Conducted 3meeting of IQAC in a year. Help the student in developing knowledge and understanding towards: M.Ed,B.Ed,D.El.Ed. Programmes
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Biyani Shikshan Samiti	18-Oct-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

04-Jul-2017

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

19-Feb-2020

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The institution is steadily moving from the traditional to automated Management Information System (MIS). The following system is fully functional in the institute from last few years. 1. Biometric Attendance System for Staff Students. 2. Institutional Email system. 3. DELNET software use in library 4. SPSS software for research student. 5. CCTV and Security System. 6. Online System for Daily Report. 7. BiyaniT.V., Biyani Times(Print Media), BiyaniRadio 8. Smart class room 9. HighTec computer lab Website: The management has appointed a web coordinator who maintains the website. It is constantly updated with information about the institution. Every Department of college committees will send reports to the web coordinator and the same will be uploaded. The website contains information about the college and is attractive and user friendly. All academic related information such as course information, new courses, seminars etc and also various academic and cocurricular programs held, and upcoming events are constantly updated.</p>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Biyani Girls B.Ed College is committed to provide the distinctive learning environment and skills, for understanding of self and other, to learn solve personal and social problems and continually improving the overall performance of the 'Quality Management System'. The Vision and Mission of the Institute is stated below: Vision: To be Global Institution committed to its passion for innovation and Knowledge Sharing , through Multidisciplinary to Interdisciplinary Research & Development. Mission: Our Mission is to provide sustainable qualitative value based teacher education to meet the need of the stakeholders in the current challenging social and educational system. Motto: Women Empowerment through Technical Education. The vision and mission of Biyani girls B.Ed college are corroborated with the objectives of the society and reflects the commitment of the institute towards holistic development of the students and inculcating National and human values in them through academic, co-curricular and socially meaningful activities. Mission of MSI focuses on student empowerment and developing functioning and socially meaningful Activities. The teaching, learning and evaluation schedules are strictly as per the academic calendar notified by the university. The Institute has well qualified, dedicated and experienced faculty. For Well planned curriculum delivery, lesson plan file is prepared by every faculty member before commencement of Semester & yearly exams. As per the lesson plan the contents

are delivered to the student and it is monitored by respective program coordinators and head of the departments and members of IQAC make present power point presentation.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Rajasthani Bhasha Course	Nil	16/09/2019	1	Employability	Teaching in Local Language
Nil	Drawing And Panting	20/08/2020	2	Entrepreneurship	Painting

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
B.Sc.B.Ed	Integrated	23/08/2019
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	20	22

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added Programme- 2019-2020 Bhagwad Geeta Sanjay ki Nazar se	16/04/2020	70
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The feedback is collected at various levels viz. Student, Parents, Teachers and Alumni. Then the feedback is analyzed at upper management and the action taken once the feedback is received. Feedback of all is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Feedback is also taken from faculty and experts regarding teacher education trends and feedback to identify new demands in teacher education. Structured feedback is taken from student, alumni, employers and experts from academia and research through course review feedback. A Team of faculties takes feedback of internal and external Subject experts including feedback of all course faculties of campuses to define the course objective, contents, learning outcomes and assessment tool and put up the recommendations. Feedback is taken from eminent experts to integrate their feedback while defining curriculum programme. Feedback from students is also taken through CR meetings and corrective measures are taken accordingly to improve the teaching learning processes.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Bachelor in Education	150	Nil	145
MEEd	Master of Education	50	Nil	26

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	150	50	45	10	7

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

54	45	100	12	5	100
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are supported through remedial coaching classes and mentoring. Final year students are provided with mentoring from passed out students/Alumni to help them analyze job profiles and career option after completion of their B.Ed. Visiting and Guest lecturers also mentor students regarding overall development and further educational courses after B.Ed. Alumni committee is established to bridge the gap between current batch students and pass out for employability skills enhancement required in Education field. Student is encouraged to participate in various seminars, Workshops Symposiums. Subject wise special remedial classes are provided for slow learners. The mentors extends various support to students, such as- 1. Grievance Redressal cell has been set up for listening and execution of complaints of students. 2. Placement cell has been set up to provide placement services related information to B.Ed. student. 3. Co-curricular and cultural events are organized. 4. Periodical Seminars and Workshop are conducted for Trainees. 5. A workshop on Teaching Skill Development for Trainees. 6. Appreciation Ceremony is organized to appreciate meritorious regular student. 7. The student who are Little slow in their grasping as compared to their counterparts are identified on the basis of their class participation , pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institution adopts following strategies for facilitating and motivating the identified slow and better learners. 1. Every department organizes a series of programmes like remedial classes, mock test, debates, group discussions, proficiency and personality development workshops. 2. The Mentors are appointed to meet the needs of the slow learners. They provide them personal, academic and social counseling. 3. The mentors help the students, particularly slow learners to develop their personality and move ahead coordinator is appointed for every class to take special care to monitor, guide and help the slow learners improve.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
300	45	1:7

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	45	Nill	Nill	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	5021	year	29/09/2020	07/12/2020
<a href="#">View File</a>				



### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Assessment having weight -age from 25 -50 in internal marks. Depending upon course objectives, learning outcomes and pedagogy, Various components for continuous assessment are defined and used. End semester Internal Examination-Written examination is held every semester end. The weight age of end semester internal examination varies from 75-50 Students subject knowledge is assessed through direct and indirect methods of Assessment methodology/tools like comprehensive examination, case studies are decided keeping in mind the parameters/learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum. The students who are little slow in their grasping as compared to their counterparts are indentified on the basis of their class participation, pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institute through its teachers handles in sensitively, and pays required attention to learners with various paces. Revision lectures to help the students to have insight to the previously covered topics and connecting with the new topics. Parents are also kept in the loop the institute provide academic counselling through parent teacher meeting (PTM) Periodically, to enhance the communication between parents-teachers-student. Teacher also verifies the students through numerous mechanisms along with ordinary interaction with Teachers also verify college students, quizzes, assignments, every day attendance and mid-Term Examinations. Hence the students are assessed and marks provided to them in session with the department and as per the institute suggestions/coverage.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension series and school Visits for the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and also shares with the head of the departments so as to ensure proper execution. A copy of academic calendar for Session 2019-2020 is attached for reference. The institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the Rajasthan University Gives Guidelines on the following in their academic schedule, along with annual. cultural and sports meet schedule. 1. Beginning of the academic sessions. 2. Annual Sports Meet 3. Annual cultural Fest 4. End term theory and Practical Examination schedule. 5. Vacation Schedule. The same academic calendar is published on institute's website before the beginning of every academic year. It provides plan for the academic year to students, teachers and parents and parents. Considering the academic calendar each department functions according to the teaching plan prepared at department level

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://biyanigirlscollege.com/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
4100	MEd	Education	31	31	100
5021	BEd	Education	280	280	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://biyanigirlscollege.com/wp-content/uploads/2021/06/SSS-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Work Shop On Communication Skill Development	M.Ed.	30/12/2019
Work Shop On How to Use Teaching Aid	B.Ed.	12/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Education	Nil
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### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	3	5.75
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	13
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	0
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	35	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation camp	Biyani Shikshan Samiti Rotary Club	2	43
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
----------------------	-------------------	-----------------	------------------------------

Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Traffic Awareness	Biyani Shikshan Samiti	Traffic Awareness	2	240
Distribution of Pakshi Awash	Biyani Shikshan Samiti	Distribution of Pakshi Awash	5	320
Tree Plantation	Biyani Shikshan Samiti	Tree Plantation	5	250
Cloth Distribution ( Slum Area)	Rotary Club	Cloth Distribution ( Slum Area)	2	120
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange programm	26 (M.Ed. Student)	Institutional support	30
Guest Lecture	Faculty Member	Institutional support	10
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed II year	ShalaDarpa nGovt. Of Rajasthan	22/08/2019	15/02/2020	242
Internship	B.Ed I year	ShalaDarpa nGovt. Of Rajasthan	09/03/2020	15/05/2020	148
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tantiya	18/07/2019	Faculty and	22

University

Student Exchange

[View File](#)**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3085071	3055021

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Newly Added

[View File](#)

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rexlib	Fully	5.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11879	2969750	64	19200	11943	2988950
Reference Books	1945	972500	100	63575	2045	1036075
e-Books	25650930	101140	3859620	13570	29510550	114710
Journals	15	13500	2	4800	17	18300
e-Journals	38184	114710	Nil	Nil	38184	114710
Digital Database	303	Nil	35	Nil	338	Nil
CD & Video	1196	23920	Nil	Nil	1196	23920
Library Automation	1499	23920	35	Nil	1534	23920
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
DR.ARTI GUPTA,	PEDAGOGY OF	GURU KPO	10/07/2019

	BIOLOGY		
DR. MEENAKSHI SHARMA	CHILDHOOD AND GROWING UP	GURU KPO	10/07/2019
MS. MUKESH KUMARI	PEDAGOGY OF SOCIAL. SCIENCE	GURU KPO	10/07/2019
MS. SARITA PAREEK	LANGUAGE ACROSS CURRICULUM	GURU KPO	10/07/2019
MS. NEELAM KUMARI	PEDAGOGY OF SANSKRIT	GURU KPO	10/07/2019
MS. SUNITA KUMARI SHARMA	CONTEMPORARY INDIA AND EDUCATION	GURU KPO	10/07/2019
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	350	4	350	2	4	3	1	38	0
Added	20	0	20	0	0	0	0	0	0
<b>Total</b>	<b>370</b>	<b>4</b>	<b>370</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>38</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

38 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Lecture	<a href="https://www.gurukpo.com/category/video-lectures/education-video/b-ed-video">https://www.gurukpo.com/category/video-lectures/education-video/b-ed-video</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11800000	12017450	800000	809763

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as purchase committee, Repair and maintenance committee, sports committee, Library committee, Lab Maintenance committee, Student Feedback committee etc. To

Maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college 1. There is stock Maintenance committee in every department, who maintains the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned head of the department. 3. Regular maintenance of computer laboratory equipment are done by laboratory assistant along with laboratory attendant and they are headed by lab maintenance committee convenor. 4. Regular cleaning of water tank, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by institute fourth class employees. 5. Overall development of campus is done by campus discipline and cleanliness committee of college. 6. Upkeep all facilities and cleanliness of environment in women hostel is maintained through hostel monitoring committee. 7. Insourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. 8. Regular maintenance of the water purifier and water cooler is done by insourcing. 9. College campus maintenance is monitored through regular inspectio

<https://biyanigirlscollege.com/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ugalkishorBiyanis cholarship for Meritorious Students	5	10000
Financial Support from Other Sources			
a) National	UttarMatric Scholarship Yojna	Nil	27000
b)International	Nil	Nil	Nil

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
MOS Certification	27/09/2019	300	Micro Soft Office
Yoga Meditation	11/02/2020	200	BrahmaKumaris

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Reet	200	57	200	300

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
205	164	5

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
.Sanskar public senior secondary school ,VKI area ,Mayur convent school ,Vki area , Motherland senior secondary school jhotwara	280	27	government schools and private schools	325	281
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	M.Ed.	Education	Apex University, Banasthalividya peeth, GyanVihar university	Ph.D
2019	35	B.Ed	Education	university of Rajasthan	M Com. M.S c., M.A, M.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Intra Sports Week	Institutional	235
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We are firm believer that overall growth of students is possible only when we give students platform to express themselves in their areas of interest other than academic front. Students union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the students Union in 2018-19 are- Cultural Activities ? Celebration of Teacher's day to marks birth anniversary of Dr. Radhakrishnan ? Celebration of Hindi Dives 13 and 14 Sep. 2018 ? Celebration of Gandhi Jyanti on 2nd oct. 2018 ? Organization of DandiyaRaas A cultural Programme before the DurgaPooja in collaboration with the cultural committee of the college. ? Organising inter college youth fest. (spectrum) on 24 to 25 oct. 2018 ? Celebration of children day on 14 Nov. 2018 ? Celebration of Republic day Sports Activity ? Organising sports day with their collaboration with the cultural committee of the college. Other Activity ? Participation in voter awareness rally.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have presently 450 Alumni enrolled in Biyani Girls Alumni Association we conduct yearly Alumni get together, which witnesses a huge participation of Alumni's Generally, Alumni Meet is organised once a year. Our current batch of students and faculty come together to organise a huge welcome and interaction session for Alumni's As a part of welcome ceremony Students present their programme in the form of dance drama discussion etc. After the welcome ceremony college management and director interact with Alumni. Some of the Alumni share their success stories and discuss about the measures required to take Biyani College to greater heights. All faculty members participate in the gathering to appreciate the progress and success of their students and feel proud of the various positions achieved by their students in reputed organizations. We are in the process of registration for Biyani girls Alumni Association.

5.4.2 – No. of enrolled Alumni:

450
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5.4.3 – Alumni contribution during the year (in Rupees) :

0
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5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meet was successfully organized on 26 january2020more than 62 alumni participated in the meet motivational session and cultural programme was

organized for alumni .Alumni also shared their experiences and gave feedback to the institute for quality improvements

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

. We have decentralized style of working. 2. We have open door policy, where anyone can talk to director or management by taking permission. 3. For participative management, the director, HODs. Faculty and student representatives from the core part of the IQAC team. 4. We have flexibility at departmental level also as class coordinator or faculty members can suggest and implement curriculum enrichment and enhancement. Faculty members prepare their subject notes and lecture plan, Which are upgraded every year subject notes prepared by faculty are available at the college website for reference. 5. Every department prepares a roadmap for the upcoming year in terms of infrastructural and academic growth. Department budget is prepared by taking suggestions from head of department, class coordinator and faculty representative

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students - Biyani Girls B.Ed. College is an affiliate college of Rajasthan University. The admission is done through entrance Examination conducted by University and based on their online admission procedure Students are admitted to colleges based on their preferences and ranks.
Industry Interaction / Collaboration	? Industry Interaction / Collaboration - Efforts are made to build and maintain excellent rapport with the top of various Teaching Institutions, Schools and Academic alliances. This provides a unique and rare opportunity provided to students to learn the theoretical concepts practically some of the major Places were students visited in the last academic session is. ? Visit organized for B.Ed. M.Ed. students to Jawahar Kala Kendra ? Educational visit to Nahargarh biological Park ? Visit to attend literature quiez festival. ? Visit to attend workshop on Psychology in shriBalajiT.T. College.
Human Resource Management	? Human Resource Management - We strictly believe in the motto of team building and collective decision

making. • The Institute organizes various orientation and enrichment programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology. • Institute provide special leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshop and exam duties. • The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the Institutions. • Institute has Biometric, CCTV facility which are used for human resource management.

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure / Instrumentation The library materials via web-OPAC library has also subscribed for online databases that can be browsed from - AM to 6.30 PM. • Each terminal is having internet facility. • Library is having reprographic facility within the institute's compus. • For security of library materials, we are having fire extinguishers within the library.3 • Library is having I Server and 100 computers (3 for library staff and others computers for students faculty) • Library is having computer terminals for searching content online. Besides this regular e-mail has been sent to faculty to upgrade them with the latest information of library. • CD Collection: Library also maintains the CD's received along with the books. The users can get them issued

Research and Development

? Research and Development • All the departments of the institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research projects. • The institute central library facilitates research-oriented books, journals e-journals for research reference. • Almost all faculty members are provided with personal computer which helps them carry out their research work. • The institute has Wi-Fi enabled internet facilities for the fast access to online resources. • The Faculty members are encouraged to publish their research contributions on various National International Journals and conferences. • The Institute motivates

the faculty members to attend research-oriented seminars/workshops/conferences, etc., by providing special duty leave. • The Institute encourages faculty members to pursue Ph.D programmes in reputed universities. • The institute supports the researchers by providing high end computing facility with necessary software and with modern equipments

Examination and Evaluation

? Examination and Evaluation As per University rules, there is one Pre-University Examination to be conducted by the institution and at the end of Year Final Examination is conducted by university, which is a centralized process managed by University. We follow a disciplined strategy for evaluating our students, Which includes. • Continuous evaluation is done through class tests, assignments, viva and presentations. • For comprehensive evaluation: Students are evaluated on all parameters of personality. • ICT is used for evaluation of results

Teaching and Learning

• We provide adequate infrastructural facilities for teaching learning. • We have well qualified and experienced faculty members, • We provide computer laboratories with latest configuration hardware and original licenced software. • We have concept of mentoring to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 15-20 students whose overall growth and development are continuously monitored to faculty and discussed. • We believes that Education is a never ending process, hence we motivate our faculty members to join orientation programme, Refreshers courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. • We motivate our faculty members to pursue higher studies. • We aspire to be abreast with the latest innovations and technological developments so we encourage our faculty members to use innovative teaching methodologies. • Biyani Girls B.Ed. College is Wi-Fi enabled campus and provides facility for students to use internet as a

	<p>resource in their studies. • We have centralized IT savvy library where student can utilise online resources for their knowledge building. • Library has huge library with over and various journals, magazines, newspapers etc. All available for students. • We take special care for students with special needs by providing remedial classes, and give them permission to record classroom lectures</p>
Curriculum Development	<p>Biyani Girls B.Ed. College is affiliated Rajasthan University and follows the curriculum and syllabus prescribed by the University for all its courses. Affiliated Institution are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revise their syllabus and senior faculty members from our college have been a part of the curriculum development committee formulated by University and have contributed to curriculum development.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Development in the form of cementing of specific spaces in the campus
Administration	All the procedure of Admission, Enrolment/Registration, Declaring of results are time bound and the administration staff keeps to those dates. • Issues of Identity cards, Recommendation Certificates, /Transfer Certificates, Transcripts,
Finance and Accounts	The college uses the Tally software for transparent functioning. • Audit is conducted by the Audit Department,
Student Admission and Support	The prospectus with information on the courses offered is available on the website. • Admission process is online including payment of fees. • Students are intimated about the admission after the merit list is made. • Help is extended to students who do not have online facility like ATM cards to make payment of fees online. • Guidance is given by the faculty to the students to choose subjects and papers.
Examination	The break-up of the fee structure is displayed on the college notice board. • The timetable is displayed on the notice board. • The code of conduct and the action taken for any misconduct

during exams is put up on the notice board. Students are not allowed to bring their mobiles to the exam halls.

- Assessment and checking of marks is done by faculty of the departments and is timebound.
- Results are promptly declared on the date fixed.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Three Days Faculty De velopment Program Chanakya	How to enhance IT Skills	01/07/2019	03/07/2019	68	6
2020	FDP on Effective Teaching	How to use ICT Skill	22/01/2020	24/01/2020	45	8
Nil	INTERVIE WING SKILLS: PE RSONALITY DEVELOPMEN T	Nil	28/09/2019	29/09/2019	54	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
EFFECTIVE TEACHING	68	22/01/2020	24/01/2020	3
FACULTY DEVELOPMENT	68	01/07/2019	03/07/2019	3

PROGRAMME CHANKYA				
INTERVIEWING SKILLS: PERSONALITY DEVELOPMENT	68	28/09/2020	29/09/2020	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	58	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Institute organises workshop, FDPs, seminars and conference. Best faculty award has been initiated comprising cash prize. Also, on festive occasions, lunches are organised. Subsidised in campus housing and subsidised meals are also provided in the hostel mess.	Cash prize is given for good work	Scholarship

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit : College appointed Chartered Accountant (M/s Radha Mohan, External Financial Audit : D.R Company
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Rajasthan, Jaipur	Yes	IQAC
Administrative	Yes	University of Rajasthan, Jaipur	Yes	Biyani Shikshan Samiti



## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1 .Panel discussion on Education without burden organised on 23/04/2019 purpose was collaborative discussion among teachers and parents to make education joyful. 2.a counsellor show A message to all parentsorganised on 20th october 2019.the purpose was to understand the problems of children and how to support them. 3.Donation of old clothes in slum areas organised on 4th january 2019.The purpose was to be sensitive towards the need of low earning people.

## 6.5.3 – Development programmes for support staff (at least three)

1.Provide welfare fund. 2.Organised stress relieving activities and yoga ,meditation session. 3.Free health check up camps.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post accreditation initiatives 1.Teachers are encouraged to acquire higher qualification through research .seven staff members get registered in PhD course. 2.Classes are conducted for NET,REET and other competitive examinations.Orientation programme is conducted to guide students about type, nature and preparations required for various competitive examinations .An aptitude test is conducted for interested students and shortlisted students are given coaching by professionals in the relevant subject ,a total of 242 students have been trained during the period of 2019-20 3.RegularFDPs are organised for teachers so that teachers get an opportunity to acquire knowledge and update themselves and they can enhance their communication skill interpersonal skill teaching skills etc

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop read fast learn more grow more was organised. Lead by prof. Rajesh Tayal	13/09/2019	13/09/2019	13/09/2019	450
2019	Oorja-19 was organised to develop positive attitude, dressing sense, communication	28/08/2019	28/08/2019	30/08/2019	300



	skill among students				
2019	Kalpana Chawla Memorial Award was organised to felicitate the meritorious students.	20/07/2019	20/07/2019	20/07/2019	500
2020	Self defense workshop for students was organized in which students learn various defense techniques	20/01/2020	20/01/2020	27/01/2020	543

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate competition on "Save girl child"	24/01/2020	25/01/2020	256	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Percentage of power requirement of the College met by the renewable energy sources Environmental Consciousness and sustainability/Alternate Energy Initiatives such as: Percentage of power requirement of the college met by the renewable energy sources. Environmental Education, human rights, ICT etc., into the curriculum. The institute provides various means to educate or aware the students on climate change and environmental education. Institute has dedicated environmental society which is basically an ECO club of students that organizes many events and aims at promoting and increasing environmental consciousness, awareness and responsibility amongst the institute youth and the populace.</p> <p>Every year a plantation drive is done in the campus having a special budget/sponsorship for the event. Dustbins are installed at various positions and cleanliness is maintained. Conscious efforts are made to switch off lights and fans when not in use, to save energy. The institute has installed solar panels for supplementing the need of power supply to the hostel. Cleanliness drive is organized to create awareness and motivation among students to keep the environment clean.</p>

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	5

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/10/2019	1	clean surroundings campaign	Hygiene	263
2019	1	1	20/10/2019	1	Old Newspaper Collection Drive/Waste to knowledge programme	service to community	218
2019	1	1	14/11/2019	1	Door to Door Campaign on the need to reduce the use of Plastic and waste segregation	environmental awareness	270

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2019	15/08/2019	210
Teachers day	05/09/2019	05/09/2019	258
Gandhi and shastri jayanti	02/10/2019	02/10/2019	153
women Santa run	29/12/2019	29/12/2019	357
shaheed diwas	30/01/2020	30/01/2020	243

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic is banned in institute.
- Green landscaping with trees and plants.
- Students participate in a campaign like "Go Green"
- Awareness about the benefits of plantation of more and more trees.
- Use of organic manure and fertilizer in the college garden

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. SKIP Biyani Girls B.Ed College is an institution whose aim is that when students complete their studies from the institution and face this competitive society, then they should meet every dimension. Students can not only get a good job by reading books and pass the examination, but also can handle and solve the professional and daily life situation every day in a very easy and technical way, the student becomes a person who can lay the foundation of a good society, able to maintain and live up to the definition of a strong and orderly society. In this context Biyani Girls B.Ed College runs a set off program to fulfill this purpose, which we call SKIP in short. SKIP Word is made up of four compon Colleges runs a set off program to fulfill this purpose, which we call SKIP in short. Skip Word is made up of four components S- skills K- knowledge I- Innovations P- programs Programs for development of skills and knowledge of students by new innovative ideas Biyani Girls B.Ed College organizes various activities for skill enhancement in the college campus and outside college campus like cultural activity science club activity, sports activity, singing competition ,dance competition, different art and craft competition activities. These type of skill enhancement activities not only give an opportunity to showcase the talent of the student but also enhances their talent. Apart from this, various types of activities like Debate Group ,Discussions, Personal Interviews, Quiz Competition ,Memory Test to enhance the knowledge of collegestudents. In SKIP ,college Organizes power point presentations ,Webinars,and In house Seminar so that students can enhance their technical and memory skills. All these activities help the student to develop competitive skill, students can improve their career and showcase their talent and excel in any reputed field and get a quality job. Cultural Activities like Dance Competition ,Singing Competition, Sports Competition ,Welfare Programs, Environment Awareness Programs also give opportunity to the students to give new direction to their personality and society.

2. RAJJAY event is one of of the best practice of institute to discover hidden talent of students. An inter college competition RAJJAY is organised by Biyani Glirls B.Ed College. Students from different colleges participate enthusiastically. The main objectives of this event are- 1. To provide a platform to the students to interact and learn from each other. 2. To Prepare them for the real world challenges. 3. To develop communication skills. 4. To develop confidence and self esteem 5. To create a sense of belongingness and bonding. Students thrive when they learn to collaborate. 6. To develop soft skills. Various competitions like quiz competition ,Miraz, Frolic, Natraj, Nukkad Natak, Face painting, Admenia, Abhivak etc. Organised to develop various life skills among students. These skills make students socially and emotionally competent.

3. Education beyond the classroom is another one of the best practice of the college . Classroom education is the traditional type of teaching method but classroom education alone would not be sufficient for the overall development of a student so learning outside the classroom is essential and it would give exposure to the young minds as they get an opportunity to explore different things and it gives a deeper understanding of the fundamental concepts. Biyani Girls B.Ed college provide the following programs for this experiential learning 1. Radio communication through which students get opportunities to develop their communication skills outside the classrooms. 2. Students can present teaching skills in Biyani TV 3. Educational trips provide

hand on experiences 4. Value added programs such as blood donation camp, May I help you etc. Education beyond the classroom is essential to inculcate professional and interpersonal skills among the students and enable them to face the competitive world. other best practices are- One of the best practices of the institute is to appreciate the work done by teaching non teaching staff and students in terms of appreciation certification and mementoes. This practice would ensure continuous improvement in their performance to achieve the vision and mission of the institute the institute constitute star of the month and star of the year reward for its staff and students. workshop, seminars, group discussion and personality enhancement activities are performed for over all development of students and faculty. A unique counselling process is followed wherein each faculty member is allocated particular number of students as a mentor each mentor follows student progress and involves students in academic activities.? E-books, "think tank", blogs and video lectures delivered by faculty members are available for students on [www.gurukpo.com](http://www.gurukpo.com) "Think tank" is an exclusive publication of the institution. It is a concept based study material prepared by expert faculty members of the respective departments and is provided to the students. It is based on sample question answer pattern with add-ons like MCQs, Case studies and Assignment. This is one of the best practice of institution

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://biyanigirlscollege.com/wp-content/uploads/2021/07/Best-Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Biyani Girls B.Ed College is one of the most prominent prestigious teacher education institute in Rajasthan. The main vision of the institution is to empower women by imparting quality education emphasizing on human and cultural value and developing creative professional leaders with positive attitude. Biyani Ggirls B.Ed college located in the heart of Jaipur city is the cynosure of the people around . The Infrastructure of this college is Avant Garde. Institution has dedicated faculty who open the doors for the students but simultaneously grooming them to enter it by themselves. We mentor our students to sharpen their intelligence and enable them to accomplish their aspirations simultaneously we instill in them a positive value system that shapes their attitude Outlook and conduct ,that provide a strong foundation for them to tackle the challenges of life through our brainstorming sessions and life skill training program OORJA. We encourage our bright students to exhibit exemplary behaviour even outside the college. The distinctiveness of this college is it's publications. Conference BICON, proceedings are published every year in the form of souvenirs for the department of education which contains articles and research papers of eminent speakers and research scholars of Biyani International Conference it provide a platform to the researchers to showcase their research work as well as register themselves as a part of the most prestigious INDO JAPAN intellectual and academic meet. The success story of Kalpana Chawla an annual publication, is a complete handbook on the life history of Kalpana Chawla. It is an inspiring book for young students and includes their pictures and facts about Kalpana's life Think-Tank is an exclusive publication of the institution ,it is a concept based study material prepared by expert faculty members of the respective departments and is provided to the students. It is based on sample question answer pattern with add- ons like MCQ ,case studies and assignments. A monthly newspaper Biyani Times is published regularly having circulation of More than 30 thousand copies across India and it contains updated information about the

word and spreads positivity and enthusiasm .It is good medium of mirroring detailed happenings across the globe. PEP personality and enhancement program is another distinctiveness of the college.PEP is essential and integral part of curriculum followed at Biyani Girls B.Ed college .It is conducted throughout the year of the overall enhancement of the personality of the students .Eminent professionals and speakers were invited to interact with the students .The emphasis is laid on soft skills to improve the professional and personal competence of the students . The wide array and assortments of topics chosen for PEP sessions are range from developing a positive attitude ,table manners , teaching skills, teaching ethics ,Interview skills, group discussions ,life skills , presentation skills ,etc.

Provide the weblink of the institution

<https://biyanigirlscollege.com/wp-content/uploads/2021/07/Institutional-Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

This year we plan to make the academic calendar more "action-oriented", especially as per the needs of various departments. More extension lectures, industrial interaction and industrial visits will be scheduled, so as to bridge the gap between classroom teaching and industrial requirements. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental well being of the youth. More activities of social outreach would be organised like donation camps, blood donation, plantation drives, environment awareness events etc. Apart from increasing the activities in these regular areas, we plan to do the following additional things in the next academic session. ? We are planning to conduct a large number of pre-placement activities for the final year students of various courses, so as to help them optimally utilise the benefits of placement opportunities. This is being initiated on basis of feedback received from various stakeholders. • Introduction of some more integrated courses • Enhancing academic excellence. • Development of skills of the students by including core values among further by imparting value-based education. • Enhancement social compatibility of the students by giving better opportunity of social interaction through activities of NSS, NCC and the like. • Enhancement of infrastructural facilities. • Implementation of the learning Management system.



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BIYANI GIRL'S B.ED COLLEGE
Name of the head of the Institution	Dr.Ekta Pareek
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01412338591
Mobile no.	9928910366
Registered Email	bgbcpinicipal@gmail.com
Alternate Email	pareekekta15@gmail.com
Address	Sector-3,VidhyadharNagar,Jaipur
City/Town	JAIPUR
State/UT	Rajasthan
Pincode	302039
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Shipra Gupta
Phone no/Alternate Phone no.	01412338371
Mobile no.	9461036868
Registered Email	bgbcpprincipal@gmail.com
Alternate Email	shipragupta086@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://biyanigirlscollege.com">https://biyanigirlscollege.com</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://biyanigirlscollege.com">https://biyanigirlscollege.com</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.30	2011	16-Sep-2011	16-Sep-2016

<b>6. Date of Establishment of IQAC</b>	26-Apr-2018
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Procuring Student feedback	10-May-2019 3	550
Through Academic Audit	12-Mar-2019 3	50

Faculty development programs	10-Jan-2019 7	45
Faculty development programs	15-Jul-2018 7	40
Initiative through Seminar	02-Dec-2018 2	350
Internal Quality Assurance System	26-Mar-2019 1	12
Internal Quality Assurance System	09-Jan-2019 1	12
Internal Quality Assurance System	18-Sep-2018 1	13
Internal Quality Assurance System	25-Jun-2018 1	12

L::asset('/', 'public')/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'.\$instdata->upload\_special\_status))}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biyani Girls B.Ed College	National Seminar	ICSSR	2018 2	125000

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

Yes

If yes, mention the amount

300000



Year	2018
------	------

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Planning and implementation of Employability Enhancement Program. Planning and implementation of skill Enhancement Programs. Planning and implementation of Information Technology Training For Student. Feedback from all stakeholders collected, analyzed and used for improvement. Preparation of Annual Quality Assurance Report

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Organization of Seminars/Extension	Six seminars at institutional level were organized on different themes.
To solve the adjustment problems of different socio-economic status and sensitization of gender issues through guidance and counseling	A Guidance and counseling cell comprising of two senior male and female faculty member and IQAC coordinator was constituted in the month of September 2018. Extension lectures on gender sensitization was organized. Every month an Open house discussion was organized with students. Students are also encouraged to interact individually with committee member, if they have any problem of adjustment. Suggestion and Charity boxes were also placed in the college.
To conduct academic audit of all subjects.	Two meeting in each subject between academic audit committee and faculty members were held to discuss academic achievement and ways to improve the performance of students.
To Cater the needs of slow learner through remedial classes.	Remedial classes were conducted to improve the academic performance of slow learners
To enrich Library	Purchased new Library book as per revised curriculum. & Delnet Software.
To publish a Book with ISBN no.	The proceeding of the two day National Seminar were brought in the form of book with ISBN no.978-93-83462-64-3
Organization of National Level seminar	Two days National Seminar (ICSSR Sponsored) on "Excellence and Efficiency in Higher Education for Women":was organized successfully in December 2018.
To conduct the meeting of IQAC	Conducted 3meeting of IQAC in a year.

Organization of Orientation Programme

Help the student in developing knowledge and understanding towards: M. Ed, B. Ed ,DEl..Ed. Programmes

[View Uploaded File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
BOM AND BSS	28-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

02-Jun-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

29-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution is steadily moving from the traditional to automated Management Information System (MIS). The following system is fully functional in the institute from last few years. The Institution has following MIS Plan: 1. Student feedback System: Under which monthly feedback forms are being submitted by the students. This year we have developed online feedback system to save time and the link is available on our website. 2. Faculty feedback system: In order to know the academic needs, other expectations and Suggestions of faculty members we conduct quarterly faculty feedback system in a specified form and forms are available at website of the Institute. 3. Quarterly Internal Audit System: A separate internal audit system has been stabilised under which a team of experts are regularly conducting internal audit on quarterly basis. The respective departments are required to submit compliance report in

order to improve deficiencies pointed out. The audit reports and compliance reports are maintained in separate files. 4. Orientation feedback System: As per Academic Plan we are conducting ten days Orientation and Personality development program named as "OORJA" at the beginning of the session. Under this program experts from different fields are invited to provide necessary guidance to students to face social and industrial challenges. After the program, we get feedback that shows the change in thought process grading before and after the program. The prescribed forms are available at website and filled forms are mentioned in supporting file. 5. Event Feedback System: During the Academic Session so many events were organised and feedback forms were filled after each and every event. We got excellent response each time. The event feedback file is maintained and specified forms are available at website. 6. Suggestion and Complaint Box: At present we have suggestion boxes at each floor and complaints and suggestion slips are regularly reviewed at the end of each month under the supervision of Academic Director. 7. Hostel Feedback Form: We provide Quality Infrastructure and an Ideal Ambience for comfortable stay of Hostellers during their course of study. Monthly feedback is taken from the students and their complaints and suggestions are taken care of. Their daily complaint register is also maintained and solved on daily basis. OTHER 1. Biometric Attendance System for Staff Students. 2. Institutional Email system. 3. CCTV and Security System. 4. Online System for Daily Report. 5. Biyani T.V., Biyani Times (Print Media), Biyani Radio

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Biyani Girls B.Ed College is committed to provide the distinctive learning environment and skills, for understanding of self and other, to learn solve personal and social problems and continually improving the overall performance of the 'Quality Management System'. The Vision and Mission of the Institute is

stated below: Vision: To be Global Institution committed to its passion for innovation and Knowledge Sharing , through Multidisciplinary to Interdisciplinary Research & Development. Mission: Our Mission is to provide sustainable qualitative value based teacher education to meet the need of the stakeholders in the current challenging social and educational system. Motto: Women Empowerment through Technical Education. The vision and mission of Biyani Girls B. Ed college are corroborated with the objectives of the society and reflects the commitment of the institute towards holistic development of the students and inculcating National and human values in them through academic, co-curricular and socially meaningful activities. Mission of MSI focuses on student empowerment and developing functioning and socially meaningful Activities. The teaching, learning and evaluation schedules are strictly as per the academic calendar notified by the university. The Institute has well qualified, dedicated and experienced faculty. For Well planned curriculum delivery, lesson plan file is prepared by every faculty member before commencement of Semester & yearly exams. As per the lesson plan the contents are delivered to the student and it is monitored by respective program coordinators and head of the departments and members of IQAC make present power point presentation.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>		

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Voter Awareness Program Organized by Sweep(Govt.)	22/11/2018	500
Traffic Awareness Program by Traffic Police, Jaipur	30/08/2018	410
Save Girl child Awareness Program by	22/03/2019	450

N.G.O		
Peace and Harmony Program by Brahma Kumaris, Jaipur	03/04/2019	60
Bhagwed Gita Certificate Course	15/04/2019	350
Personality Development Program	18/08/2019	500
<a href="#">View Uploaded File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MEd	Field Project On Various Social Problems	45
MEd	Internship for Professional & skill development	43
BEd	Internship for Teaching Skill Development & School Internship Program	450
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The development of any organization especially a college heavily depends upon a well functioning feedback system. It required a thorough preparation to initiate, launch and implement the feedback system. This college has been practicing 4 type of feedback system accommodating all the stakeholders including staff, student, alumni and parents for many years to help the individuals and organization as a whole to improve the performance and effectiveness of the institution. FACULTY Feedback is obtained from both the faculty members in our college and other institutions who serve as external examiners and members of board of studies in various disciplines. The feedback are properly analyzed and revised to update the syllabus. PARENTS Parents are important stakeholders of this system. Parents meeting periodically conducted in this college and their suggestion are regularly obtained and analyzed. The following parameters are accommodated in the feedback. ? Teaching faculty ? Fees Structure ? Infrastructure ? Library ? Environment ? Career guidance and Placement STUDENTS ? Student feedback on staff received every year. ?Academic Content ? Usefulness of teaching material. ? Time Lines of Practical work. ? Giving and getting helpful feedback. ? Fairness of evaluations. ? Computer</p>

Facilities ?Library facilities.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.ED. PART I	300	300	261
BEd	B.ED. PART II	300	263	263
MEd	SEM. I AND II	50	50	30
MEd	SEM III AND IV	50	26	26

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	280	31	40	40	10

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	40	350	4	6	2

[View File of ICT Tools and resources](#)

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are supported through remedial coaching classes and mentoring. Final year students are provided with mentoring from passed out students/Alumni to help them analyze job profiles and career option after completion of their B.Ed. Visiting and Guest lecturers also mentor students regarding overall development and further educational courses after B.Ed. Alumni committee is established to bridge the gap between current batch students and pass out for employability skills enhancement required in Education field. Student is encouraged to participate in various seminars, Workshops Symposiums. Subject wise special remedial classes are provided for slow learners. The mentors extends various support to students, such as- 1. Grievance Redressal cell has been set up for listening and execution of complaints of students. 2. Placement cell has been set up to provide placement services related information to B.Ed. student. 3. Co-curricular and cultural events are organized. 4. Periodical Seminars and Workshop are conducted for Trainees. 5. A workshop on Teaching Skill Development for Trainees. 6. Appreciation Ceremony is organized to appreciate meritorious regular student. 7. The student who are Little slow in their grasping as compared to their counterparts are identified on the basis of their class participation , pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institution adopts following strategies for facilitating and motivating the identified slow and better learners. 1. Every department organizes a series of programmes like remedial classes, mock test, debates, group discussions, proficiency and personality development workshops. 2. The Mentors are

appointed to meet the needs of the slow learners. They provide them personal, academic and social counseling.  
3. The mentors help the students, particularly slow learners to develop their personality and move ahead coordinator is appointed for every class to take special care to monitor, guide and help the slow learners improve.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
600	50	1:12

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	50	0	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Shipra Gupta	Vice Principal	Post Doctoral Fellowship by ICSSR, New Delhi
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	5021	Yearly Exm.June 19-I II Year	15/05/2019	22/08/2019
MEd	4100	Dec 18-I sem III sem June19-II sem IV Sem	15/12/2019	10/09/2019
<a href="#">View Uploaded File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Assessment having weight -age from 25 -50 in internal marks. Depending upon course objectives, learning outcomes and pedagogy, Various components for continuous assessment are defined and used. End semester Internal Examination-Written examination is held every semester end. The weight age of end semester internal examination varies from 75-50 Students subject knowledge is assessed through direct and indirect methods of Assessment methodology/tools like comprehensive examination, case studies are decided keeping in mind the parameters/learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum. The students who are little slow in their grasping as compared to their counterparts are indentified on the basis of their class participation,



pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institute through its teachers handles in sensitively, and pays required attention to learners with various paces. Revision lectures to help the students to have insight to the previously covered topics and connecting with the new topics. Parents are also kept in the loop the institute provide academic counseling through parent teacher meeting (PTM) Periodically, to enhance the communication between parents-teachers-student. Teacher also verifies the students through numerous mechanisms along with ordinary interaction with Teachers also verify college students, quizzes, assignments, every day attendance and mid-Term Examinations. Hence the students are assessed and marks provided to them in session with the department and as per the institute suggestions/coverage.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension series and school Visits for the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and also shares with the head of the departments so as to ensure proper execution. A copy of academic calendar for Session 2018-19 is attached for reference. The institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the Rajasthan University Gives Guidelines on the following in their academic schedule, along with annual. Cultural and sports meet schedule. 1. Beginning of the academic sessions. 2. Annual Sports Meet 3. Annual cultural Fest 4. End term theory and Practical Examination schedule. 5. Vacation Schedule. The same academic calendar is published on institute's website before the beginning of every academic year. It provides plan for the academic year to students, teachers and parents and parents. Considering the academic calendar each department functions according to the teaching plan prepared at department level

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://biyanigirlscollege.com/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
5021	BEd	education	280	280	100
4100	MEd	education	31	31	100

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://biyanigirlscollege.com/>



### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">No file uploaded.</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">No file uploaded.</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">No file uploaded.</a>					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<a href="#">Education</a>	<a href="#">2</a>

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<a href="#">Education</a>	<a href="#">20</a>
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Blood Donation camp</b>	<b>Rotary club</b>	<b>2</b>	<b>215</b>
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>Voter Awareness</b>	<b>SVEEP</b>	<b>Voter Awareness programme</b>	<b>3</b>	<b>330</b>
<b>Blood Donation</b>	<b>Rotary club SVEEP</b>	<b>Blood Donation Camp</b>	<b>2</b>	<b>215</b>
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange program	31(M.Ed. Students	Institutional support	30
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Teaching internship	ShalaDarpa nGovt.Of Rajasthan	15/08/2019	18/12/2019	263
Internship	Teaching internship	ShalaDarpa nGovt.Of Rajasthan	02/02/2019	02/03/2019	261
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tantiya University	07/06/2018	Faculty and Student Exchange	35
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2985071	285000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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Rexlib	Partially	5.0	2011
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#### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Shipra Gupta	Psycho analytic Theory of Personality	Guru kpo .com	23/01/2018
Ms.RajuPansari	Advantages of e learning	Guru kpo .com	25/10/2018
Ms,Mukesh Kumari	Educational philosophy MahirshiArvind	Guru kpo .com	29/12/2018
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	350	2	0	2	2	15	2	10	0
Added	50	2	0	3	0	0	0	0	0
Total	400	4	0	5	2	15	2	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
guru-kpo	<a href="http://www.gurukpo.com">www.gurukpo.com</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2600000	1550000	654000	650500

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as purchase committee, Repair and maintenance committee, sports committee, Library committee, Lab Maintenance committee, Student Feedback committee etc. To Maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college 1. There is stock Maintenance committee in every department, who maintains the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned head of the department. 3. Regular maintenance of computer laboratory equipment are done by laboratory assistant along with laboratory attendant and they are headed by lab maintenance committee convenor. 4. Regular cleaning of water tank, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by institute fourth class employees. 5. Overall development of campus is done by campus discipline and cleanliness committee of college. 6. Upkeep all facilities and cleanliness of environment in women hostel is maintained through hostel monitoring committee. 7. Insourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. 8. Regular maintenance of the water purifier and water cooler is done by insourcing. 9. College campus maintenance is monitored through regular inspection.

<https://biyanigirlscollege.com/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MOS Certification	22/08/2018	200	Micro soft Micro soft Micro soft Micro soft
Yoga Meditation	11/02/2019	200	BrahmaKumaris
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Carrer counselling	209	289	155	291

and aptitude  
building  
REET Classes

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
14	14	25

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
MPS International Kalwar	4	2	Various Teacher Training colleges and Schools of Jaipur	315	225

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	75	B,Ed/M.Ed	Education	UOR, Apex, JNU Jaipur	PG/Ph.D

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	190

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Poster Making Competition	Intra-College	25
Spectrum	Inter-college	150

[View File](#)

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 Activity of Student Council representation of students on academic administrative bodies/committees of the institution (maximum 500 words) We are firm believer that overall growth of students is possible only when we give students platform to express themselves in their areas of interest other than academic front. Students union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the students Union in 2018-19 are- Cultural Activities ? Celebration of Teacher’s day to marks birth anniversary of Dr. Radhakrishnan ? Celebration of Hindi Dives 13 and 14 Sep. 2018 ? Celebration of Gandhi Jyanti on 2nd oct. 2018 ? Organization of Dandiya Raas A cultural Programme before the DurgaPooja in collaboration with the cultural committee of the college. ? Organizing inter college youth fest. (spectrum) on 24 to 25 oct. 2018 ? Celebration of children day on 14 Nov. 2018 ? Celebration of Republic day Sports Activity ? Organizing sports day with the collaboration of cultural committee of the college. Other Activities ? Participation in Voter Awareness Rally.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

450

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

5.3.1 Whether the institution has registered Alumni Association? Yes We have presently 450 Alumni enrolled in Biyani Girls Alumni Association we conduct yearly Alumni get together, which witnesses a huge participation of Alumni’s Generally, Alumni Meet is organized once a year. Our current batch of students and faculty come together to organize a huge welcome and interaction session for Alumni’s As a part of welcome ceremony Students present their programme in the form of dance drama discussion etc. After the welcome ceremony college management and director interact with Alumni. Some of the Alumni share their success stories and discuss about the measures required to take Biyani College to greater heights. All faculty members participate in the gathering to appreciate the progress and success of their students and feel proud of the various positions achieved by their students in reputed organizations. We are in the process of registration for Biyani Girls Alumni Association.

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

1. We have decentralized style of working. 2. We have open door policy, where anyone can talk to director or management by taking permission. 3. For participative management, the director, HODs. Faculty and student representatives from the core part of the IQAC team. 4. We have flexibility at departmental level also as class coordinator or faculty members can suggest and implement curriculum enrichment and enhancement. Faculty members prepare their subject notes and lecture plan, Which are upgraded every year subject notes prepared by faculty are available at the college website for reference. 5. Every department prepares a roadmap for the upcoming year in terms of infrastructural and academic growth. Department budget is prepared by taking suggestions from head of department, class coordinator and faculty representative.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library materials via web-OPAC library has also subscribed for online databases that can be browsed from – AM to 6.30 PM. • Each terminal is having internet facility. • Library is having reprographic facility within the institute's compus. • For security of library materials, we are having fire extinguishers within the library.3 • Library is having I Server and 100 computers (3 for library staff and others computers for students faculty) • Library is having computer terminals for searching content online. Besides this regular e-mail has been sent to faculty to upgrade them with the latest information of library. • CD Collection: Library also maintains the CD's received along with the books. The users can get them issued.
Research and Development	• All the departments of the institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research projects. • The institute central library facilitates research-oriented books, journals e-journals for research reference. • Almost all faculty members are provided with personal computer which helps them carry out their research work. • The institute has Wi-Fi enabled internet facilities for the fast access to online resources. • The Faculty members are encouraged to publish their research contributions on various



National International Journals and conferences. • The Institute motivates the faculty members to attend research-oriented seminars/workshops/conferences, etc., by providing special duty leave. • The Institute encourages faculty members to pursue Ph.Dprogrammes in reputed universities. • The institute supports the researchers by providing high end computing facility with necessary software and with modern equipments.

Examination and Evaluation

As per University rules, there is one Pre. University Examination to be conducted by the institution and at the end of Year Final Examination is conducted by university, which is a centralized process managed by University. We follow a disciplined strategy for evaluating our students, Which includes. • Continuous evaluation is done through class tests, assignments, viva and presentations. • For comprehensive evaluation: Students are evaluated on all parameters of personality. • ICT is used for evaluation of results

Teaching and Learning

• We provide adequate infrastructural facilities for teaching learning. • We have well qualified and experienced faculty members, • We provide computer laboratories with latest configuration hardware and original licenced software. • We have concept of mentoring to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 15-20 students whose overall growth and development are continuously monitored to faculty and discussed. • We believes that Education is a never ending process, hence we motivate our faculty members to join orientation programme, Refreshers courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. • We motivate our faculty members to pursue higher studies. • We aspire to be abreast with the latest innovations and technological developments so we encourage our faculty members to use innovative teaching methodologies. • Biyani Girls B.Ed. College is Wi-Fi enabled campus and provides facility

	<p>for students to use internet as a resource in their studies. • We have centralized IT savvy library where student can utilise online resources for their knowledge building. • Library has huge library with over and various journals, magazines, newspapers etc. All available for students. • We take special care for students with special needs by providing remedial classes, and give them permission to record classroom lectures</p>
Curriculum Development	<p>Biyani Girls B.Ed. College is affiliated Rajasthan University and follows the curriculum and syllabus prescribed by the University for all its courses. Affiliated Institution are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revise their syllabus and senior faculty members from our college have been a part of the curriculum development committee formulated by University and have contributed to curriculum development</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>We strictly believe in the motto of team building and collective decision making. • The Institute organizes various orientation and enrichment programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology. • Institute provide special leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshop and exam duties. • The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the Institutions. • Institute has Biometric, CCTV facility which are used for human resource management.</p>
Student Admission and Support	<p>Biyani Girls B.Ed. College is an affiliate college of Rajasthan University. The admission is done through entrance Examination conducted by University and based on their online admission procedure Students are admitted to colleges based on their preferences and ranks.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on "PrakraticAahar Chikitsa Pranali	Nil	09/10/2018	12/11/2018	40	0
2018	ICSSR Sponsored National Seminar On Excellence and efficiency in higher education for women: Admission	Nil	02/12/2018	03/12/2018	50	0
2018	Guest Lecture on Law of Success	Nil	12/10/2018	12/10/2018	20	0
2018	FTP Chanakya -2018	Nil	18/08/2018	24/08/2018	45	0
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Learning Intelligence	1	12/12/2018	12/12/2018	1
School Internship:	9	02/11/2018	03/11/2018	2

Problem and Perspectives				
National Workshop on "Word worth English Language Lab Product orientation program	2	30/07/2018	31/07/2018	2
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Institute organizes workshop, FDPs, seminars and conference. Best faculty award has been initiated comprising cash prize. Also, on festive occasions, lunches are organized. Subsidized in campus housing and subsidized meals are also provided in the hostel mess	Cash prize is given for good work.	Students welfare fund

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The Institution has a mechanism for internal and external audit. The internal audit is carried out by the Account Section be Institution and the external audit is carried out by the private company name Prashant Agarwal Associate
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

3500000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Rajasthan	Yes	BOM , BSS, Jaipur
Administrative	Yes	University of Rajasthan	Yes	BOM , BSS, Jaipur

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? To Provide Valuable Suggestion for development of the institution in the current session parent teacher meeting was held on 06-10-2018 ? Parents are cordially invited for orientation programme of their wards on their first day of college every year. ? We conduct regular meetings and telephonic contact with the parents on monthly basis after attendance. Feedback from parents is given due consideration. ? Parents are always invited for appreciation ceremony of meritorious students on.

6.5.3 – Development programmes for support staff (at least three)

Yoga and meditation sessions for faculty members. 2. Staff family picnics 3. workshop on "Time and Stress Management" 4. Computer Training of the office staff so that they are able to handle the online admission and registration of students

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Regular health check-up camps in college to ensure the well-being of the employees
- 'Holistic' approach towards all the stake holders
- More open interactive and progress oriented organizational culture

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Academic calendar for the session was more holistic in approach	23/04/2018	15/05/2018	15/05/2019	25

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women	16/10/2018	16/10/2018	500	42

Empowerment "Mahari Lado Programme				
Debate competition on "Save girl child	14/09/2018	14/09/2018	12	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Percentage of power requirement of the College met by the renewable energy sources Environmental Consciousness and sustainability/Alternate Energy Initiatives such as: Percentage of power requirement of the college met by the renewable energy sources. Environmental Education, human rights, ICT etc., into the curriculum. The institute provides various means to educate or aware the students on climate change and environmental education. Institute has dedicated environmental society which is basically an ECO club of students that organizes many events and aims at promoting and increasing environmental consciousness, awareness and responsibility amongst the institute youth and the populace.</p> <p>Every year a plantation drive is done in the campus having a special budget/sponsorship for the event. Dustbins are installed at various positions and cleanliness is maintained. Conscious efforts are made to switch off lights and fans when not in use, to save energy. The institute has installed solar panels for supplementing the need of power supply to the hostel. Cleanliness drive is organized to create awareness and motivation among students to keep the environment clean.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment	05/06/2019	05/06/2019	310

World Human Right Day	10/12/2018	10/12/2018	500
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic is banned in institute.
- Green landscaping with trees and plants.
- Students participate in a campaign like "Go Green"
- Awareness about the benefits of plantation of more and more trees.
- Use of organic manure and fertilizer in the college garden

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

? One of the best practices of the institute is to appreciate the work done by teaching non teaching staff and students in terms of appreciation certification and mementoes. This practice would ensure continuous improvement in their performance to achieve the vision and mission of the institute the institute constitute star of the month and star of the year reward for its staff and students. workshop, seminars, group discussion and personality enhancement activities are performed for over all development of students and faculty. A unique counselling process is followed wherein each faculty member is allocated particular number of students as a mentor each mentor follows student progress and involves students in academic activities. ? E-books, "think tank", blogs and video lectures delivered by faculty members are available for students on www.gurukpo.com "Think tank" is an exclusive publication of the institution. It is a concept based study material prepared by expert faculty members of the respective departments and is provided to the students. It is based on sample question answer pattern with add-ons like MCQs, Case studies and Assignment. This is one of the best practice of institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://biyanigirlscollege.com/>

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of Biyani Girls B.Ed. College is empowering the woman and following the same. We believe that a great responsibility is vested on us, as educators of the modern world. Ever since the inception of this college, we have been striving hard to comprehend the broad significance of education while designing our mode of instruction. Biyani Girls B.Ed. College located in the heart of the city is the cynosure of the people around the infrastructure of this college is Avant grade we have dedicated faculty who open the doors for the students but simultaneously grooming them to enter it by themselves. We mentor our students to sharpen their intelligence and enable them to accomplish their aspirations. Simultaneously, we instill in them a positive value system that shapes their attitude outlook and conduct that provides a strong foundation for them to tackle the challenges of life through our brain storming session and life skills training program OORJA we encourage our bright students to exhibit exemplary behavior even outside the college.

Provide the weblink of the institution

<https://biyanigirlscollege.com>

**8.Future Plans of Actions for Next Academic Year**

This year we plan to make the academic calendar more "action-oriented", especially as per the needs of various departments. More extension lectures, industrial interaction and industrial visits will be scheduled, so as to bridge the gap between classroom teaching and industrial requirements. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental well being of the youth. More activities of social outreach would be organized like donation camps, blood donation, plantation drives, environment awareness events etc. Apart from increasing the activities in these regular areas, we plan to do the following additional things in the next academic session. ? We are planning to conduct a large number of pre-placement activities for the final year students of various courses, so as to help them optimally utilize the benefits of placement opportunities. This is being initiated on basis of feedback received from various stakeholders. • Introduction of some more integrated courses • Yoga and Naturopath Course. • I Grade, II grade, III Grade ,REET Preparation Programme • Language Programme. • Enhancing academic excellence. • Development of skills of the students by including





## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BIYANI GIRLS COLLEGE
Name of the head of the Institution		Dr. Neeta Maheshwari
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01412338591
Mobile no.		9351127400
Registered Email		acad@biyanicolleges.org
Alternate Email		biyani_bgcc@hotmail.com
Address		Sector-3, Vidhyadhar Nagar
City/Town		Jaipur
State/UT		Rajasthan
Pincode		302039
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Neha Pandey
Phone no/Alternate Phone no.	01412338591
Mobile no.	9314927400
Registered Email	director@biyanicolleges.org
Alternate Email	biyani_bgcc@hotmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.biyanicolleges.org">http://www.biyanicolleges.org</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://biyanicolleges.org/NAAC/AQAR/2017-18/academic_calendar.pdf">https://biyanicolleges.org/NAAC/AQAR/2017-18/academic_calendar.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.02	2015	14-Sep-2015	31-Dec-2022

<b>6. Date of Establishment of IQAC</b>	10-Feb-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biyani Girls College	Major Project	DST, Rajasthan	2016 1095	150000
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Feedback from all the Stakeholders collected, analyzed and used for the improvements.

Planning and implementation of new certificate courses.

Conduct 12th Indo-Japan Bilateral Conference BICON-2017

To get students and faculty members sponsored for Sakura Science Programme from the embassy of Japan.

Organize 13th Annual Function "Kritigyata-2018"

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Implement the new certificate courses	Successfully implemented 25 subject-related certificate courses.
Organize the faculty development programme.	Successfully organized 7 day faculty development Programme from 06-12 July 2017.
Organize the student orientation program.	Successfully organized 7 day student orientation programme from 13-19 July 2017.
Organize the webinars/workshops and guest lectures.	Over 20 Seminars, workshops and webinars were conducted in the year 2017-18 for students and faculty members.
Organize the college's annual fest.	2 day intra-college youth fest Rajjay was successfully organized from 01-02 December 2017.
Preparation of AQAR 201617 as per NAAC format.	Successfully Completed
Prepare and confirm the Academic Calendar for session 2017-18.	Successfully completed and uploaded on website.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Board of Management	13-Mar-2018

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	14-Sep-2015
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	28-Feb-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institution has following MIS Plan: 1. Library Management System (Rexlib) for handling library data. 2. Fee Management System for handling all fee
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related information. 3. System for handling exam related data and marksheet printing software. 4. Biometric Staff Attendance system for monitoring staff attendance at the main entrance. 5 Student attendance system for monitoring their daily attendance and convey the same to their parents. 6. An online knowledge portal Gurukpo.com, to manage all the videos and study material provided by faculty members.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Biyani Girls College is currently having the following mechanisms for effective delivery of curriculum:

- At the beginning of an academic session, an IQAC meeting is held for successful planning and implementation of the curriculum.
- The departmental meetings are also held in each department for the discussion and implementation of revised and updated syllabi of each class of UG and PG.
- All the subject teachers are instructed to prepare the teaching plan and submit it to the HOD of the concerned department.
- Well-structured time table of each class of UG and PG are designed for successful completion of the syllabus on time.
- The college has a digital library database for all the students and faculty members. A good number of Think Tanks, E-books, Video lectures, Books, Journals are available.
- Various classroom teaching methods are used for effective delivery of the curriculum as:
  - i. Teaching through the whiteboard, and blackboard.
  - ii. ICT enabled teaching-learning method
  - iii. Smart classroom/digital board
  - iv. Seminar/Workshop related to curriculum.
  - v. Fieldwork and Industrial visits are conducted.
  - vi. Regular assessment of students through Group discussion, assignments, Quiz, PPT etc.
  - vii. E-notes and recorded video lectures are provided for slow learners, and remedial classes are also conducted.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Environmental Awareness	NA	14/08/2017	35	YES	The course is a unique effort to provide awareness about environmental issues from the perspective of social sciences, technology, education

and law.

Certificate in Energy resources and conversion processes	NA	14/08/2017	35	YES	This course energy resources and conversion processes broadly gives an overview of various energy resources, their availability and use pattern.
Financial Accounting and Taxation	NA	24/08/2017	35	YES	It enhances the skills related to commercial awareness and numeracy
Introduction to Quantum Physics	NA	14/08/2017	35	YES	This course develops skills to effectively research, organize, and arrange information and develop new ideas
Nutrition and Health	NA	14/08/2017	35	YES	Skills needed to effectively assess, design and implement dietary strategies and nutritional therapy at a basic level.
Molecular Biology	NA	14/08/2017	35	YES	This course provides students the skills needed for future research par

						<p>participation at the under graduate and graduate level and for jobs in the biotechnological and pharmaceutical industries.</p>
Basic Microbiology and Microbial Genetics	NA	14/08/2017	35	YES		<p>Course focuses on the safe laboratory practices, preparation of reagents, clinical diagnostics</p>
Ecology and Wild Life Conservation	NA	14/08/2017	35	YES		<p>This course broadens understanding of wildlife conservation and developing your independent learning skills.</p>
Food Microbiology and Food Safety	NA	14/08/2017	35	YES		<p>The course will provide theoretical and practical knowledge to students to develop their skills in the Food microbiology sector.</p>
Certificate in Biostatistics and Mathematical Biology	NA	14/08/2017	35	YES		<p>The course is application oriented and more importance is given for deciding which significance test to use, how to</p>

						analyse the data and so on using computational softwares rather than manual solutions or using statistical tables.
Cybersecurity and social implications	NA	24/08/2017	35	YES		Inculcate skills related to technical aptitude and provide knowlegde of security across various platforms
Business and Technology	NA	24/08/2017	35	YES		This course provides a balance of business and information technology and responds to industry needs, enhancing employment prospects.
Certificate course in E-Commerce	NA	24/08/2017	35	YES		Inculcate skills related to buying or selling online (such as retail sites or marketplaces), to mobile commerce, business to business sales, data collection, and financial and trading transactions
	NA	24/08/2017	35	YES		Inculcate



Certificate course in E-Commerce					skills related to buying or selling online (such as retail sites or marketplaces), to mobile commerce, business to business sales, data collection, and financial and trading transactions
Certificate in Public Relations	NA	24/08/2017	35	YES	This course enhances the crucial skill and ability to build your professional network.
Certificate in Organisational Behaviour	NA	24/08/2017	35	YES	Develop awareness of approaches and interrelated variables that inform and influence behaviour at work
Android Development Course	NA	04/09/2017	35	YES	This course helps in inculcating mobile app development skills and concepts, like location-based services, data storage web apps along with graphics, animation, audio video.

AI and Machine Learning	NA	04/09/2017	35	YES	This course gives future-ready learning by applying the knowledge of AI towards innovative practical applications
Introduction to programming the IOT	NA	04/09/2017	35	YES	It develops Programming skills for IoT application development.
Introductory course in Cyber security	NA	04/09/2017	35	YES	The course aims to provide a foundational platform for Cyber Security Aspirants by providing Cyber Security Awareness and Training, it focuses on covering all cyber security landscapes t heoretically and practically.
Disaster Management	NA	07/09/2017	35	YES	It concerns the effective utilisation of human and material resources during disaster.
Certificate in Rural Development	NA	07/09/2017	35	YES	It includes planning and executing rural development programmes that profits

Certificate in Gandhian and Peace studies	NA	07/09/2017	35	YES	the rural livelihood. enables the students to visualize a just and equitable social order equips them with capabilities and attitudinal efficiencies to construct a holistic human society
Guidance and counselling	NA	07/09/2017	35	YES	Helps in enhancing active listening skills and understanding skills in students.
Introduction to Local and State Governance	NA	07/09/2017	35	YES	It explore topics related to democratic, decentralized institutions and government-based agencies established at sub-district, district, and state levels and their procedures.

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
----------------------------------	--------------------------	---

BCom	Commerce	01/07/2004
MCom	Accountancy & Business Statistics	01/07/2011
BSc	Biology	01/07/2011
BSc	Mathematics	01/07/2011
BCA	Computer Application	01/07/2016
BA	Pass Course	01/07/2009
MSc	Mathematics	02/07/2012
MSc	Physics	01/07/2015
MSc	Chemistry	01/07/2010
MSc	Zoology	01/07/2010
MSc	Botany	01/07/2015
MSc	Environment Science	01/07/2010
MA	English	02/07/2012
MA	Economics	02/07/2012
MA	Geography	01/07/2011
BVA	Visual Arts	01/07/2015

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	674	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Application	32
BBA	Business Administration	45
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The development of any organization, especially a college, heavily depends upon a well-functioning feedback system. It requires thorough preparation to initiate, launch and implement the feedback system. This college has been practicing feedback systems for teachers, students, alumni and parents since its inception, to help the individuals and organization as a whole to improve the performance and effectiveness of the Institution. Feedback from Faculty Members Feedback is obtained from both the faculty members in our college and other institutions who serve as external examiners and members of the Board of Studies in various disciplines. The feedbacks are properly analyzed and revised to update the syllabus. Feedback from Parents Parents are important stakeholders of this system. Parent-Teacher meets are periodically conducted in the college and their suggestions are regularly obtained and analyzed. The following parameters are accommodated in the feedback. • Teaching faculty • Fees Structure • Infrastructure • Library • Environment • Career and placement guidance Feedback from Students Students' feedback regarding Faculty members, curriculum and administrative staff are taken regularly. The following parameters are considered to obtain feedback: • Academic Content • The usefulness of teaching materials • Timelines of practical work • Educative value of mid-programme placement • Giving and getting helpful feedback • Fairness of evaluations • Interaction with faculties • Interaction with Administration • Computer Facilities • Library Facilities • Recreational Facilities • Extra-Curricular Activities • Sports Facilities • Hostel Feedback from Alumni This college enjoys a strong and healthy association with the Alumni Club. As the alumni are found to be the brand ambassador of our institute, the feedback of the alumni are given due consideration.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	875	202	71	15	7

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
93	93	5	3	6	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the mentor-mentee system is available in the institute. • To link the gap between the students and teachers. • To provide professional (Higher studies, Placement and Jobs etc.) and personal guidance. • To enhance the knowledge among the students and faculty members by two-way effective communication. • To support the students for the examinations like GATE, GRE, NET, PSUs examination, Bank PO, Clerk and Ph.D. entrance examination etc. • To conduct remedial and extra classes for slow learners. • To advise and support the students for various international and national scholarship schemes for higher education. • To conduct the feedback system for better quality education. • To conduct the seminars, workshops and SDP (Student development programme) for the overall development of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1077	93	1:12

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	53	40	40	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Biyani Girls College, Jaipur has a firm belief in continuous evaluation of the students for their sustainable performance. Hence, a structured evaluation process has been designed and implemented. We organize several class tests, internal examinations, pre-university exams, and practical exams as per the university guidelines and pattern. The institute ensures that the students are well prepared for these exams thus objectives and subjective tests are prepared before the commencements of the session. The core examination committee and a team of exam coordinators from each department schedule and execute different examinations. Internal flying squad of the senior faculty members and CCTV cameras are deployed in all the classrooms, exam cell, and laboratory for

strict monitoring of exams. Results of each exam are declared within a week of the completion of the exam. Students can see their answers sheets and discuss queries with concerning faculty members. Following are the evaluation reforms initiated on the continuous internal evaluation (CIE) system 1. Regular class tests are conducted and their records are maintained. 2. Internal examinations are conducted twice a year. 3. Pre-university exams are conducted before the commencement of final university exams. 4. Mock practical and viva-voce are also conducted on regular basis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of every session, respective departments prepare a detailed study plan, assignments for the individual teachers, and the number of classes allotted to each course. Based on this, the Routine Subcommittee prepares a detailed timetable and academic calendar for the entire session of BGC. This is distributed to the teachers and the students. Our academic calendar provides important information about teaching dates, examination dates, extra-curricular activities, and annual-based examinations. This effectiveness of the process is maintained through efficient monitoring by the Principal who ensures that all departments follow the academic calendar. S.No. Programme Date 1 Beginning of session 01.07.2017 2 Faculty Development Programme "CHANAKYA" 06.07.2017 - 12.07.2017 3 Student Orientation Programme "OORJA" 13.07.2017 - 19.07.2017 4 Kalpana Chawla Scholarship Award Ceremony 16.07.2017 5 Independence Day Celebration 15.08.2017 6 Visit to Botanical Garden, Jhalana 18.08..2017 7 Visit to Biological Park, Nahargarh 21.08.2017 8 Freshers Day ABHINANDAN 25.08.2017 9 Blood Donation Camp 02.09.2017 10 Teachers Day celebration 05.09.2017 11 Industrial Visit at Rajasthan Tiles 09.09.2017 12 Commencement of I Internal Examinations 18.09.2017 13 A seminar on Job Portal by pehliseedhi.com 25.09.2017 14 Gandhi Jayanti Celebration 02.10.2017 15 Dandiya Night Navrang Raas 07.10.2017 16 International Conference BICON-2017 11.10.2017 - 13.10.2017 17 Diwali Celebration 16.10.2017 18 Industrial Visit to DOT Square Pvt. Ltd. 26.10.2017 19 Staff Picnic at Nareli, Ajmer 05.11.2017 20 Children's Day Celebration 14.11.2017 21 Inter-College Fest RAJJAY 01.12.2017 - 02.12.2017 22 Commencement of Second Internal Examinations 06.12.2017 23 A workshop on Big Data Hadoop" 12.01.2018 - 13.01.2018 24 Parent-Teacher Meet 17.12.2017 25 Inter-College Sports Tournament 12.01.2018 25 Commencement of Pre-University Examinations 29.01.2018 26 Republic Day Celebration 26.01.2018 27 Annual Day Celebration and Prize Distribution Ceremony 25.02.2018 28 Farewell SATYA-2018 25.02.2018 - 27.02.2018 29 Holi Celebration 28.02.2018 30 International Womens Day Celebration 08.03.2018

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.biyanicolleges.org/NAAC/AQAR/2017-18/2.6.1.-Student-Performance-and-Learning-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.biyanicolleges.org/NAAC/AOAR/2017-18/2.7.1.-Students-Satisfaction-Survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST	1.5	0.5
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Function of world bank in financial inclusion for women	Commerce Management	30/08/2017
A workshop on Research Report Writing	Science	07/09/2017
A seminar on Digital Payments	Commerce Management	25/09/2017
Japan Higher Education Fair	Science	14/10/2017
A technical workshop by Techienest on Internet of Things (IOT)	Information Technology	09/11/2017
Seminar on Company Secretary	Commerce Management	10/11/2017
Workshop on Big Data Hadoop	Information Technology	12/11/2017
One Day Workshop on Latest Trends in Digital Marketing	Information Technology	12/03/2018
A seminar on Digital India and Prevention for Cyber Crime	Information Technology	10/07/2017
A seminar on improving Soft Skills	Social Science	19/08/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				



## 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Establishment of Entrepreneurship-Cell	Biyani Girls College	Govt. of Rajasthan	E-Cell	Full-time	30/10/2017
No file uploaded.					

## 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	5	0

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Null	Null	Null	Null	Null	Null
No file uploaded.						

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150	180.32

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
RexLib	Partially	6.5	2011

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nidhi Khandelwal	Functional Dependency in DBMS	www.gurukpo.com	20/11/2017
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	362	4	362	1	0	50	10	38	0
Added	0	0	0	0	0	0	0	0	0
Total	362	4	362	1	0	50	10	38	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

38 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Development of Think Tank study material	<a href="http://www.gurukpo.com">http://www.gurukpo.com</a>
Recording and uploading of video lectures	<a href="http://www.gurukpo.com">http://www.gurukpo.com</a>
Writing and uploading blogs	<a href="http://www.gurukpo.com">http://www.gurukpo.com</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
230	256	10	13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute conducts regular meetings with various departments and committees constitutes to maintain and optimal utilization of physical, academic and support facilities for the library, laboratory, sport, classrooms, and computers etc. Laboratory: All the laboratories are managed by the lab technicians under the guidance of the lab in-charge and supervised by HODs of the concerned departments. The Record of lab maintenance, up-gradation and purchase order is maintained in the stock register by the lab in charge. All the laboratories have proper seating capacity and Infrastructure, equipment's with the latest technology. Library: • The library facility is available for all the students and faculty members during the college hour and is open for hostellers from 8:00 AM to 7:00 PM. • The library has a facility to access the E-Journals, and other facilities of E-content through DELNET services. • Institute has one library committee, for optimal use of library resource and to fulfill the students requirements. The library committee collects the requisition of new books from each department before starting the new academic session. The process of books requisition is done by the concerned subject faculty member with the approval by HOD of the concerned department, and duly approved and signed by the principal. • A suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. • To ensure the return of books, 'no dues' from the library is mandatory for students before appearing in the exam. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library

committee. Sports: • Institute is enriched with indoor and outdoor sports facilities. • Institute has a facility of one separate room named LAKSHYA for indoor games, which is fully equipped with sports items. • One Sport trainer is also appointed in the institute to promote the sports activities with academic so that the students can also make their career in sports and cultivate their sports interest. • Institute has also opened a sports club for promoting and organizing sports activities. • In the academic session 2017-2028, our students secured various positions in inter-college sports tournaments like Babita Shekhawat from BBA III was selected in All India University Tournament, Arti Mahala won Silver Medal in Roll Ball Tournament, Manisha Rathore and Priti Balayan secured first position in inter-college Taekwondo. Computers: • Centralized computer laboratories are established to enrich computer literacy among the students and faculty members. • 300 Computers are available in computer laboratories for students and faculty members. • All computer laboratories are updated with broadband internet and Wi-Fi facilities. • ERP Software is used to maintain the students and faculty details. • All computer labs have a modern facility of video recording for online classes, and a separate lab is available for the Microsoft office certificate course, which is mandatory for all the students and faculty members.

<http://www.biyanicolleges.org>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Need Based Scholarship	577	1539350
Financial Support from Other Sources			
a) National	Scheme of Post Metric Scholarship for Scheduled Caste and Tribes <sup>8</sup>	8	107900
b) International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The process of framing student council at college level started in September 2017. The college has a well functional student council which takes care of various academic and administrative activities for student benefit and welfare.

Various activity societies like library society, cultural activity society etc . were formed by student council along with college management for smooth conduction of tasks. Various activities carried out with the student council support are as: • BICON (INDO-JAPAN CONFERENCE) • SEMINAR • RAJJAY YOUTH EVENT • SANTA RUN • BLOOD DONATION CAMP • SPORTS DAY • ANNUAL EVENT Thus, the college student council has shown an active participation along with the college management for enhancing the name and fame of the institution. Likewise the committees were organized on various events like: ? Volunteers committee ? Food -Service committee ? Registration committee ? Stage management ? Marketing committee ? Head committee ? Technical committee Under which, student of council members were given different criteria of work.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management in the following ways. Teachers are members and convenors of various committees that are instituted for the day-to-day functioning of the college. Some of these committees are the Academic Council, the Examination Committee, the Admission Committee, the Library Committee, the Seminar and Research Committee etc. Teachers through their agency and autonomous interactions on these bodies are able to contribute in a significant way to the participatory ethos of the institution. They determine admission criteria, marks cut-offs, journal themes, library practices, various teaching learning Innovations and other academic priorities. Additionally, teachers play an energetically pervasive role as motivators and spearheads of cultural and socially conscious activities in the institution by steering the NSS unit. On the college level, departments are provided with authority to take own decisions by department meetings, the decisions are conveyed to the principal and the final decisions are taken then. The management authorities regularly undertake the review of working of the college in its Executive council meeting and working committee meeting. The necessary guidance and directives are issued through these meetings. Periodical reviews are undertaken by the top management. The emphasis is given on the regular lectures conducted by the staff, timely completion of the syllabus, guidance for better performance in the examination and providing best possible teaching learning environment. This is attained by regular department-wise meetings conducted by the principal and director. The staff receives motivation and support for all the activities from the management. The participation of students in Sports, NSS, skill development activity, employability enhancement program and extra-curricular activities are encouraged in order to attain



overall development of students. The Principal and the staff takes due efforts to motivate the students in these participations. The Biyani Girls College's students also prepare projects in the guidance of their mentors. The cultural committees promote the students to actively participate in drama competitions and debating oratory competitions outside the college in various competitions. Thus the college works with aim of attaining the academic excellence through quality education and inculcating all possible soft skills in the personality of the students. The college plans for all such implementations through all its academic calendars and the regular feedback from the students and the staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The prime responsibility of an institute is to plan and administer various activities which are essential to increase quality of education in college. 2. Faculty Development Program, Practical and Professional oriented method as well as Innovative Teaching methods are used to develop students. 3. Under the guidance of Committee each department is enhancing the quality of education in academics through various Workshop, Conference and Seminar for various subjects. 4. The continuous and internal evaluation is done on time to time basis
Admission of Students	Admission Committee works under the guidance of Management and committee. 2. It frames few sub- committee like- Counseling committees, Desk Committee, calling committee for the admission. 3. These Committee work under the direction of management about admission process, fees structure Merits of student for admission. 4. Committees from various departments are framed to councils the students regarding their programs or course. 5. Counseling also done concerning different programs
Curriculum Development	The college has a academic committee for proper execution and check for curriculum and Institute follows the University Syllabus. 2. As per the needs of the Industries, students and job prospect, various values added program and courses are conducted by the college. 3. College has various programs which are followed by with their curriculum. 4. The committee ensures well planned and execution of



educational development under Co curricular and various academic activities. 5. The Committee ensures the overall college development for professional and personal development of student. 6. The management plays very active and lead role for feedback implementation. Proper action is taken after feedback study. The online and manual feedbacks are taken from students on various part of the institution

Examination and Evaluation

The examination and evaluation process is conducted by Examination Committee. The examination committee is constituted by comprising the senior faculty members and HOD of the concerned department and supervised by the principal. The following actions are taken by the examination committee:

1. Regular assessment of the students is done through the various class test, surprise test, quiz, poster making activity, debate, seminars, ppt presentation, oral and viva voce examination.
2. The Pre-University Examination and 3 other major tests are conducted for all the students before the final examination of the University of Rajasthan.
3. Regular practical classes and Pre-University Practical Examination, and viva voce are conducted for all the students before their University of Rajasthan main examination.
4. The parent-teacher meeting is organized in the institute to discuss the strength and weakness of the students.
5. The examination and evaluation process is followed in the institute as per the University of Rajasthan.
6. Extra classes and personal counselling are also provided to slow learner by expert faculty members.

Human Resource Management

1. The Institute appoints enough number of well qualified and experienced faculties through the open advertisement through various channels and interview by expert committee.
2. Under the direction of committee, the Institute organizes various FDP programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology

Industry Interaction / Collaboration

The college establishing various Industry interaction and exchange programme with industries. Institute

	organizes various activities like- industrial visits, in-hand trainings, value added programmes guest lecturers etc., for the professional development of students and faculties.
Research and Development	1. The Research and Development Cell is established to promote research in the faculty and students. 2. Encouraging faculty to attend and present papers at various conferences and seminars. 3. Faculty members and students are also motivated to publish their research papers in various reputed journals. 4. We have collaboration with various reputed universities and research Institute in Japan i.e. Saitama University, Akita Prefectural University, Tokyo University etc. Prof. Sanjay Biyani (Director Academics) has 6 students working for their Ph.D. under University of Rajasthan Rajasthan Technical University, Kota.
Library, ICT and Physical Infrastructure / Instrumentation	Name of the IIMS Software-REXLIB • Total Books -31072 • E-books -DELNET-List • Total Journals/Periodicals 20 • E-Journals - DELNET • Total Newspapers - 10 • Educational CD/DVD - 1196

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Fee Management System Student Registration Management System Tally
Student Admission and Support	Student Registration Management System Student Attendances management Online feedback system SPSS
Examination	Marksheet Generation Software
Planning and Development	Lead Management Software Library Management Software
Administration	ADOBE creative cloud Visitor Management System

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Varsha Choudhary	All India Commerce Conference-2017	Indian Commerce Association	2000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
93	93	17	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Medical facility (on-campus)</li> <li>• Routine Health check-up.</li> <li>• Academic leave to attend Orientation Programme/Refresher courses/FDP/Seminars/Conferences etc.</li> <li>• Annual Diwali gift.</li> <li>• Annual get-together function.</li> <li>• Scholarship scheme to the wards of the faculty members.</li> <li>• Salary increment/promotion etc.</li> <li>• Faculty exchange programme /Research collaborations activities with industries and prominent institutions in India and Japan.</li> </ul>	<ul style="list-style-type: none"> <li>• Medical facility (on-campus)</li> <li>• Routine Health check-up.</li> <li>• Annual Diwali gift.</li> <li>• Annual get-together function.</li> <li>• Scholarship scheme to the wards of the members.</li> <li>• Salary increment/promotion etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Medical facility (on-campus)</li> <li>• Routine Health check-up.</li> <li>• Student exchange programme /Research collaborations activities with industries and prominent institutions in India and Japan.</li> </ul>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has established a mechanism for conducting internal and

external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below: 1) Before the commencement of every financial year, management decides the college budget after consulting with Principal and department heads. 2) College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like lab equipment purchases, furniture and other development expenses. 3) The expenses will be monitored by the accounts department as per the budget allocated by the management. 4) The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. Process of the external

audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

220449258
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Sheshadri Global Educational Competency Techniques	Yes	Board of Management
Administrative	Yes	Sheshadri Global Educational Competency Techniques	Yes	Board of Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher meetings are conducted twice a year. 2. Parent-Teacher feedbacks form are collected and the necessary action is also taken. 3. Parent-Teacher suggestions for imparting quality education are always welcomed. 4. Parent-Teacher association/committee participate in institutional activities such as Annual Function, Alumni Meet, Felicitation Ceremony, Workshop, Seminars, Jalsa the dandiya night, celebration of Independence Day and republic day etc.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Literacy Programme/ Microsoft Office Specialist Programme. 2. Chanakya: Faculty Development Programme. 3. Certificate course on Shrimad Bhagavad Gita Sanjay ki Najar se. 4. Certificate course of Fundamental of Bioinformatics. 5. Regular Yoga/Meditation activities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Extension in MOUs, Collaboration, and Linkage with industries and institution for students/faculty exchange programme.
- Implementation of ICT assisted Teaching-Learning Methods.
- Implementation of Skill and Employability enhancement programmes.
- Implementation of MAE (Meet Academy Expert) and MIE (Meet Industry Expert) Programme for students and faculty members.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Preparation of Yearly Academic Calendar on the basis of University Academic Calendar	15/06/2017	15/06/2017	15/06/2017	15
2017	Use of renewable resource (Solar Plant) to provide clean and safe alternative energy solution	30/06/2017	30/06/2017	30/06/2017	1000
2017	Organize Facultyt	06/07/2017	06/07/2017	12/07/2017	75

	Development Programme Chanakya				
2017	Organize Student Orientation Programme OORJA	13/07/2017	13/07/2017	19/07/2017	350
2017	Renovation of Library along with Student's Reading room Library automation	08/09/2017	08/09/2017	08/09/2017	1000
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Kalpna Chawala Awards	16/07/2017	16/07/2017	500	23
Roll Ball Tournament	23/09/2017	23/09/2017	100	20
Taekwondo	25/09/2017	25/09/2017	230	48
Inter College Volleyball Tournament	26/09/2017	27/09/2017	144	26
Women Helpline and Women Security	20/08/2017	20/08/2017	380	45
Kho- Kho Tournament	06/10/2017	07/10/2017	475	75
Kabaddi Tournament	22/12/2017	23/12/2017	360	80
All India Inter University Wushu Tournament	04/01/2018	04/01/2018	400	48
A seminar on "Understanding and tackling gender bias at workplace"	09/08/2017	09/08/2017	230	45
A seminar on "Explore gender	13/12/2017	13/12/2017	195	25

inequality in the workplace, family and society"

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Solar Power Plant of 75 KW is sanctioned in the Institute premises under the Roof Top Solar Power Generation Scheme 2015-2016.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HR Manual, Code of Conduct	03/07/2017	Institute facilitates common attributes among overall students through various learning tactics. For a faster all-around personality development of students, there is a need of striking a balance between syllabus curriculum, books and co-curricular activities. Cocurricular activities give the students an opportunity to build up particular skills and reveal their non-academic

abilities. There are various types of extracurricular activities conducted in the college, which offer students, an opportunity to gain essential life skills. Recent developments in the subject Ability to identify and analyze problems and issues and to formulate, evaluate and apply evidence-based solutions and arguments familiarity with advanced techniques and skills Originality and creativity in evaluating and applying evidence-based solutions. An understanding of the need for a high level of ethical, social, cultural, environmental and wider professional conduct. The ability to deal with complex issues and make sound judgments. Developing a capacity to think independently, exercise personal judgment and take Initiatives for self as well as social development. Developing students knowledge, skills and qualities relevant to chosen career paths and to those paths which may open up in the future, enabling each to succeed in a rapidly changing workplace and in becoming entrepreneurs. Nurturing a reflective awareness of ethical dimensions, and responsibilities to others, in work and everyday life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			



### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The solar power plant is installed in the institute to meet the requirement of energy consumption. 2. The institute is declared a Tobacco and Plastic-free campus. 3. The use of polybag is completely banned in the institute. 4. The students are encouraged to save the electricity and tree plantation. 5. The students participate in the Cyclothon event EVERY YEAR, organized by Rajasthan Renewable Energy Corporation Ltd.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Student Mentoring System 2. Objectives of the Practice: To minimize dropouts, improve performance and reduce stress of the students through personal counseling. 3. The Context: Students undergo various problems of stress like personal, academic, physical, mental, etc.. Students are new to professional college life. It creates a lot of stress, especially to hostel students who are away from family for the first time. Students from educationally weak background feel complex and hesitations in class and unable to perform well due to inhibitions. Statistics reveal increasing number of suicides and dropouts. Considering the student-teacher ratio in classrooms, it is difficult at times to give personal attention to each student in class. One solution therefore is a 'Mentor' who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress. 4. The Practice. • Each teacher is assigned around 10-12 students for the complete duration of their study. • They meet at least once a month to discuss, clarify and share various problems which may be personal or academic, etc. • The mentors encourage the students to participate in co-curricular and extracurricular activities and sports. • Their academic performance and other activities are all recorded. • The mentors also keep in touch with the parents on their attendance, test performance, fee payment, examinations etc. on weekly basis • The mentors also counsel the students in need of emotional problems. • When the students have any problem in any department either with the staff or with work completion the mentors speak with the respective staff and sorts out the problem. • Mentors take special care of weak students, who are given advice on how to study, prepare a time table for study and clarify the doubts and also given notes to study. • Chief Mentor of department takes the progress of counseling of students by mentors. • Students problems are discussed with the departmental heads, other faculties and necessary action taken to solve it. 5. Evidence of Success Evidence of success of the practice includes university ranks, better results in the examinations, improved attendance, less drop outs, increased participation in co-curricular and extracurricular activities, better discipline on campus and respectful relationship between teachers and students. The students are more relaxed and have a healthy relationship with the staffs. 6. Problems Encountered and Resources Required This practice requires committed teaching staff who has the sere to help students beyond teaching hours. There are no limitations or constraints faced during implementing the program. 1. Title of Best Practice - Establishing a sustainable teaching - learning process 2. Objective • To ensure the completion of syllabus according to the academic calendar of College • To encourage teachers to adapt to advance pedagogical methods including ICT adoption in class room teaching • To improve pass percentage, average marks in each year and enhance the number of ranks bagged by the college at the university level examinations. • To increase the placement of college as quality of students would be improved. 3. The context Different teachers use different methods to teach in class. They teach at different paces. It was observed that syllabus coverage remains a challenge when there is need of uniformity. The teachers find it difficult to keep pace with the techno - savvy student learners. There was a need of uniformity and

standard setting so that everyone is able to meet the objective of best teaching practices. It has become essential for teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching - learning needs to be bridged.

4. The practice

- Academic calendar is planned by the respective department under the instructions of Director and Dean.
- Academic calendar is uploaded on the website for information to students, teachers and others.
- On the basis of that, every faculty member prepares the academic planner in the form of course file which is audited by the department head.
- The heads of different departments monitor the pace of coverage of the syllabus.
- Timely Feedback is obtained from students regarding the content delivery by different teachers.
- Assignments, tests and evaluation are conducted at scheduled dates to improve performance in the semester-end examinations.
- Timeline of Assignments, syllabus coverage is monitored by Dean Academics at regular intervals.
- All the class rooms are ICT ready and all the departments adapted their class room teaching with the help of ICT.

5. Evidence of Success

- All teachers have adopted modern pedagogic styles and ICT in their classes.
- Appropriately paced and timely completion of syllabus
- Increased attendance in the classes.
- Improvement in results.
- Every year we have branch toppers and university toppers.

6. Problems encountered and resources required. This practice requires a monitoring system which can show the progress and gaps at each point of time. The institute ERP is serving the purpose but it needs up gradations as the time changes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.biyanicolleges.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Biyani Girls College is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal / Director, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session. The faculty members before the commencement of session prepares the lesson plan, and make it available to the students. Efforts are being made for the past few years to change the Teaching-Learning environment into activity based learning. Following are the methods adopted to transform the academic environment:

- Changing the teaching methodology by encouraging the faculty to use power point presentation where ever required.
- Extensive use of online content and other video lectures to support the class-room teaching.
- Students are encouraged to present poster and oral paper presentations.

Counseling system:

- Every Faculty member is allotted 12 to 15 students to whom one acts as a counselor. The counselor identifies the academic and personal problems of her ward.
- The wards are encouraged to participate both in curricular and extra-curricular activities.
- Each department arranges guest lecturers periodically addressed by the eminent persons from industry, academic and research institutions.
- Eminent experts of national reputed people are invited from academic /organization /industries for seminar, workshop, conferences etc.

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

- Project work
- Short term Industrial visit
- Internships.
- Oral presentation
- Seminars/ Symposiums/ Workshops
- Paper presentations/ Group discussions
- Providing access to e-journals and e-books by use of ICT in delivering and learning process

Emphasis is paid to obtain feedback from parents, students, faculty members and alumni

through informal contact to obtain information about qualitative changes which are required. Feedback System -

- Students give feedback about the faculty at the end of each session.
- Feedback is taken from the parents of the wards.
- Feedback is also taken from alumni
- Teachers are also involved in giving feedback.
- Employer feedback is also taken annually.

The students play major role in the events like Annual day, Sports day etc., which are being organized by the college and inculcate the qualities of co-operation, co-ordination and team work. Personality development programs and seminars are being conducted from the first year to improve communication skills, soft skills of the students. Social Awareness Activities like Go Green Activity through tree plantation and preservation drives, blood donation camp, hospital visits and interaction with patients and distribution of nutritious food and visiting nearby villages and helping them according to their requirements. Outcome:

- Improved students' understanding in domain knowledge.
- Improved results and pass percentage.
- Reduced backlogs and detention.
- Improved placements and opting for higher studies.

Provide the weblink of the institution

<http://biyanicolleges.org>

### **8.Future Plans of Actions for Next Academic Year**

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under -

- 1) To create an active environment for full development of students, faculty members and support staff.
- 2) To facilitate continuous up-gradation and updation of knowledge use of technology, by faculty and students.
- 3) To create awareness and initiate measures for protecting and promoting environment by various campaigns and seminars.
- 4) To encourage and facilitate research culture, to promote research by students and faculty members.
- 5) To encourage faculty to undertake Consultancy Assignments.
- 6) To encourage faculty to organize and take part in Faculty Improvement Programmes, National and International Conferences.
- 7) To encourage faculty to participate in syllabus framing (at Board of Studies), setting question papers (at University Examinations), visit other institutions as resource persons, etc.
- 8) To provide additional thrust to slow learners and advanced learners for getting better scores in University.
- 9) To upgrade library resources to include digital content which can be accessed online by students and faculty members.
- 10) To enter into more MOU's with Corporates and Industry Associations to promote Academia - Industry Linkages, to enable placements, internship, training, etc. for the students.
- 11) To foster and strengthen relationship of Alumni with the Institution.
- 12) To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, book bank facility, etc. under the Need Based Scholarship of the institution.
- 13) To continue to organize extension activities for the benefit of the society and to create awareness on various social issues.