



BIYANI GIRLS B.ED. COLLEGE, JAIPUR

SESSION 2022-23

NOTICE

Date :20-06-22

This is to inform to the IQAC members that a meeting will be held on 27 June 2022 at 12.30p.m. in Synergy hall . Kindly make it convenient to attend the meeting. Agenda of the meeting will be as follows-

Agenda 1- Regarding planning for reporting of new students

Agenda 2- Regarding Academic audit of previous session

Agenda 3- To Discuss AQAR and Accreditation work

Agenda 4- Regarding Orientation Programme

Agenda 5- Regarding Academic calendar

Agenda 6- To Enhance infrastructure by ICT enabled classroom

Ekta Pareek

Principal

Dr. Ekta Pareek

Principal

Biyani Girls B.Ed College
Jaipur

Copy to: Chairman/Director (Acad.)/Principal /HR/HOD's/KPO/Reception/All the IQAC Members



BIYANI GIRLS B.ED. COLLEGE, JAIPUR

IQAC 2022-23

Minutes of the meeting

Date :27-06-22

The Ist Meeting of IQAC was held on 27June, 2022 at 12.30 p.m.in Synergy hall.

The following members were present.

S.No.	Designation	Name Ofthe member	Signature
1.	Chairperson	Dr. EktaPareek	
2.	Coordinator	Dr. ShipraGupta	
3.	Management Nominee	Ms. Priyanka Biyani	
4.	Employer Nominee	Dr. Sanjay Biyani	
5.	Senior Administrative Officer	Dr. Dhyan Singh Gothwal	
6.	Teacher's Representative	1. Dr.Manish Saini 2. Dr. Arti Gupta 3. Ms.MaltiSaxena 4. Ms. Sunita Sharma 5. Ms. TriptySaini	
7.	Society Representative	Mr. M.R. Bhadu	
8.	Student Nominee	Ms. Archana Sharma	
9.	Alumni Nominee	Ms. LaxmiChechi	
10.	Industrialist Nominee	Mr. Pramod Singh	
11.	Stakeholders	Mr. B.S. Dhakad	





The agenda was discussed one by one -

Agenda-1 Regarding planning for reporting of new students

It was discussed that a reporting committee should be made for smooth reporting of the students .Reporting should be done with a proper planning .All the original documents ,category certificates and teaching subjects of students should be properly checked by authorized person and Committee members should prepare all the documents regarding reporting.

Agenda-2 Regarding Academic audit of previous session

It was discussed that to evaluate education quality process and to enhance teaching learning process an academic audit should be done and the report should be submit to IQAC.

Agenda-3 To discuss AQAR and Accreditation work-

Committee members discussed about AQAR details and upcoming NAAC inspection.

Agenda-4- Regarding Orientation Programme

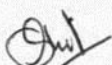
Proper planning should be made to organized Orientation programme for newly admitted students to make them aware about college environment.

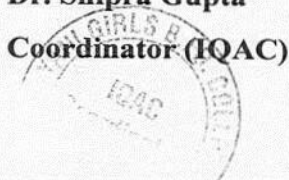
Agenda 5- Regarding Academic calendar-

Academic calendar was discussed to conduct all the yearly activities smoothly.

Agenda 6- To Enhance infrastructure by ICT enabled classroom-

Committee members discussed that ICT enabled classrooms should be increased to make teaching leaning process more effective and interactive and students should be motivated to use ICT facilities to make them autonomous learner.


Dr. Shipra Gupta
Coordinator (IQAC)





BIYANI GIRLS B.ED. COLLEGE, JAIPUR

IQAC 2022-23

ACTION TAKEN REPORT

The action taken of the Agenda for the meeting held on 27-06-2022 are as follows:

Agenda 1- Regarding planning for reporting of new students-

A reporting committee was made for smooth admission of students

Agenda-2 Regarding Academic audit of previous session

Academic audit was conducted and report was submitted to IQAC.

Agenda-3 To discuss AQAR and Accreditation work-

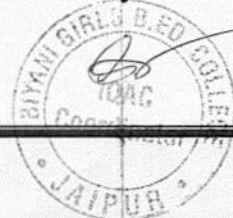
AQAR details were collected from different committee In-charges and faculty members were made In-charges for each NAAC criteria for effectively submission of SSR .

Agenda-4- Regarding Orientation Programme

Proper planning was made to organized Orientation programme for newly admitted students to make them aware about college environment. Orientation programme was successfully organized.

Agenda 5- Regarding Academic calendar-

Academic calendar was made to conduct all the yearly activities smoothly.





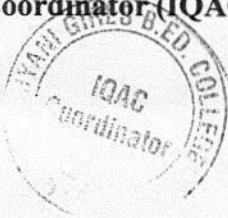
Agenda 6- To Enhance infrastructure by ICT enabled classroom-

The proposal regarding ICT enabled classroom was accepted and Classrooms were equipped with ICT to enhance learning and teaching process.

A handwritten signature in black ink, appearing to be "Shipra Gupta", is written above the printed name.

Dr. Shipra Gupta

Coordinator (IQAC)





BIYANI GIRLS B.ED. COLLEGE, JAIPUR

SESSION 2022-23

NOTICE

Date :10-11-22

This is to inform to the IQAC members that a meeting will be held on 17 November 2022 at 12.30p.m. in Synergy hall. Kindly make it convenient to attend the meeting. Agenda of the meeting will be as follows-

Agenda 1 - Regarding workshop, webinar and conferences

Agenda 2- To discuss Accreditation work

Agenda 3- Regarding course file of faculty members

Agenda 4- To discuss yearly activities and awareness programme

Agenda 5- Regarding Value Added Courses

Agenda 6- Regarding research activities

Agenda 7- To Plan outreach activities

Ekta Pareek
Principal

Dr. Ekta Pareek

Biyani Girls B.Ed College
Jaipur

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Biyani Girls B.Ed.College

IQAC 2022-23

Minutes of the meeting

Date :17 November 2022

The 2nd Meeting of IQAC was held on 17 November, 2022 at 12.30 p.m.in Synergy hall. The following members were present.

S.No.	Designation	Name of the member	Sign
1.	Chairperson	Dr. EktaPareek	
2.	Coordinator	Dr. ShipraGupta	
3.	Management Nominee	Ms. PriyankaBiyani	
4.	Employer Nominee	Dr. Sanjay Biyani	
5.	Senior Administrative Officer	Dr. Dhyan Singh Gothwal	
6.	Teacher's Representative	1. Dr.ManishSaini 2. Dr. Arti Gupta 3. Ms.MaltiSaxena 4. Ms. Sunita Sharma 5. Ms. TriptySaini	
7.	Society Representative	Mr. M.R. Bhadu	
8.	Student Nominee	Ms. Archana Sharma	
9.	Alumni Nominee	Ms. LaxmiChechi	
10.	Industrialist Nominee	Mr. Pramod Singh	
11.	Stakeholders	Mr. B.S. Dhakad	





The agenda was discussed one by one

Agenda 1- Regarding workshop, webinar and conferences -

Planning for upcoming BICON was discussed and it was decided that to fulfill strategy plan IQAC cell has to organize workshop and webinar on current educational issues to allow students to attain new knowledge and to develop research culture in college.

Agenda 2- To Discuss Accreditation work -

Committee members discussed about upcoming NAAC inspection .It was discussed that all the committee members should maintain the proper record of their work and submit to IQAC for further analysis.

Agenda3- Regarding course file of faculty members-

It was discussed that to enhance teaching learning process,each and every faculty member should made a course file and some innovative lessons plans and record of remedial teaching should be added in it properly.

Agenda 4- To Discuss yearly activities and Awareness programme -

Committee members discussed that a proper schedule and planning of yearly activities regarding the curriculum should be made to achieve educational goals and to develop cognitive, affective and psychomotor domain of students.Awareness programmes should be organized properly to make students aware and sensitise about the environmental and social issues because these






Disaster management, Sarak Suraksha, Save trees, Water Conservation, Govt.Schemes etc.

Agenda 5- Regarding Value Added Courses- Following New Certification Courses were organized in the month of January 1.Yoga and Meditation 2. Spoken English 3.Principles and deals of Geeta and Gandhism 4.Disaster Management.Students opted these courses according to their interest area.

Agenda -6 Regarding research activities- Faculty members and students were motivated to write research papers and publish them in reputed journals .According to research policy some faculty members were provided grant to participate in seminars to enrich research activities. Research cell made proper record of students research and organized some sessions regarding research.

Agenda7- To plan outreach activities-Proper planning regarding outreach activities were made and submitted to the Principal for further approval and activities such as Blood donation camp, Disaster management activities were organized.


Dr. Shipra Gupta
Coordinator (IQAC)





BIYANI GIRLS B.ED.COLLEGE ,JAIPUR
IQAC 2022-23

ACTION TAKEN REPORT

The action taken of the Agenda for the meeting held on 17-11-2022 are as follows:

Agenda 1- Regarding workshop, webinar and conferences -

BICON was successfully organized in between 21-25 Jan 2023. IQAC cell organized workshop and webinar on current educational issues to develop research culture in college.

Agenda 2- To Discuss Accreditation work -

Committee members maintained the proper record of their work and submitted to IQAC for further analysis. After analysis IQAC gave suggestions for improvement in educational objectives, unit plan and lesson plan.

Agenda 3- Regarding Course file of faculty members -

Principal Dr.EktaPareek gave suggestion to the faculty members regarding effective and innovative course file so that they can manage their teaching process effectively .






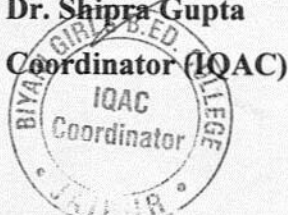
Agenda 4- To Discuss yearly activities and Awareness programme - Yearly activity chart was made and many awareness programs were organized on Disaster management, SarakSuraksha, Save trees, Water Conservation, Govt.Schemes etc.

Agenda 5- Regarding Value Added Courses- Following New Certification Courses were organized in the month of January 1.Yoga and Meditation 2. Spoken English 3.Principles and deals of Geeta and Gandhism 4.Disaster Management.Students opted these courses according to their interest area.

Agenda -6 Regarding research activities- Faculty members and students were motivated to write research papers and publish them in reputed journals .According to research policy some faculty members were provided grant to participate in seminars to enrich research activities. Research cell made proper record of students research and organized some sessions regarding research.

Agenda7- To plan outreach activities-Proper planning regarding outreach activities were made and submitted to the Principal for further approval and activities such as Blood donation camp, Disaster management activities were organized.


Dr. Shipra Gupta
Coordinator (IQAC)





BIYANI GIRLS B.ED. COLLEGE, JAIPUR

SESSION 2022-23

Date:11-03-23

NOTICE

This is to inform to the IQAC members that a meeting will be held on 13 March 2023 at 12.30 p.m. in Synergy hall. Kindly make it convenient to attend the meeting. Agenda of the meeting will be as follows-

Agenda 1 - Regarding ERP(Enterprise resource planning)

Agenda 2- Regarding Placement strategies

Agenda 3- Regarding Academic audit

Agenda 4- Regarding Faculty development programme

Agenda 5- Regarding Feedback analysis and action taken

Dr. Ekta Pareek

Principal

Principal

Biyani Girls B.Ed College
Jaipur

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Biyani Girls B.Ed.College
IQAC 2022-23
Minutes of the meeting

Date 13March 2023

The 3rd Meeting of IQAC was held on 13March, 2023 at 12.30 p.m.in Synergy hall. The following members were present.

S.No.	Designation	Name of the Member	Sign
1.	Chairperson	Dr. EktaPareek	
2.	Coordinator	Dr. ShipraGupta	
3.	Management Nominee	Ms. PriyankaBiyani	
4.	Employer Nominee	Dr. Sanjay Biyani	
5.	Senior Administrative Officer	Dr. Dhyan Singh Gothwal	
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7.	Society Representative	Mr. M.R. Bhadu	
8.	Student Nominee	Ms. Archana Sharma	
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10.	Industrialist Nominee	Mr. Pramod Singh	
11.	Stakeholders	Mr. B.S. Dhakad	





The agenda was discussed one by one

Agenda 1 - Regarding ERP (Enterprise resource planning)

Enterprise resource planning was discussed. ERP should be implemented in B.Ed. college to improve learning management system and to organize, monitor and simplify all the administrative and teaching process.

Agenda 2- - Regarding Placement strategies

Placement cell should focus on placement of B.Ed. and M.Ed. students, proper strategies regarding Placement of student should be made and placement drive should organize with the help of schools .

Agenda 3- Regarding Academic audit –

It was discussed that academic audit is very important to evaluate and to improve teaching learning process so academic audit should be conducted on the various aspects such as curriculum, research, learning resources, extension activities etc.

Agenda 4- Regarding Faculty recreational programme-

Faculty recreational program should be organized to relieve the feelings of fatigue, restores energy and to promotes a sense of joy.

Agenda-5-Regarding Feedback analysis and action taken- It was discussed that Feedback should be taken and report should be submitted to IQAC cell for further analysis.

Dr.Shipra Gupta

Coordinator (IQAC)





BIYANI GIRLS B.ED.COLLEGE ,JAIPUR
IQAC 2022-23

ACTION TAKEN REPORT

The action taken of the Agenda for the meeting held on 13-03-2023 are as follows:

Agenda 1 - Regarding ERP (Enterprise resource planning)

Mr. Ashish Sharma was made the in charge of Enterprise resource planning .He is making planning for successful implementation of ERP.

Agenda 2- - Regarding Placement strategies

Placement cell focused on placement of B.Ed. and M.Ed. students, proper strategies were made regarding Placement of student and placement drive was organized with the help of schools.

Agenda 3- Regarding Academic audit –

Academic audit was conducted to evaluate and to improve teaching learning process on the various aspects such as curriculum, research, learning resources, extension activities etc.

Agenda 4- Regarding Faculty recreational programme-

Faculty recreational program were organized to relieve the feelings of fatigue, restores energy and to promotes a sense of joy.





Agenda -5 Regarding Feedback Analysis and action taken

Feedback was collected from the various stockholders and properly analysis was done by IQAC Coordinator.

A handwritten signature in black ink, appearing to read "Shipra", written over a horizontal line.

Dr. Shipra Gupta

Coordinator (IQAC)

