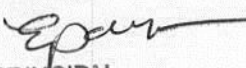




**BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**  
**MAINTENANCE COMMITTEE**

**2022-23**

S.NO.	NAME	DESIGNATION
1.	Prof.Sanjay Biyani	Chairperson
2.	Dr.Ekta Pareek	Coordinator
3.	Ms. Sarita Pareek	Member
4.	Mr. Omprakash Nayak	Member
5.	Mr. Rakesh Kumar Sharma	Member
6.	Mr.Vidhyacharan Kumawat	Member
7.	Ms. Shyamlal	Member
8.	Mr. Mahesh Jangid	Member

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR



## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2022-23)

Date: 24-08-2022

### NOTICE

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 29<sup>th</sup> August 2022 at 12:30 pm in Manthan hall.

The Agenda for the meeting:-.

Agenda 1- Discussion to purchase of new furniture.

Agenda 2- Regarding more plantation inside the campus.

Agenda 3- To review the drainage system in college campus

Agenda 4- To review the electronic maintenance work.

Agenda 5- To review security facility inside the campus..

Agenda 6 -Provision of color coded dustbins inside the campus as per the norms.

  
**Dr. Ekta Pareek**

**Principal**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR

**Copy to:** Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/ Maintenance committee members.





## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:- 29<sup>th</sup> August 2022

### Minutes of meetings 2022-23

The Meeting of maintenance committee was held on 29<sup>th</sup> August 2022 at 12:30 pm in Manthan hall.

#### **DISCUSSION ON AGENDA:**

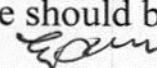
The Agenda for the meeting are discussed as the following:

**Agenda 1- Discussion to purchase of new furniture:-** committee chairperson and members discussed that new furniture should be purchased for classrooms and staffroom if required.

**Agenda 2- Regarding more plantation inside the campus:-** It was discussed that members should take initiative to make college campus green and free from pollution.

**Agenda 3- To review the drainage system in college campus:-** Members discussed that drainage system of college campus should be reviewed timely.

**Agenda 4- To review the electronic maintenance work:-** It was discussed that electric work in campus should be reviewed timely and maintenance should be done when required.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDYADHAR MARG, JAIPUR





**Agenda 5- To review security facility inside the campus:-**members discussed and reviewed the security measures inside the campus.

**Agenda 6 -Provision of color coded dustbins inside the campus as per the norms:-** members discussed that color coded dustbins should be placed for garbage and wastes.

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	<i>SBiyani</i>
2.	Dr.Ekta Pareek	Coordinator	<i>Ekta</i>
3.	Ms. Sarita Pareek	Member	<i>Sarita</i>
4.	Mr. Omprakash Nayak	Member	<i>Omprakash</i>
5	Mr. Rakesh Kumar Sharma	Member	<i>Rakesh Kumar</i>
6.	Mr.Vidhyacharan Kumawat	Member	<i>Vidhyacharan</i>
7.	Ms. Shyamlal	Member	<i>Shyamlal</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh</i>

*Ekta*  
**Dr. Ekta Pareek**

**PRINCIPAL**  
**BIYANI GIRLS B.ED. COLLEGE**  
**Principal** YADHAR NAGAR, JAIPUR







## **BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**

### **ACTION TAKEN REPORT**

#### **MAINTENANCE COMMITTEE 2022-23**

The Action taken of the Agenda for the meeting held on 29<sup>th</sup> August 2022 are as follows:

**Agenda 1- Discussion to purchase of new furniture:-** New furniture purchased for classrooms and staffroom according requirement.

**Agenda 2-Regarding more plantation inside the campus :-** plantation done throughout the year for maintaining green campus and various plantation activities organized.

**Agenda 3- To review the drainage system in college campus:-** drainage system of college campus should be reviewed timely.

**Agenda 4- To review the electronic maintenance work:-** Electric facility for proper lighting maintained in campus and reviewed timely.

**Agenda 5- To review security facility inside the campus:-** For security purpose CCTV cameras installed.

**Agenda 6 -Provision of color coded dustbins inside the campus as per the norms:-**Color coded dustbins placed for garbage and wastes in college campus.

  
**Dr. Ekta Pareek**

**Principal**  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR





## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2022-23)

Date: 09-01-2023

### NOTICE

This is to inform to all the members that it is planned to conduct the maintenance committee meeting on 10<sup>th</sup> January, 2023 in Synergy hall at 01:00 pm.

The Agenda for the meeting:-.

Agenda 1 :-Regarding cleaning inside campus

Agenda 2- Regarding maintenance of signboards in campus.

Agenda 3- Provision for pollution free campus

Agenda 4- Regarding maintenance of storerooms and record rooms.

Agenda 5- To review the maintenance of electricity supply and sound system in College auditorium and conference hall..

Agenda 6- To review the repair of college walls.

Agenda 7- To review water supply in campus.

  
Dr. Ekta Pareek

PRINCIPAL

BIYANI GIRLS B.ED. COLLEGE  
PRINCIPAL  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR

Copy to: Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/ Maintenance committee members.





## BIYANI GIRLS B.ED.COLLEGE, JAIPUR

Date:-10<sup>th</sup> January, 2023

### Minutes of meetings 2022-23

The Meeting of maintenance committee was held on 10<sup>th</sup> January, 2023 in Synergy hall at 01:00 pm.

### **DISCUSSION ON AGENDA:**

The Agenda for the meeting are discussed as the following:

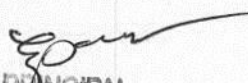
**Agenda 1 :-Regarding cleaning inside campus:-** for cleaning inside the campus a cleaning team should be assigned under the supervision of Mr. Om Prakash Nayak and Mr. Rakesh.

**Agenda 2- Regarding maintenance of signboards in campus:-** members discussed that signboard in campus should be placed well and maintained properly.

**Agenda 3- Provision for pollution free campus:-** for making college campus pollution free members discussed to take some measures for this and suggested to plant more trees in and around campus.

**Agenda 4- Regarding maintenance of storerooms and record rooms:-** it was discussed that storerooms and record rooms should be well maintained.

**Agenda 5- To review the maintenance of electricity supply and sound system in College auditorium and conference hall:-** discussion was done

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR





with members that during any event electricity supply and sound system should be worked well.

**Agenda 6-To review the repair of college walls:-** members discussed that college walls should be repaired as per requirements and painted before starting of the session.

**Agenda 7- To review water supply in campus:-**members discussed about the pure water supply in campus.

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	<i>Sanjay Biyani</i>
2.	Dr.Ekta Pareek	Coordinator	<i>Ekta Pareek</i>
3.	Ms. Sarita Pareek	Member	<i>Sarita Pareek</i>
4.	Mr. Omprakash Nayak	Member	<i>Omprakash Nayak</i>
5.	Mr. Rakesh Kumar Sharma	Member	<i>Rakesh Kumar Sharma</i>
6.	Mr.Vidhyacharan Kumawat	Member	<i>Vidhyacharan Kumawat</i>
7.	Ms. Shyamlal	Member	<i>Shyamlal</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh Jangid</i>

**Dr. Ekta Pareek**

**PRINCIPAL**

**BIYANI GIRLS B.ED. COLLEGE**  
SECTOR-3, VIDHYADHAR NAGAR, JAIPUR







## **BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**

### **ACTION TAKEN REPORT**

### **MAINTENANCE COMMITTEE 2022-23**

The Action taken of meeting held on 10<sup>th</sup> January, 2023 in Synergy hall are as follows:-

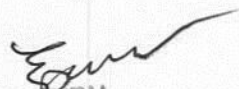
**Agenda 1 :-Regarding cleaning inside campus:-** for cleaning inside the campus a cleaning team assigned that worked under the supervision of Mr. Om Prakash Nayak and Mr. Rakesh properly.

**Agenda 2- Regarding maintenance of signboards in campus:-** signboard in campus placed and maintained properly.

**Agenda 3- Provision for pollution free campus:-** for making college campus pollution free some measures adopted and some more plantation activities organized during the session.

**Agenda 4- Regarding maintenance of storerooms and record rooms:-** storerooms and record rooms maintained well under an observation team.

**Agenda 5- To review the maintenance of electricity supply and sound system in College auditorium and conference hall:-** electricity supply and sound system worked well under observation of Mr. VC Kumawat and Mr. Madan Lal Bajiya.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR





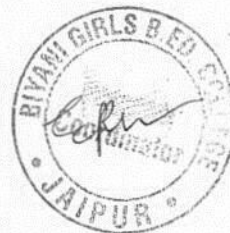
**Agenda 6-To review the repair of college walls:-** college walls repaired as per requirements and painted.

**Agenda 7- To review water supply in campus:-** the pure water supply in campus was assured.

  
**Dr. Ekta Pareek**

Principal

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR







## BIYANI GIRLS B.ED. COLLEGE ,JAIPUR

### MAINTAINANCE COMMITTEE

2021-22

S.NO.	NAME	DESIGNATION
1.	Prof. Sanjay Biyani	Chairperson
2.	Dr. Ekta Pareek	Coordinator
3.	Ms. Sarita Pareek	Member
4.	Mr. OmprakashNayak	Member
5	Mr. Rakesh Kumar Sharma	Member
6	Mr. Vidhya charan Kumawat	Member
7.	Ms. Shyamlal	Member
8	Mr. Mahesh Jangid	Member

  
Dr. Ekta Pareek

PRINCIPAL

BIYANI GIRLS B.ED. COLLEGE  
JAIPUR



## **BIYANI GIRLS B.ED. COLLEGE, JAIPUR (2021-22)**

Date:20-09-2021

### **NOTICE**

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 27<sup>th</sup> September, 2021 at 01:00 pm in Synergy hall for the session 2021-22..

The Agenda for the meeting:-

Agenda 1- To review sanitization facility of college campus.

Agenda 2- Regarding cleaning of water tanks.

Agenda 3- To review the electrical maintenance work.

Agenda 4- To review the maintenance of furniture in campus.

  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR

Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/ /Reception/ IQAC Members.





## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:27-09-2021

### Minutes of meetings 2021-22

The Meeting of Maintenance committee was held on 27<sup>th</sup> September 2021 at 01:00 p.m. in Synergy hall.

### DISCUSSION ON AGENDA:

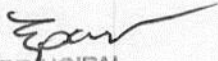
The Agenda for the meeting are discussed as the following:

Agenda 1- To review sanitization facility of college campus:-members discussed about sanitization facility in a proper way in college campus.

Agenda 2- Regarding cleaning of water tanks:- it was discussed that the water tank of campus and hostel should be cleaned properly.

Agenda 3-To review the electrical maintenance work:-members has given their assurance that the committee is closely monitoring the fault and rectification of the electrical equipment .

Agenda 4- To review the maintenance of furniture in campus:- members discussed the maintenance of furniture in college campus.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR





27-09-2021

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof. Sanjay Biyani	Chairperson	<i>Sanjay Biyani</i>
2.	Dr. Ekta Pareek	Coordinator	<i>Ekta Pareek</i>
3.	Ms. Sarita Pareek	Coordinator	<i>Sarita Pareek</i>
4.	Mr. Omprakash Nayak	Member	<i>Omprakash Nayak</i>
5.	Mr. Rakesh Kumar Sharma	Member	<i>Rakesh Kumar Sharma</i>
6.	Mr. Vidhya charan Kumawat	Member	<i>Absent</i>
7.	Ms. Shyamlal	Member	<i>Shyamlal</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh Jangid</i>

*Ekta Pareek*  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR







## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Action taken of meeting held on 27<sup>th</sup> September 2021 at 01:00 p.m. in  
Manthan Hall.

Agenda 1- To review sanitization facility of college campus:-  
sanitization done properly in college campus.

Agenda 2- Regarding cleaning of water tanks:-water tanks of campus and  
hostel cleaned properly.

Agenda 3-To review the electrical maintenance work:-Electrical  
maintenance was done properly

Agenda 4- To review the maintenance of furniture in campus:-  
Furniture in college campus maintained properly.

  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR





## **BIYANI GIRLS B.ED. COLLEGE, JAIPUR (2021-22)**

Date: 04-01-2022

### **NOTICE**

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 11<sup>th</sup> January, 2022 in Synergy hall for the session 2021-22..

The Agenda for the meeting:-.

Agenda 1- To review security facility inside the campus..

Agenda 2- Regarding more plantation inside the campus.

Agenda 3- Provision of Pollution free campus.

Agenda 4- Regarding cleaning inside campus.

Agenda 5- Regarding installation of more CCTV cameras.

  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR

Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/ /Reception/ IQAC Members.





## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:11-01-2022

### Minutes of meetings 2021-22

The Meeting of maintenance committee was held on 11<sup>th</sup> January, 2022 at 01:00 p.m. in Manthan Hall.

#### **DISCUSSION ON AGENDA:**

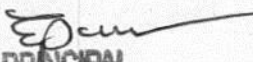
The Agenda for the meeting are discussed as the following:

Agenda 1:- To review security facility inside the campus:-members discussed and reviewed the security facility inside the campus.

Agenda 2-Regarding more plantation inside the campus :-It was decided to increase plantation inside campus.

Agenda 3 :- Provision of Pollution free campus:- members decided to make the campus free from pollution.

Agenda 4 :-Regarding cleaning inside campus:-It was decided that all classrooms and other area should be cleaned twice a day.

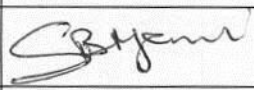
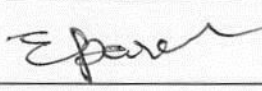
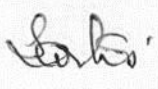
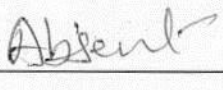
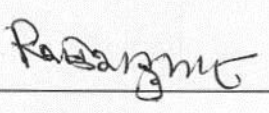
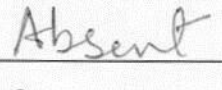
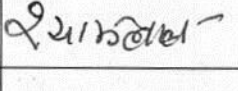
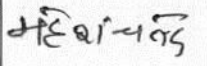
  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC. 2, MANUVAHAR NAGAR, JAIPUR

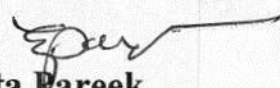


Agenda 5- Regarding installation of more CCTV cameras:-More CCTV cameras should be installed in campus.

11-01-2022

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof. Sanjay Biyani	Chairperson	
2.	Dr. Ekta Pareek	Coordinator	
3.	Ms. Sarita Pareek	Coordinator	
4.	Mr. Omprakash Nayak	Member	
5.	Mr. Rakesh Kumar Sharma	Member	
6.	Mr. Vidhya charan Kumawat	Member	
7.	Ms. Shyamlal	Member	
8.	Mr. Mahesh Jangid	Member	

  
**Dr. Ekta Pareek**  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, ADHYADHAR NAGAR, JAIPUR







## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

Action taken of meeting held on 11<sup>th</sup> January, 2022 at

01:00 p.m. in Manthan Hall.

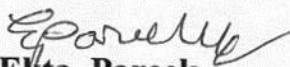
Agenda 1:- To review security facility inside the campus:-Security provisions reviewed and implemented successfully.

Agenda 2-Regarding more plantation inside the campus :-More plantation done throughout the year and plantation activities organized.

Agenda 3- Provision of Pollution free campus:- less use of plastic, tobacco free campus, Green environment , solar plant etc followed by college campus.

Agenda 4- Regarding cleaning inside campus:-for cleaning inside the campus a cleaning team works under the supervision of Mr. Om Prakashn Nayak.

Agenda 5- Regarding installation of more CCTV cameras:-More CCTV cameras installed in campus.

  
**Dr. Ekta Pareek**

**Principal**  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR





## BIYANI GIRLS B.ED. COLLEGE ,JAIPUR

### MAINTAINANCE COMMITTEE

2020--21

S.NO.	NAME	DESIGNATION
1.	Prof. Sanjay Biyani	Chairperson
2.	Dr. Ekta Pareek	Coordinator
3.	Ms. Sarita Pareek	Member
4.	Mr. OmprakashNayak	Member
5	Mr. Rakesh Kumar Sharma	Member
6	Mr. Vidhya charan Kumawat	Member
7.	Ms. Shyamlal	Member
8	Mr. Mahesh Jangid	Member

  
Dr. Ekta Pareek

**PRINCIPAL**

**Principal** B.ED. COLLEGE  
VIDHYADHAR NAGAR, JAIPUR





## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2020-21)

Date: 09-08-2020

### NOTICE

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 11<sup>th</sup> August, 2020 in Synergy hall.

The Agenda for the meeting:-.

Agenda 1- To review Sanitization facility inside the campus as per Covid guidelines.

Agenda 2- To review security facility inside the campus..

Agenda 3- Regarding more plantation inside the campus.

Agenda 4- Regarding cleaning inside campus.

Agenda 5- To review the maintenance of furniture in campus..

Agenda 6- To review the repair of college walls

  
Dr. Ekta Pareek

PRINCIPAL

BIYANI GIRLS B.ED. COLLEGE  
SEC-3 VIDYADHAR NAGAR, JAIPUR  
Principal

Copy to: Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/ Maintenance committee members.



## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:11-08-2020

### Minutes of meetings 2020-21

The Meeting of maintenance committee was held on 11<sup>th</sup> August, 2020 in Synergy hall

### **DISCUSSION ON AGENDA:**

The Agenda for the meeting are discussed as the following:

Agenda 1- To review Sanitization facility inside the campus as per Covid guidelines:- Committee members discussed about the proper sanitization facility in college campus during Corona Pandemic for safety purpose.

Agenda 2:- To review security facility inside the campus:-members discussed and reviewed the security facility inside the campus.

Agenda 3 -Regarding more plantation inside the campus :-It was decided to increase plantation inside campus.

.Agenda 4 :-Regarding cleaning inside campus:-It was decided that all classrooms and other area should be cleaned at least twice a day.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR



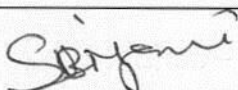
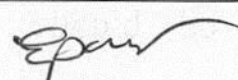
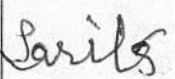

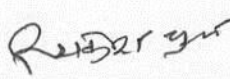
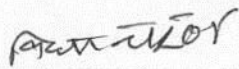
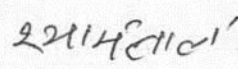
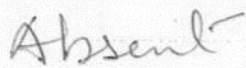


Agenda 5- To review the maintenance of furniture in campus:- committee members discussed that college furniture should be maintained properly.

Agenda 6- To review the repair of college walls:-discussed was done about that the college walls should be repaired if required.

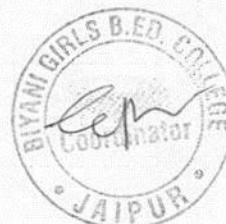
11<sup>th</sup> August, 2020

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	
2.	Dr.Ekta Pareek	Coordinator	
3.	Ms. Sarita Pareek	Member	
4.	Mr. Omprakash Nayak	Member	
5.	Mr. Rakesh Kumar Sharma	Member	
6.	Mr. Vidhyacharan Kumawat	Member	
7.	Ms. Shyamlal	Member	
8.	Mr. Mahesh Jangid	Member	

  
**Dr. Ekta Pareek**

**PRINCIPAL**  
**BIYANI GIRLS B.ED. COLLEGE**  
SEC-3, VIDHYADHAR NAGAR, JAIPUR





## **BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**

### **Action Taken Report**

### **Maintenance Committee 2020-21**

Action taken of meeting held on 11<sup>th</sup> August, 2020 at 12:00 p.m. in Manthan Hall.

Agenda 1- To review Sanitization facility inside the campus as per Covid guidelines:- the proper sanitization facility was available in college campus during Corona Pandemic for safety purpose.

Agenda 2:- To review security facility inside the campus:- the security facility was reviewed inside the campus.

Agenda 3 -Regarding more plantation inside the campus :-More plantation done throughout the year and plantation activities organized.

.Agenda 4 :-Regarding cleaning inside campus:- for cleaning inside the campus a cleaning team works under the supervision of Mr. Om Prakashn Nayak and Mr. Rakesh.

Agenda 5- To review the maintenance of furniture in campus:- college furniture maintained properly and seating arrangements were also done according proper distance in pandemic situation.

Agenda 6- To review the repair of college walls:-college walls were painted and repaired.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC. 3, WARD 1, JAIPUR







## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2020-21)

Date: 08-01-2021

### NOTICE

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 11<sup>th</sup> January 2021 at 01:30 pm in Manthan hall.

The Agenda for the meeting:-.

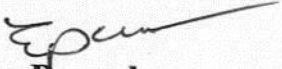
Agenda 1- Discussion to purchase of new furniture.

Agenda 2- To review the drainage system in college campus

Agenda 3- To review the electronic maintenance work.

Agenda 4- To review drinking water supply in campus.

Agenda 5 :-Regarding maintenance of facilities.

  
**Dr. Ekta Pareek**

**Principal**  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR

Copy to: Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/ Maintenance committee members.



## **BIYANI GIRLS B.ED.COLLEGE ,JAIPUR**

Date:- 11<sup>th</sup> January 2021

### **Minutes of meetings 2020-21**

The Meeting of maintenance committee was held on 11<sup>th</sup> January 2021 at 01:30 pm in Manthan hall.

#### **DISCUSSION ON AGENDA:**

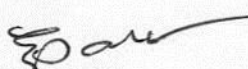
The Agenda for the meeting are discussed as the following:

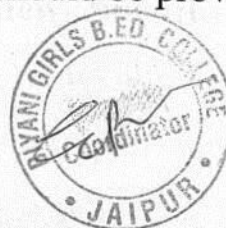
**Agenda 1- Discussion to purchase of new furniture:-** committee chairperson and members discussed that new furniture should be purchased for classrooms and staffroom if required.

**Agenda 2- To review the drainage system in college campus:-** Members discussed that drainage system of college campus should be reviewed timely.

**Agenda 3- To review the electronic maintenance work:-** It was discussed that electric work in campus should be reviewed timely and maintenance should be done when required.

**Agenda 4- To review drinking water supply in campus:-** members discussed that proper drinking water supply should be provided.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR





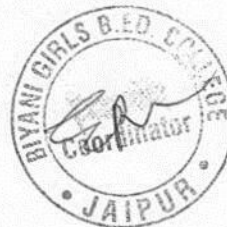


**Agenda 5 :-Regarding review and maintenance of facilities:-**It was discussed that female facilities should be reviewed and maintenance of washrooms should be done properly.

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	<i>Sanjay Biyani</i>
2.	Dr.Ekta Pareek	Coordinator	<i>Ekta Pareek</i>
3.	Ms. Sarita Pareek	Member	<i>Sarita Pareek</i>
4.	Mr. Omprakash Nayak	Member	<i>Absent</i>
5	Mr. Rakesh Kumar Sharma	Member	<i>Rakesh Kumar Sharma</i>
6.	Mr.Vidhyacharan Kumawat	Member	<i>Vidhyacharan Kumawat</i>
7.	Ms. Shyamlal	Member	<i>Shyamlal</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh Jangid</i>

*Ekta Pareek*  
**Dr. Ekta Pareek**  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
P.O. 3, VISHVA DHAR NAGAR, JAIPUR





## **BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**

### **ACTION TAKEN REPORT**

### **MAINTENANCE COMMITTEE 2020-21**

The Action taken of the Agenda for the meeting held on 11<sup>th</sup> January 2021 are as follows:

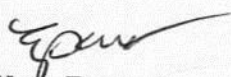
**Agenda 1- Discussion to purchase of new furniture:-** New furniture purchased for classrooms and staffroom according requirement.

**Agenda 2- To review the drainage system in college campus:-** drainage system of college campus should be reviewed timely.

**Agenda 3- To review the electronic maintenance work:-** Electric facility for proper lighting maintained in campus and reviewed timely.

**Agenda 4- To review drinking water supply in campus:-** Proper RO drinking water supply was provided in college campus.

**Agenda 5 :-Regarding review and maintenance of facilities:-** female facilities and students facilities were reviewed and maintenance of washrooms done properly

  
**Dr. Ekta Pareek**

Principal







## BIYANI GIRLS B.ED. COLLEGE ,JAIPUR

### MAINTAINANCE COMMITTEE

2019-20

S.NO.	NAME	DESIGNATION
1.	Prof. Sanjay Biyani	Chairperson
2.	Dr. Ekta Pareek	Coordinator
3.	Ms. Sarita Pareek	Member
4.	Mr. OmprakashNayak	Member
5	Mr. Rakesh Kumar Sharma	Member
6	Mr. Vidhya charan Kumawat	Member
7.	Ms. Shyamlal	Member
8	Mr. Mahesh Jangid	Member

  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDDYACHAR NAGAR, JAIPUR



## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2019-20)

Date: 28-02-2020

### NOTICE

This is to inform to all the members that it is planned to conduct the maintenance committee meeting on 02<sup>nd</sup> March, 2020 in Synergy hall at 12:00 pm.

The Agenda for the meeting:-.

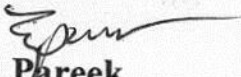
Agenda 1 :-Regarding sanitization facility inside campus.

Agenda 2 :-Regarding cleaning inside campus.

Agenda 3:-Regarding proper monitoring of distance in classrooms.

Agenda 4- To review drinking water supply in campus.

Agenda 5 :-Regarding maintenance of facilities.

  
**Dr. Ekta Pareek**  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR

Copy to: Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/ Maintenance committee members.





## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:- 02<sup>nd</sup> March, 2020

### Minutes of meetings 2019-20

The Meeting of maintenance committee was held on 02<sup>nd</sup> March, 2020 in Synergy hall at 12:00 pm.

### **DISCUSSION ON AGENDA:**

The Agenda for the meeting are discussed as the following:

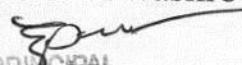
**Agenda 1 :-Regarding sanitization facility inside campus:-** members discussed that due to emerging pandemic situation sanitization facility should be arrange in college campus.

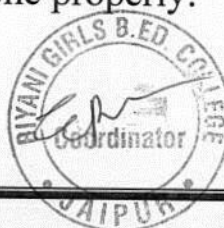
**Agenda 2 :-Regarding cleaning inside campus:-** for cleaning inside the campus a cleaning team should be assigned.

**Agenda 3:-Regarding proper monitoring of distance in classrooms:-** it was discussed that proper monitoring of distance in classrooms as well as in faculty rooms should be done on priority basis.

**Agenda 4- To review drinking water supply in campus:-** members discussed that proper drinking water supply should be provided.

**Agenda 5 :-Regarding review and maintenance of facilities:-**It was discussed that female facilities should be reviewed at least twice a day and maintenance of washrooms should be done properly.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC.-3, VIDHYADHAR NAGAR, JAIPUR





02<sup>nd</sup> March, 2020

List of attendees:-

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	
2.	Dr. Ekta Pareek	Coordinator	
3.	Ms. Sarita Pareek	Member	
4.	Mr. Omprakash Nayak	Member	
5	Mr. Rakesh Kumar Sharma	Member	Absent
6.	Mr.Vidhyacharan Kumawat	Member	
7.	Ms. Shyamlal	Member	
8.	Mr. Mahesh Jangid	Member	Absent

Dr. Ekta Pareek

PRINCIPAL  
BIYANI GIRLS S.E.D. COLLEGE  
SEC-2 VIDHYACHAR NAGAR, JAIPUR  
Principal







## **BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**

### **ACTION TAKEN REPORT**

#### **MAINTENANCE COMMITTEE 2019-20**

The Action taken of meeting held on 02<sup>nd</sup> March, 2020 in Synergy hall are as follows:-

**Agenda 1 :-Regarding sanitization facility inside campus:-** due to emerging pandemic situation college campus was sanitized properly and sanitizer facility was provided at various places in campus.

**Agenda 2 :-Regarding cleaning inside campus:-** for cleaning inside the campus a cleaning team assigned that worked under the supervision of Mr. Om Prakash Nayak.

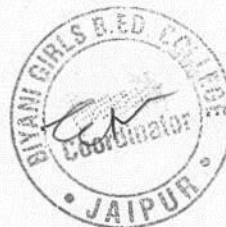
**Agenda 3:-Regarding proper monitoring of distance in classrooms:-** distance in classrooms as well as in faculty rooms was maintained because of CORONA.

**Agenda 4- To review drinking water supply in campus:-** Proper RO drinking water supply was provided in college campus.

**Agenda 5 :-Regarding review and maintenance of facilities:-** female facilities and students facilities were reviewed and maintenance of washrooms done properly.

  
**Dr. Ekta Pareek**

**PRINCIPAL**  
**BIYANI GIRLS B.ED. COLLEGE**  
**Principal**  
JALPAIGURI, JALPAIGURI, JALPAIGURI





## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2019-20)

Date:24-07-19

### NOTICE

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 26<sup>th</sup> July, 2019 at 12:30 pm in Manthan hall for the session 2019-20.

The Agenda for the meeting:-

Agenda 1- Discussion about the maintenance of college infrastructure.

Agenda 2-To review the electrical maintenance work

Agenda 3- To review security facility inside the campus

Agenda 4- Provision of color coded dustbins inside the campus.

Agenda 5- Regarding maintenance of all laboratories and library.

  
**Dr. Ekta Pareek**

**PRINCIPAL**  
**BIYANI GIRLS B.ED. COLLEGE**  
**SET-3, VIDYADHAR NAGAR, JAIPUR**

Copy to: Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/Maintenance committee members.





## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date: -26<sup>th</sup> July, 2019

### Minutes of meetings 2019-20

The Meeting of Maintenance committee was held on 26<sup>th</sup> July, 2019 at 12:30 pm in Manthan hall.

#### **DISCUSSION ON AGENDA:**

The Agenda for the meeting are discussed as the following:


**Agenda 1- Discussion about the maintenance of college infrastructure:-**Members discussed that college infrastructure should be reviewed at least thrice in a year.

**Agenda 2-To review the electrical maintenance work:-**members has given their assurance that the committee is closely monitoring the fault and rectification of the electrical equipment .

**Agenda 3- To review security facility inside the campus:-**members discussed and reviewed the security measures inside the campus.

**Agenda 4 -Provision of color coded dustbins inside the campus -**members discussed that color coded dustbins should be placed for garbage and wastes.

**Agenda 5- Regarding maintenance of all laboratories and library :-**committee members discussed that all laboratory equipments and library should be maintained.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-2, MANMATH NAGAR, JAIPUR





26<sup>th</sup> July, 2019

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	<i>S. Biyani</i>
2.	Dr.Ekta Pareek	Coordinator	<i>Ekta Pareek</i>
3.	Ms. Sarita Pareek	Member	<i>Sarita</i>
4.	Mr. Omprakash Nayak	Member	<i>Omprakash Nayak</i>
5.	Mr. Rakesh Kumar Sharma	Member	<i>Rakesh</i>
6.	Mr. Vidhyacharan Kumawat	Member	<i>Vidhyacharan Kumawat</i>
7.	Ms. Shyamlal	Member	<i>Shyamlal</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh</i>

*Ekta Pareek*  
**Dr. Ekta Pareek**

**PRINCIPAL**  
**BIYANI GIRLS B.ED. COLLEGE**  
**Principals HYADHAR NAGAR, JAIPUR**







## **BIYANI GIRLS B.ED.COLLEGE ,JAIPUR**

### **ACTION TAKEN REPORT**

#### **MAINTENANCE COMMITTEE 2019-20**

The Action taken of meeting held on 26<sup>th</sup> July, 2019 at 11:30 a.m. are as following:—

**Agenda 1- Discussion about the maintenance of college infrastructure:-** college infrastructure reviewed and maintenance completed.

**Agenda 2-To review the electrical maintenance work:-**Electrical maintenance was done properly

**Agenda 3- To review security facility inside the campus:-** For security purpose more CCTV cameras installed in college campus.

**Agenda 4 -Provision of color coded dustbins inside the campus:-** Color coded dustbins placed for garbage and wastes in college campus.

**Agenda 5- Regarding maintenance of all laboratories and library :-**All laboratory equipments and library maintained well.

  
**Dr. Ekta Pareek**

SEC-3, VIDYADHAR NAGAR, JAIPUR  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDYADHAR NAGAR, JAIPUR






**BIYANI GIRLS B.ED. COLLEGE ,JAIPUR**  
**MAINTAINANCE COMMITTEE**

**2018-19**

S.NO.	NAME	DESIGNATION
1.	Prof. Sanjay Biyani	Chairperson
2.	Dr. Ekta Pareek	Coordinator
3.	Ms. Sarita Pareek	Member
4.	Mr. OmprakashNayak	Member
5	Mr. Rakesh Kumar Sharma	Member
6	Mr. Vidhya charan Kumawat	Member
7.	Ms. Shyamlal	Member
8	Mr. Mahesh Jangid	Member

  
**Dr. Ekta Pareek**  
PRINCIPAL  
Principal, BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYA DHAR NAGAR, JAIPUR





## **BIYANI GIRLS B.ED. COLLEGE, JAIPUR**

**(2018-19)**

Date: 09-07-2018

### **NOTICE**

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 13<sup>th</sup> July, 2018 at 12:00 pm in Manthan hall.

The Agenda for the meeting:-

Agenda 1:- To review security facility inside the campus

Agenda 2-Regarding more plantation inside the campus

Agenda 3 :- Provision of Pollution free campus:

Agenda 4 :-Regarding cleaning inside campus

Agenda 5- Regarding installation of more CCTV cameras

  
**Dr. Ekta Pareek**

**Principal**  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VILAS NAGAR, JAIPUR

**Copy to:** Chairman/Director (Acad.)/HR/HOD's/ IQAC Members/ Maintenance committee members.



## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:13-07-2018

### Minutes of meetings 2018-19

The Meeting of maintenance committee was held on 13<sup>th</sup> July, 2018 at 12:00 p.m. in Manthan Hall.

### **DISCUSSION ON AGENDA:**

The Agenda for the meeting are discussed as the following:


Agenda 1:- To review security facility inside the campus:-members discussed and reviewed the security facility inside the campus.

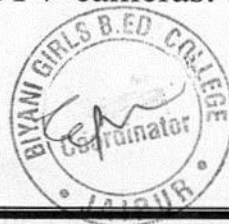
Agenda 2-Regarding more plantation inside the campus :-It was decided to increase plantation inside campus.

Agenda 3 :- Provision of Pollution free campus:- members decided to make the campus free from pollution.

Agenda 4 :-Regarding cleaning inside campus:-It was decided that all classrooms and other area should be cleaned twice a day.

Agenda 5- Regarding installation of more CCTV cameras:-More CCTV cameras should be installed in campus.

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR







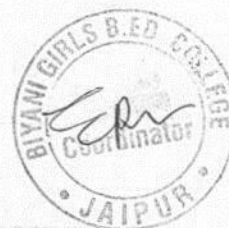
13<sup>th</sup> July, 2018

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	<i>Sanjay Biyani</i>
2.	Dr.Ekta Pareek	Coordinator	<i>Ekta Pareek</i>
3.	Ms. Sarita Pareek	Member	<i>Sarita Pareek</i>
4.	Mr. Omprakash Nayak	Member	<i>Absent</i>
5.	Mr. Rakesh Kumar Sharma	Member	<i>Rakesh Kumar</i>
6.	Mr.Vidhyacharan Kumawat	Member	<i>Vidhyacharan Kumawat</i>
7.	Ms. Shyamlal	Member	<i>Shyamlal</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh Jangid</i>

*Ekta Pareek*  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
ADHAR NAGAR, JAIPUR





## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

### Action Taken Report

#### Maintenance Committee 2018-19

Action taken of meeting held on 13<sup>th</sup> July, 2018 at

12:00 p.m. in Manthan Hall.

Agenda 1:- To review security facility inside the campus:-Security provisions reviewed and implemented successfully.

Agenda 2-Regarding more plantation inside the campus :-More plantation done throughout the year and plantation activities organized.

.Agenda 3- Provision of Pollution free campus:- less use of plastic, tobacco free campus, Green environment , solar plant etc followed by college campus.

Agenda 4- Regarding cleaning inside campus:-for cleaning inside the campus a cleaning team works under the supervision of Mr. Om Prakashn Nayak.

Agenda 5- Regarding installation of more CCTV cameras:-More CCTV cameras installed in campus.

  
Dr. Ekta Pareek

Principal  
BIYANI GIRLS B.ED. COLLEGE  
SEC-3, VIDHYADHAR NAGAR, JAIPUR







## BIYANI GIRLS B.ED. COLLEGE, JAIPUR

(2018-19)

Date: 21-01-2019

### NOTICE

This is to inform to All the members that it is planned to conduct the maintenance committee meeting on 24<sup>th</sup> January, 2019 at 11:30 am in Synergy hall for the session 2018-19..

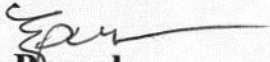
The Agenda for the meeting:-

Agenda 1- Discussion about the maintenance of college infrastructure.

Agenda 2- To review sanitization facility of college campus.

Agenda 3- Regarding cleaning of water tanks.

Agenda 4- To review the electrical maintenance work.

  
Dr. Ekta Pareek

Principal  
BIYANI GIRLS B.ED. COLLEGE  
JALPAIGURI



Copy to: Chairman/Director (Acad.)/Principal/HR/HOD's/ IQAC Members/Maintenance committee members.



## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Date:24-01-2019

### Minutes of meetings 2018-19

The Meeting of Maintenance committee was held on 24<sup>th</sup> January, 2019 at 11:30 a.m. in Synergy hall.

### **DISCUSSION ON AGENDA:**

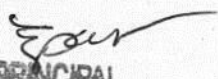
The Agenda for the meeting are discussed as the following:

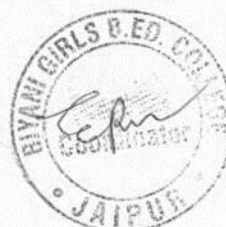
Agenda 1- Discussion about the maintenance of college infrastructure:- Members discussed that college infrastructure should be reviewed at least thrice in a year.

Agenda 2- To review sanitization facility of college campus:-members discussed about sanitization facility in a proper way in college campus.

Agenda 3- Regarding cleaning of water tanks:- it was discussed that the water tank of campus and hostel should be cleaned properly.

Agenda 4-To review the electrical maintenance work:-members has given their assurance that the committee is closely monitoring the fault and rectification of the electrical equipment .

  
PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
SEC. 2, JAIPUR







24<sup>th</sup> January, 2019

**List of Attendees:**

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Prof.Sanjay Biyani	Chairperson	<i>SBiyani</i>
2.	Dr.Ekta Pareek	Coordinator	<i>Ekta</i>
3.	Ms. Sarita Pareek	Member	<i>Sarita</i>
4.	Mr. Omprakash Nayak	Member	<i>Omprakash Nayak</i>
5	Mr. Rakesh Kumar Sharma	Member	<i>Absent</i>
6.	Mr.Vidhyacharan Kumawat	Member	<i>Vidhyacharan</i>
7.	Ms. Shyamlal	Member	<i>Absent</i>
8.	Mr. Mahesh Jangid	Member	<i>Mahesh Jangid</i>

*Ekta*  
**Dr. Ekta Pareek**

**PRINCIPAL**  
**BIYANI GIRLS B.ED. COLLEGE**  
**Principals**  
**ADYADHAR NAGAR, JAIPUR**





## BIYANI GIRLS B.ED.COLLEGE ,JAIPUR

Action taken of meeting held on 24<sup>th</sup> January, 2019 at 11:30 a.m. in Manthan Hall.

Agenda 1- Discussion about the maintenance of college infrastructure:- college infrastructure reviewed and maintenance completed.

Agenda 2- To review sanitization facility of college campus:- sanitization done properly in college campus.

Agenda 3- Regarding cleaning of water tanks:-water tanks of campus and hostel were cleaned properly.

Agenda 4-To review the electrical maintenance work:-Electrical maintenance was done properly

  
**Dr. Ekta Pareek**

PRINCIPAL  
BIYANI GIRLS B.ED. COLLEGE  
Rajwada, BHADHAR NAGAR, JAIPUR

